

MGPE 7	Non-Violent Movements after Gandhi	4
MGPE 8	Gandhian Approach to Peace and Conflict Resolution	4
MGPE 10	Conflict Management, Transformation & Peace Building	4
MGPE 11	Human Security	4
MGPE 13	Civil Society, Political Regimes and Conflict	4
Total Credits		64

Programme Coordinators: Prof. S.V. Reddy, svreddy@ignou.ac.in, Ph. 011-29572733
 Prof. Jagpal Singh, jagpal@ignou.ac.in, Ph. 011-29572729

4.8 Master of Arts (History)(MAH)

School of Social Sciences (SOSS)

The programme would be of great use for the teachers working in Schools, personnel working in various institutions associated with history and culture (Museums, Archives, Archaeological Survey etc.), working people in various organizations and all graduates who are desirous of acquiring a Master's Degree in History.

Structure of the Programme:

In M.A. History programme we have adopted a the matic approach and do not confine our students within conventional specialisation of Ancient, Medieval or Modern. We have designed our programme in such a way that it would provide insight and knowledge of the major developments with transition stages in World History as well as Indian History. We have made efforts to incorporate the latest research findings in our course material. In the learning material we have focused on continuity and changes, transition stages and latest theories in the themes covered in different courses.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 13,600/- for full programme to be paid year wise @Rs. 6,800/- per year

ProgrammeDetails:

Course Code	Title of the Course	Credits
I Year		
MHI 1	Ancient and Medieval Societies	8
MHI 2	ModernWorld	8
MHI 4	Political Structures in India	8
MHI 5	History of Indian Economy	8
II Year		
Compulsory Courses		
MHI 3	Historiography	8
Optional Courses (Choose24 credits only)		
MPSE 3	Western Political Thought	4 +4 to be taken together
MPSE 4	Social and Political Thought in Modern India	
MHI 6	Evolution of Social Structures in India through the Ages	8
MHI 8	History of Ecology and Environment: India	8
MHI 9	Indian National Movement	8
MHI 10	Urbanization in India	8
Total Credits		64

Programme Coordinator: Prof. Swaraj Basu, sbasu@ignou.ac.in, Ph. 011-29572744

4.9 Master of Arts (Sociology)(MSO) School of Social Sciences (SOSS)

The M.A. Programme in sociology is designed to provide advanced sociological knowledge, perspectives and skills to a wide cross section of learners, including those in remote and inaccessible areas. In terms of content it focuses on classical and advanced concepts and theories, research methods and perspectives, social issues of development, state of sociology in India, social issues of development, education transnational communities, migration, urbanization, development of the largest section of the population and emerging concerns in contemporary society. With this backdrop the programme aims to address the various emerging concerns of the discipline taking cognizance of need of the students on the one hand and the cognitive ability of this discipline on the other. This programme focuses on the following:

- ▣ Sociological theories, concepts and methods applied to comprehend these processes.
- ▣ Social process and their inter-linkages with the global, regional and local manifestations.
- ▣ Issues involved in the process of development.
- ▣ Socio-cultural dynamics of Diaspora and transnational communities.
- ▣ Religion and related issues
- ▣ Education, urbanization, globalization and such other social processes.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 13600/- for full programme to be paid year wise @Rs. 6800/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MSO 1	Sociological Theories and Concepts	8
MSO 2	Research Methods and Methodologies	8
MSO 3	Sociology of Development	8
MSO 4	Sociology in India	8
II Year (choose 32 credits only)		
MSOE 1	Sociology of Education	8
MSOE 2	Diaspora and Transnational Communities	8
MSOE 3	Sociology of Religion	8
MSOE 4	Urban Sociology	8
MPA 16	Decentralization and Local Governance	8
MPS 3	India: Democracy and Development	8
Total Credits		64

Programme Coordinators: Prof. Debal K. Singharoy, dksinghroy@ignou.ac.in, Ph. 011-29572718 Prof. Tribhuwan Kapur, tk sociology@yahoo.com, Ph. 011-29572711

4.10 Master of Arts (Psychology)(MAPC) School of Social Sciences (SOSS)

The aim of the programme is to provide learners a sound base in psychology and human behaviour through an in depth investigation into a broad range of psychological principles, techniques and skills, as applied to diverse settings.

In the present scenario psychologists are in great demand ranging from educational institutions, rehabilitation centres, hospitals to various organizations and industries, both in public and private sector. Psychology is also being applied to various new and emerging areas like esports, forensic, military, police, aviation, etc.

Keeping the above in view and the commitment of IGNOU to provide quality education at low costs to those who have for some reason or the other missed opportunities for further studies, the present programme caters to varied clientele, such as fresh graduate students as well as those who want to enter the employment arena and those already employed but do not possess the necessary qualification in Psychology.

Eligibility: Bachelor's Degree in any subject from a recognized University.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MPC 1	Cognitive Psychology, Learning and Memory	4
MPC 2	Life Span Psychology	4
MPC 3	Personality: Theories and Assessment	4
MPC 4	Advanced Social Psychology	4
MPC 5	Research Methods in Psychology	4
MPC 6	Statistics in Psychology	4
MPCL 7	Practicum in Experimental Psychology & Psychological Testing	8
II Year (choose any one group) *		
Group A: Clinical Psychology		
MPCE 11	Psychopathology	4
MPCE 12	Psychodiagnostics	4
MPCE 13	Psychotherapeutic methods	4
MPCE 14	Practicum in Clinical Psychology	6
MPCE 15	Internship	8
MPCE 16/46	Project/Applied Positive Psychology**	6
Group B: Counselling Psychology		
MPCE 21	Counselling Psychology	4
MPCE 22	Assessment in Counselling and Guidance	4
MPCE 23	Interventions in Counselling	4
MPCE 24	Practicum in Counselling Psychology	6
MPCE 25	Internship	8
MPCE 26/46	Project/ Applied Positive Psychology**	6
Group C: Industrial and Organizational Psychology		
MPCE 31	Organisational Behaviour	4
MPCE 32	Human Resource Development	4
MPCE 33	Organisational Development	4
MPCE 34	Practicum in Industrial and Organisational Psychology	6
MPCE 35	Internship	8
MPCE 36/46	Project/ Applied Positive Psychology**	6
Total Credits		64

Programme Coordinators: Prof. Swati Patra & Dr. SmitaGupta,psychology@ignou.ac.in, Ph. 011-29572731,011-29572761

*The Learners needs to choose one specialization only either Group A or Group B or Group C in the 2nd Year.
 **The Learners can choose either Project (MPCE 16/26/36) OR Applied Positive Psychology (MPCE 46).

4.11 Master of Arts (Economics)(MEC) School of Social Sciences (SOSS)

The Programme offers an opportunity to learners for higher studies in Economics. Besides offering the core courses available in other universities, it includes themes in some of the emerging areas in economics such as insurance and finance that are expected to be extremely useful in the present scenario of economic liberalization and globalization. Some of the courses require an understanding of mathematical applications, particularly calculus and linear algebra. Students are expected to be conversant with basic mathematics covered at +2 level.

The Programme comprises 66 Credits covered through 11 Courses, 9 compulsory and 2 optional. All the courses covered in the first year are compulsory. In the second year, the first four courses given in the list below (MEC6, MEC7, MEC108 and MEC109) are Compulsory while rest are optional.

Eligibility: [®]Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 16,800/- for full programme to be paid year wise @Rs. 8,400/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MEC 101	Microeconomic Analysis	6
MEC 2	Macroeconomic Analysis	6
MEC 103	Quantitative Methods	6
MEC 4	Economics of Growth and Development	6
MEC 205	Indian Economic Policy	6
II Year		
Compulsory Courses		
MEC 106	Public Economics	6
MEC 7	International Trade and Finance	6
MEC 108	Economics of Social Sector and Environment	6
MEC 109	Research Methods in Economics	6
Optional Courses (Choose 12 credits only)		
MECE 1	Econometric Methods	6
MECE 3	Actuarial Economics: Theory and Practice	6
MECE 4	Financial Institutions and Markets	6
MECP 101	Project Work	6
MWG 11	Women in the Economy	8
MGSE 9	Gender Issues in Work Employment and Productivity	4
		(To be taken together with MWG11 or MEDSE46)
MEDSE 46	Development Issues and Perspectives	8
Total Credits		66

Programme Coordinator: Prof. Saugato Sen, ssen@ignou.ac.in, Ph. 011-29572716

4.12 Master of Arts (Public Administration) (MPA)

School of Social Sciences (SOSS)

The aim of the Master's Degree in Public Administration is to provide comprehensive knowledge to the learners on the nature of public administration in India in the globalization context with focus on the role of the State, Public Sector and Public Private Interface. The growing role of Civil Society groups, human resources, e-governance and Public systems management will be the central focus. The programme would be able to develop the conceptual faculties of the learners on various administrative theories, postulates, models, processes, methods, instruments, techniques, etc.

Eligibility: [®]Bachelor's Degree or a higher degree from a recognised University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 13,600/- for full programme to be paid year wise @Rs. 6,800/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MPA 11	State, Society and Public Administration	8
MPA 12	Administrative Theory	8
MPA 13	Public Systems Management	8
MPA 14	Human Resource Management	8

II Year		
Compulsory Courses		
MPA 15	Public Policy and Analysis	8
MPA 16	Decentralisation and Local Governance	8
Optional Courses		
MPA 17	Electronic Governance	} (To be taken together)
MPA 18	Disaster Management	
MSO2	Research Methodologies and Methods	8
MPS 3	India: Democracy and Development	8
MPAP 2	Project Work	8
Total Credits		64

Learners who opt for Project Work are to write dissertation of 10000-15000 words. This course is recommended for those who are interested in pursuing further studies in Public Administration.

Programme Coordinators: Prof. E. Vayunandan, evayunandan@ignou.ac.in, Ph. 9810333831
 Prof. Alka Dhameja, alkadhameja@yahoo.com, Ph. 9811101033

4.13 Master of Library and Information Sciences (MLIS)

School of Social Sciences (SOSS)

The general objective of this programme is to contribute to building of professional human resources to meet the varied demands for information handling in libraries and information centres in the country. The programme comprises Core Courses (7) and Elective Courses(2).

Eligibility: Bachelor's Degree in Library and/or Information Science or Associateship from NISCAIR or DRTC

Medium of Instruction: English. Students can write assignments and TEE in Hindi language also

Duration: Minimum 1 year and Maximum 2 years; offered in both January and July cycle of admissions.

Fee Structure: Rs. 10,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
MLI 101	Information, Communication and Society	4
MLII 101	Information Sources, Systems and Services	4
MLI 102	Management of Library and Information Centres	4
MLII 102	Information Processing and Retrieval	4
MLII 103	Fundamentals of Information Communication Technologies	4
MLII 104	Information Communication Technologies: Applications	4
MLIP 2	Project	4
Elective Courses (Choose any two only)		
MLIE 101	Preservation and Conservation of Library Materials	4
MLIE 102	Research Methodology	4
MLIE 103	Academic Library System	4
MLIE 104	Technical Writing	4
MLIE 105	Informatrics and Scientometrics	4
MLIE 106	Public Library System and Services	4
Total Credits		36

Programme Coordinator: Prof. Uma Kanjilal, ukanjilal@ignou.ac.in, Ph. 011-29572714

4.14 Master of Arts (Anthropology)(MAAN) School of Social Sciences (SOSS)

Anthropology is the study of human beings in time and space. The programme is based on integrated approach to the subject incorporating insights from physical, social and archaeological anthropology. The thrust is laid on an in-depth understanding involving holistic approach of Anthropology using theoretical and practical techniques. The programme is aimed at developing professional competence of the subject in light of perceivable need for trained anthropologists in academic and research institutes, NGO's, government organizations, health sectors and applied sciences. The focus of the programme is to equip the learners to employ anthropological insight to understand and relate contemporary biosocial shift. It provides an opportunity to a large segment of people desirous to understand essence of the subject.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 17,200/- for full programme to be paid year wise @Rs. 8,600/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MANI 1	Anthropology and Methods of Research (Theory and Project)	8
MANI 2	Physical Anthropology (Theory and Practical)	8
MAN 1	Social Anthropology (Theory)	8
MAN 2	Archaeological Anthropology (Theory)	8
II Year		
Compulsory Courses		
MANP 1	Field work Dissertation	8
MANI 3	Practicing Anthropology (Theory and Project)	8
Elective Courses (Choose any two only)		
MANE 1	Human Genetics (Theory and Practical)	8
MANE 2	Human Growth & Development (Theory and Practical)	8
MANE 3	Comparative Ethnography (Theory)	8
MANE 4	Gender and Society (Theory)	8
MANE 5	Environmental Anthropology (Theory)	8
MANE 6	Social Stratification (Theory)	8
MANE 7	Tribes in India (Theory)	8
Total Credits		64

Programme Coordinator: Dr. Palla Venkatramana, Ph: 011-29572729, 9013627663

4.15 Master of Arts (Gandhi and Peace Studies)(MGPS) School of Social Sciences (SOSS)

Programme Objectives:

- ▣ To provide opportunities of higher studies to the learners
- ▣ To provide quality education at post-graduate level in theoretical and applied Gandhian & Studies Peace. Conflict Management and Social Regeneration
- ▣ To provide an in-depth knowledge in the area of Peace Studies and Conflict Resolution and enable the learners to specialize in one of the Gandhian modelsof development.
- ▣ To provide the learners the opportunities of continuing higher education at the M.Phil/Ph.D.level.
- ▣ To widen the scope of the learners for further research, training and career opportunities in economic, social, gender, political, environmental and sustainable development issues.
- ▣ To enable the learners to join careers in teaching research, NGOs in Peace making and Peace building.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English and Hindi.

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 10,800/- for full programme to be paid year wise @Rs. 5,400/- per year.

Programme Details:

Course Code	Title of the Course	Credits
1st Year		
MGP 1	Gandhi: The Man and His Times	4
MGP 2	Philosophy of Gandhi	4
MGP 3	Gandhi's Social Thought	4
MGP 4	Gandhi's Political Thought	4
MGPE 6	Gandhi's Economic Thought	4
MGPE 7	Non-violent Movements after Gandhi	4
MGPE 9	Gandhi in the 21st Century	4
MGPE 14	Gandhi, Ecology and Sustainable Development	4
2nd Year		
(Compulsory)		
MGP 5	Introduction to Peace and Conflict Resolution	4
(Optional) Choose only 28 credits		
MGPE 8	Gandhi Approach to Peace and Conflict Resolutions	4
MGPE 10	Conflict Management, Transformation and Peace Building	4
MGPE 11	Human Security	4
MGPE 12	Women and Peace	4
MGPE 13	Civil Society, Political Regimes and Conflict	4
MGPE 15	Introduction to Research Methods	4
MGPE 16	Human Rights: Indian Perspective	4
MGPE 17	*ProjectWork	8
Total Credits		64

* Dissertation (8 credits) : Project Work is optional and may be taken up in lieu of two 4 credit courses. Project work with experiential dimension will encourage empirical studies on social problems going Gandhi movements etc.

Programme Coordinator: Prof. D. Gopal, dgopal@ignou.ac.in, Ph. 011-29572704,29535515

4.16 Master of Computer Applications (MCA_NEW) (Revised)

School of Computer & Information Sciences (SOCIS)

The broad objective of the Master of Computer Applications programme is to prepare graduate students for productive careers in software industry and academia by providing an environment for teaching and research in the core and emerging areas of the discipline. The programme's thrust is on giving the students a thorough and sound background in the theoretical and application-oriented courses relevant to the latest computer software development.

Eligibility:

Passed BCA/B.Sc (Computer Science/IT)/ Bachelor Degree in Computer Science and Engineering or Equivalent Degree with at least 50% marks in the Bachelor's Degree (45% marks in case of candidates belonging to reserved category)

OR

Any Bachelor's degree of minimum 3 (three) year duration from a recognized University with at least 50% marks (45% marks in case of candidates belonging to reserved category **AND** Mathematics as one of the subjects at 10+2 level or graduation level. In addition, these students are required to register and successfully complete two bridge courses, namely, MCS-201 (Programming in C and Python) & MCS-208 (Data Structures and Algorithm) of IGNOU along with Master of Computer Applications Programme.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 48,000/- for full programme to be paid semester wise @Rs. 12000/- per semester. In addition, two bridge courses, MCS-201 (Programming in C and Python) & MCS-208 (Data Structures and Algorithm) to pay Rs.2000/- as additional fee.

Programme Details:

The programme has been divided into two semesters per year (January-June and July-December). Consequently, there will be two examinations every year – one in the month of June for the January to June Semester courses and the other is December for the July to December semester courses. The students are at liberty to appear any of the examinations conducted by the University during the year subject to completing the minimum time frame and other formalities prescribed for the programme.

Course Code	Title of the Course	Credits
First Year		
I Semester		
MCS 211	Design and Analysis of Algorithms	4
MCS 212	Discrete Mathematics	4
MCS 213	Software Engineering	4
MCS 214	Professional Skills and Ethics	2
MCS 215	Security and Cyber Laws	2
MCSL 216	DAA and Web Design Lab	2
MCSL 217	Software Engineering Lab	2
II Semester		
MCS 218	Data Communication and Computer Networks	4
MCS 219	Object Oriented Analysis and Design	4
MCS 220	Web Technologies	4
MCS 221	Data Warehousing and Data Mining	4
MCSL 222	OOAD and Web Technologies Lab	2
MCSL 223	Computer Network and Data Mining Lab	2
Second Year		
III Semester		
MCS 224	Artificial Intelligence and Machine Learning	4
MCS 225	Accountancy and Financial Management	4
MCS 226	Data Science and Big Data	4
MCS 227	Cloud Computing and IoT	4
MCSL 228	AI and Machine Learning Lab	2
MCSL 229	Cloud and Data Science Lab	2
IV Semester		
MCS 230	Digital Image Processing and Computer Vision	4
MCS 231	Mobile Computing	4
MCSP 232	Project	12
Total Credits		80

No. of Theory Courses -15, No. of Practical Courses -6, Project-1, Total Credits: 80

Programme Coordinator: Mr. Akshay Kumar, mca@ignou.ac.in

4.17 Master of Arts (Rural Development) (MARD)

School of Continuing Education (SOCE)

The discipline of Rural Development is of vital significance for the understanding of developmental issues related to rural society. The syllabus of M.A. Programme in Rural Development is designed to include such diverse academic contents as are essential in the making of this discipline in the Indian context. An essential component of this programme is dissertation based on empirical research in rural areas. The programme will be useful to personnel working in various Government Departments/agencies, NGO's, cooperative banks and other institutes engaged in rural transformation. It will also be beneficial for fresh graduates interested in pursuing career in the discipline of rural development.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 11,800/- for full programme to be paid year wise @Rs. 5,900/- per year

Programme Details:

CourseCode	Title of the Course	Credits
I Year (Compulsory)		
MRD 101	Rural Development – Indian Context	6
MRD 102	Rural Development Programmes	6
MRD 103	Rural Development – Planning and Management	6
MRD 4	Research Methods in Rural Development	6
MRDP 1	Dissertation	12
II Year (Choose any five)		
RDD 6	Rural Health Care	6
RDD 7	Communication and Extension in Rural Development	6
MRDE 101	Rural Social Development	6
MRDE 2	Voluntary Action in Rural Development	6
MRDE 3	Land Reforms and Rural Development	6
MRDE 4	Entrepreneurship and Rural Development	6
Total Credits		66

Programme Coordinator: Mr. Buta Singh, butasingh@ignou.ac.in, PH.01129573066

4.18 Master of Science (Food Nutrition) (MSCDFSM)

School of Continuing Education (SOCE)

The M.Sc. Programme in the area of Dietetics and Food Service Management has been developed with a view to address the needs of training work force/developing manpower (dietitians, nutrition counsellors, food service managers etc.) for the emerging employment sector (hospital/community dietetics, food service management). The programme will offer unique opportunity of higher education to learners to enrich their working lives by entering into the market and/or starting their own food service unit, leading to entrepreneurship. The programme also focuses on upgrading the professional competencies of serving personnel in food service establishments, such as dietitians, diet technicians, counsellors etc. upgrading their knowledge and equipping them with productive skills to enhance their career progression and employability.

The special feature of the programme is that it has a provision of exit point for learners in the form of Post Graduate Diploma in Dietetics and Public Nutrition (PGDDPN) after having successfully completed 30 credit course work and three months internship programme (16 credits).

Eligibility: B.Sc. (Home Science) specialization in Food and Nutrition, Dietetics and Clinical Nutrition or PG Diploma in Dietetics and Public Health Nutrition or Graduate (B.Sc. Hons.) or equivalent (MBBS, BHHS etc) from the following background – Home Science/ Food Science and Technology, Life Science, Microbiology, Pharmaceutical, Catering along with the DNHE or CNCC or CFN offered by IGNOU (Simultaneous admission for CFN/CNCC is also permitted).

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered only July cycle of admission only.

Fee Structure: Rs. 32,400/- for full programme to be paid year wise @Rs. 16,200/- per year.

Programme Details:

Course Code	Title of the Course	Credits
MFN 1	Applied Physiology	4
MFN 2 MFNL 2	Nutritional Biochemistry	2 2
MFN 3 MFNL 3	Food Safety and Food Microbiology	2 2
MFN 4 MFNL 4	Advance Nutrition	4 2
MFN 5 MFNL 5	Clinical and Therapeutic Nutrition	4 2
MFN 6 MFNL 6	Public Nutrition	4 2
MFN 7 MFNL 7	Entrepreneurship and Food Service Management	4 2
MFN 8 MFNL 8	Principles of Food Science	2 2
MFN 9	Research Methods and Biostatistics	6
MFN 10	Understanding Computer Applications	2
MFNP 11	Internship Programme	16*
MFNP 12	Dissertation	8
	Total Credits	72

* Three Months Internship

For MSc. (DFSM) Programme:

1st Year Courses : MFN1, MFN2, MFNL2, MFN3, MFNL3, MFN6, MFNL6, MFN8, MFNL8 and MFN10

2nd Year Courses: MFN 4, MFNL 4, MFN 5, MFNL 5, MFN 7, MFNL 7, MFN 9, MFNP 11 and MFNP 12

For PGDDPN Programme:

Courses: MFN 1, MFN 2, MFN 3, MFN 4, MFN 5, MFNL 5, MFN 6, MFNL 6, MFN 7, MFNL 7 and MFNP 11

Practical: Practical courses constitute the backbone of the MSc. (DFSM) programme. Participation in the practical sessions is absolutely compulsory. Each practical course is worth 2 credits and the duration of the practical sessions is 7 days i.e. 14 sessions of 4 hours each. The term end practical examination will be held in the 15th session of the practical spell.

Internship: Duration of internship for three months in the Dietetic Department of a recognized hospital/ institution, for the award of M.Sc.(DFSM) degree is compulsory (except in case of credit transfer cases). For PGDDPN learners' internship for three months is compulsory.

University allows credit transfer in the MSc. (DFSM) Programme to in-service dietitians (with a degree in Post Graduate Diploma in Dietetics and Public Health Nutrition only) who have successfully completed a three month internship programme from a recognized institutions/ university in the last 5 years.

Programme Coordinator: Prof. Deeksha Kapur, deekshakapur@ignou.ac.in, Ph. 011-29536347, 29572960

4.19 Master of Science (Counselling and Family Therapy) (MSCCFT) School of Continuing Education (SOCE)

The M.Sc. programme in the area of Counselling and Family Therapy is aimed at developing professionals in this vital field, which is gaining greater salience in the present times both from social and employment perspectives. The contemporary social scenario has resulted in an increased need and demand for professional support in terms of counselling and family therapy, which is being increasingly recognized as an effective approach both for promoting positives like strengthening family ties, fostering positive parenting, and increasing resilience of individuals in vulnerable situations as well as for addressing negative aspects such as socio-psychological problems, maladaptive behaviours, declining mental health, and psychosomatic disorders that are being increasingly witnessed in the present times. However, though the need for counselling and family therapy professionals is being increasingly felt, there is a dearth of professional support and experts who could lend a helping hand in promoting positive family processes and help individual family members in distress in a comprehensive way. As a result, there is a tremendous felt need for education and training in this area. By developing the requisite knowledge, understanding, attitudes and skills in the area of Counselling and Family Therapy, this unique programme of study would help to train professional cadres in the field, equipping them for both wage-employment and self-employment, and thus fill the existing lacuna.

A remarkable feature of this programme of study is its focus on the applied aspect and the thrust on opportunities for hands-on experience for the learner. In fact, almost half the credits of this Master's Degree Programme are earmarked for application-oriented learning opportunities. In the second year of the programme, the learner has the option to be trained in Marital and Family Therapy and Counselling, Child and Adolescent Counselling and Family Therapy or Substance Abuse Counselling and Family Therapy. Yet another special feature of the programme is that it has a provision of exit point for learners (after successful completion of the first year courses) in the form of P.G. Diploma in Counselling and Family Therapy (PGDCFT). The programme has theory, supervised practicum, internship, and dissertation as components.

Eligibility: Bachelor's degree in any subject from a recognized University.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered only in July cycle of admissions.

Fee Structure: Rs. 33,600/- for full programme to be paid year wise @Rs. 16,800/- per year.

Course Code	Title of the Course	Credits
I Year		
MCFT 1	Human Development and Family Relationships	4
MCFTL 1	Human Development and Family Relationships Supervised Practicum	2
MCFT 2	Mental Health and Disorders	4
MCFTL 2	Mental Health and Disorders Supervised Practicum	2
MCFT 3	Counselling and Family Therapy: Basic Concepts & Theoretical Perspectives	4
MCFTL 3	Counselling and Family Therapy: Basic Concepts & Theoretical Perspectives Supervised Practicum	2
MCFT 4	Counselling and Family Therapy: Applied Aspects	4
MCFTL 4	Counselling and Family Therapy: Applied Aspects Supervised Practicum	2
MCFT 5	Counselling and Family Therapy: Research Methods and Statistics	4
MCFTL 5	Counselling and Family Therapy: Research Methods and Statistics Supervised Practicum	2
MCFTL 8	Reflective Journal	2
II Year		
MCFT 6	Applied Social Psychology	4
MCFTL 6	Applied Social Psychology-Supervised Practicum	2
MCFT 7	Counselling and Family Therapy: Applications and Interventions	4
MCFTL 7	Counselling and Family Therapy: Applications and Interventions Supervised Practicum	2
MCFTP1	Internship	6
MCFTP2	Dissertation	8
Elective courses (choose any one pair of Electives from the following):		
MCFTE1	Marital and Family Therapy & Counselling	2
MCFTE4	Marital and Family Therapy & Counselling Supervised Practicum	4

	OR	
MCFTE2	Child and Adolescent Counselling and Family Therapy	2
MCFTE5	Child and Adolescent Counselling and Family Therapy Supervised Practicum	4
	OR	
MCFTE3	Substance Abuse Counselling and Family Therapy	2
MCFTE6	Substance Abuse Counselling and Family Therapy Supervised Practicum	4
Total Credits		64

Programme Coordinators: Prof. Neerja Chadha, neerja_chadha@ignou.ac.in, Ph. 29572959, 29534066
 Dr. Amiteshwar Ratra, amiteshwar@ignou.ac.in

4.20 Master of Social Work (MSW)

School of Social Work (SOSW)

The MSW programme offers opportunity to learners for higher studies in professional social work. Besides offering the core courses pertaining to social work curriculum across the globe and India, it includes themes in some of the pertinent areas in social work such as globalization; migration, history of social work in India, theory paper on social work practicum and a course on HIV/ AIDS which are expected to be highly useful in the present day context. The practical components have been meticulously prepared to provide the learners, hands on training, which will enable the candidates to find suitable placements with in and out side the country.

For those seeking admission with effect from July 2018 session, it may be noted that they will be offered the revised version of MSW Programme. The highlights of the revised version include Block Placement and Internship in practical component and emphasis on Social Work in African Context, Criminal Justice, Contemporary Methods and Values of Social Work and International Social Work. Accordingly, a student is expected to successfully complete 72 credits which include compulsory courses, elective courses as well as fieldwork. The details of which are given below:

Eligibility: ^BBachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 36000/- for full programme to be paid year wise @Rs. 18000/- per year

ProgrammeDetails:

Course Code	Title of the Course	Credits
I Year (Compulsory Courses)		
MSW 1	Origin and Development of Social Work	4
MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
Elective Courses (Choose any Two)		
MSW 3	Basic Social Science Concepts	4
MSW 4	Social Work and Social Development	4
MSW 6	Social Work Research	4
MSWE 10	Social Work in African Context	4
MSW 32	Social Work and Criminal Justice	4
Field Work (Compulsory)		
MSWL13	Social Work Practicum-I	8
MSWL14	Block Placement	8
II Year		
Compulsory Courses		
MSW 7	Case work and Counselling: Working with Individuals	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSW 17	Contemporary Methods and Values of Social Work	4
Elective Courses (Choose any one)		
MSWE1	HIV/AIDS: Stigma, Discrimination and Prevention	4
MSWE2	Women and Child Development	4
MSWE7	International Social Work	4

MSWE3	Disaster Management	4
MSWP1	Dissertation (Project work)	4
Field Work (Compulsory)		
MSWL15	Social Work Practicum-II	8
MSWL16	Internship	8
Total Credits		72

Programme Coordinator: Dr. Saumya, mawinfo@ignou.ac.in, Ph. 011-29571696

4.21 Master of Social Work (Counselling)(MSWC) School of Social Work (SOSW)

Masters in Social Work (Counselling) would provide both academic learning and professional education and training in Counselling, extending beyond theoretical knowledge. This programme is tailored to suit counselors working in a wide range of organizational and community contexts as well as individuals in a family. With the fast changing social scenario, the problems being faced by people across the board are numerous. Unlike in the western world, Counselling services are very inadequate in India. There is a growing demand for counselors in schools, corporate sector, health care setting, social and welfare sectors, correctional settings etc. However, schools/universities where Counselling course/ programme are taught in India are very few. There is a good potential for employment in government as well as NGO sectors. There is an urgent need for specially trained counselors to handle the stress of employees working with call centres, corporate sectors, families, family courts, correctional settings, school, universities and educational institutions, rehabilitation centres, refugee camps, institutions for the differently abled, aged, child care and adoption centres, family planning, voluntary Counselling and testing centres, rural sectors especially where farmers are driven to commit suicide, de-addiction centres etc.

MSW(C) Programme would be offered initially through one or two Learner Support Centres under each Regional Centre. The programme can be taken only through activated Learner Support Centres or special Learner Support Centres through each Regional Centre. This Programme is being offered only in English. For Field Work in the MSW (Counselling) programme much focus is given on specialization in Counselling and 40 percent weightage is given for the practicum.

Eligibility: Bachelor's degree in any discipline from a recognized university.

Medium of Instruction: English and Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 36,000/- for full programme to be paid year wise @Rs. 18,000/- per year

ProgrammeDetails:

Course Code	Title of the Course	Credits
I Year		
MSW 1	Origin and Development of Social Work	4
MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSWL46	Social Work Practicum-I	8
MSWL47	Block Placement	8
II Year		
MSW 12	Introduction to Life Characteristics and Challenges	4
MSW 13	Introduction to Psychological Basis of Counselling	4
MSW 14	Relevance of Social Case Work in Counselling	4
MSW 15	Basics of Counselling	4
MSW 16	Fields of Counselling	4
MSWL48	Social Work Practicum-II	8
MSWL49	Internship	8
Total Credits		72

Programme Coordinator: Ms. N. Ramya, mawinfo@ignou.ac.in, Ph. 011-29571693

4.22 Master of Arts (Education)(MAEDU)

School of Education (SOE)

The M.A. (Education) programme aims at producing a team of well-trained individuals knowledgeable in education & its various dimensions. More specifically, the M.A.(Education) programme intends to:

- provide learning-experience, which will enable students to understand and appreciate knowledge structures and paradigms of education;
- develop professional for effective participation in educational actions in different areas of education; and
- create a community of scholars adequately equipped for participation in educational discourse.

Eligibility: ^BBachelor's Degree in any discipline with or without a Degree in Education from a recognized University.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 18200/- for full programme (Rs. 9,200/- for 1st year & Rs. 9000/- for 2nd year respectively).

Programme Framework

The M.A. (Education) programme comprises four groups of courses with differential weightage. The total number of credits will be 68 and each student is expected to cover 34 credits each year.

Group A: Basic Course on Education

Group B: Core Courses

Group C: Courses on Knowledge Generation in Education Group

D: Specialized Areas in Education

Programme Details:

Group A: Basic Course on Education (4 Credits)

This course provides a concise but comprehensive articulation of education. The course familiarizes learners with the various aspects and task areas in the field of education. It also provides a conceptual overview of education with its multiplicity and complexity.

Course Code	Title of the Course	Credits
MES 11	Understanding Education	4

Group B: Core Courses

The core courses are intended to provide an in-depth understanding of the significant aspects of education. They bring out the variety of concepts, processes, and tasks in education in a proper 'educational' perspective. With these in view, four courses are visualized, all of which are compulsory for all students.

Course Code	Title of the Course	Credits
MES 12	Education: Nature and Purposes	6
MES 13	Learning, Learner and Development	6
MES 14	Societal Context of Education	6
MES 15	Operational Dimensions of Education	6

Group C: Courses on Knowledge Generation in Education

The course structure of Group C is worked out in such a way that there is adequate scope for both theoretical understanding of the process of knowledge generation in education as well as 'hands on' experience in research activities. The theoretical understanding of the process of knowledge generation in education is presented in the course on "Educational Research". Similarly, the practical experience in educational research has been visualised with a more meaningful and rewarding experience in the form of adissertation.

Course Code	Title of the Course	Credits
MES 16	Educational Research	6
MESP 1	Dissertation	10

Group D: Specialised Areas in Education

Under Group D, you have to complete four or five courses worth 24 credits in one specialized area. You have to choose one out of five specialized areas. The specialized areas are Higher Education, Distance Education, Educational Technology, Educational Management and Adult Education. If you have already acquired a Diploma / Post-Graduate

Diploma in any of the offered areas of specialization, you are required to choose one area of specialization from the remaining areas of specialization. For example, if you have acquired a PG Diploma in Educational Technology (PGDET), you are required to choose one from the remaining areas of specialization i.e. Distance Education, Higher Education, Educational Management and Adult Education.

Course Code	Title of the Course	Credits
Higher Education		
MES 101	Higher Education: Its Context and Linkages	6
MES 102	Instruction in Higher Education	6
MES 103	Higher Education: The Psycho-social Context	6
MES 104	Planning and Management of Higher Education	6
Distance Education		
MES 111	Growth and Philosophy of Distance Education	4
MES 112	Design and Development of Self-Learning Print Materials	4
MES 113	Learner Support Services	4
MES 114	Management of Distance Education	6
MES 115	Communication Technology for Distance Education	6
Educational Technology		
MES 31	ET -An Overview	6
MES 32	Communication and Information Technology	6
MES 33	Computer Technology	6
MES 34	Designing Courseware	6
Educational Management		
MES 41	Growth and Development of Educational Management	6
MES 42	Dimensions of Educational Management	6
MES 43	Organizational Behaviour	6
MES 44	Institutional Management	6
Adult Education		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in Adult Education	6
MAE 4	Extension Education and Development	6

Course to be offered in 1st Year of the programme (Total 34 Credits) (All Compulsory)

Course Code	Title of the Course	Credits
MES 11	Understanding Education	4
MES 12	Education: Nature and Purposes	6
MES 13	Learning, Learner and Development	6
MES 14	Societal Context of Education	6
MES 15	Operational Dimensions of Education	6
MES 16	Educational Research	6

Courses to be offered in 2nd Year of the Programme (Total 34 Credits)

- Out of the following Specialized Areas, a learner has to choose one specialized area.
 - Higher Education (24Credits)
 - Distance Education (24Credits)
 - Educational Technology (24Credits)
 - Educational Management (24Credits)
 - Adult Education (24Credits)
- Dissertation Work (10Credits)

Programme Coordinator: Prof. Nirod Kumar Dash, nkdash@ignou.ac.in, Ph. 011-29572931
Dr. Niradhar Dey, niradhar@ignou.ac.in, Ph.011-29572994

4.23 Master of Arts (Distance Education) (MADE)

Staff Training & Research Institute of Distance Education (STRIDE)

This Programme has been designed to develop human resource in various specialized areas of Distance Education.

Eligibility: Graduates in any discipline may take admission into this 2 years programme.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 11,000/- for full programme to be paid year wise @Rs. 5,500/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year*		
MDE 411	Growth and Philosophy of Distance Education	6
MDE 412	Instructional Design	6
MDE 413	Learner Support Systems and Services	6
MDE 414	Management of Distance Education	6
MDE 518	Educational Communication Technologies	8
II Year		
MDE 415	Research Methods for Distance Education	6
MDE 416	Curriculum Development in Distance Education	6
MDE 417	Distance Education: Economic Perspective	6
MDE 419	Staff Training and Development in Distance Education	6
MDEP520	Project Work	8
Total Credits		64

*Those who get admission into M.A. (Distance Education) two years programme may exit with Post Graduate Diploma in Distance Education (PGDDE) after completion of 5 courses (32 credits) of the 1st year.

Programme Coordinator: Dr. Anita Priyadarshini, anitapriyadarshini@ignou.ac.in, Ph. 011-29572607

4.24 Master of Arts (Adult Education) (MAAE)

School of Education (SOE)

This programme is meant for all those interested in entering and seeking career in the field of adult education and allied areas as well as for those working with any institution in formal, non-formal or informal sector. It aims at promoting professional competency and capacity building of pre-service and in-service people in the field of adult education and allied areas.

Programme Objectives:

- ▣ To develop in them the national and international perspective of various aspects of theory and practice of adult education.
- ▣ To upgrade their knowledge and understanding of policies and programmes of adult, continuing and extension education, development and welfare, among others.
- ▣ To enhance their understanding and skills of documentation, management and dissemination of knowledge and information on various aspects and processes of adult education.
- ▣ To improve their knowledge, understanding, skills and abilities related to organizing and managing an adult learning setup.
- ▣ To equip them with the skills of involving the community in participatory planning, development and transaction of curriculum as well as training, evaluation and research processes related to adult education and development.
- ▣ To enhance their understanding and skills of networking at local, state, national and international levels for their personal, social, and professional development.
- ▣ To enable them to critically analyse, appreciate and promote the role of adult education in the emerging social, political, cultural, economic, developmental and other situations for effecting transformation at the national and international levels.

Eligibility: Bachelor's Degree from any recognized University

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered only in July cycle of admission.

Fee Structure: Rs. 14,400/- for full programme to be paid year wise @ Rs. 7,200/- per year. Students admitted for first year shall re-register themselves for the second year by duly filling in the prescribed offline Re-Registration form of that year and submitting it to the Regional Centre concerned along with requisite fee. Programme Learner Support Centres.

All the Programme Learner Support Centres (PSCs) of IGNOU where MA (Education) programmes of IGNOU are simultaneously on offer are provisionally the PSCs for MAAE programme as well.

Programme Details:

Course Code	Title of the Course	Credits
I year		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in Adult Education	6
MES 16	Educational Research	6
MAEL 1	Practical Work Components	10
II year		
Compulsory Courses		
MAE 4	Extension Education and Development	6
MAE 5	Population and Development Education	6
MAEP 1	Dissertation	10
Optional Courses		
MAEE1*	Sustainable Development	6
MESE 61*	Open and Distance Learning Systems	6
MAEE 2**	Basics of Legal Awareness	6
MESE62**	Vocational Education	6
Total Credits		68

* Indicates that the student should select only one out of MAEE 1 and MESE 61 Courses.

** indicates that the student should select only one out of MAEE 2 and MESE 62 Courses.

After successful completion of all courses of first year, the student shall be awarded Post Graduate Diploma in Adult Education (PGDAE).

Programme Coordinator: Dr. M.V. Lakshmi Reddy, lakshmireddymv@gmail.com, mvlreddy@ignou.ac.in, Ph. 011-29572935 / Mobile: 9868956537

Dr. Elizabeth Kuruvilla, elizakuruvilla@ignou.ac.in, Ph. 011-29572933, Mobile: 9868478942

4.25 Master of Tourism and Travel Management (MTTM)

School of Tourism and Hospitality Services Management (SOTHSM)

The MTTM Programme is designed for those students who are interested in pursuing a career in tourism sector at managerial level. This is for aspiring entrepreneurs or those running their own tourism agencies. The programme consists of four semesters:

Eligibility:

Category 1: BTS, BA(Tourism); B.Sc. Hospitality and Hotel Administration (BHM); Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE.

Category 2: A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study.)

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure:

Category-I : Rs. 13600/- for full programme fee, to be paid year-wise @Rs. 6800/- per year.

Category-II : Rs. 16600/- for full programme, to be paid @Rs. 9800/- for 1st year and Rs. 6800/- for 2nd year.

Course Code	Title of the Course	Credits
I Year		
I Semester		
MTTM 1	Management Functions and Behaviour in Tourism	4
MTTM 2	Human Resource Planning and Development in Tourism	4
MTTM 3	Managing Personnel in Tourism	4
MTTM 4	Information Management Systems and Tourism	4
II Semester		
MTTM 5	Accounting and Finance for Managers in Tourism	4
MTTM 6	Marketing for Tourism Managers	4
MTTM 7	Managing Sales and Promotion in Tourism	4
MTTM 8	Managing Entrepreneurship and Small Business in Tourism	4
II Year		
III Semester		
MTTM 9	Understanding Tourism Markets	4
MTTM 10	Tourism Impacts	4
MTTM 11	Tourism Planning and Development	4
MTTM 16	Dissertation	8
IV Semester		
MTTM 12	Tourism Products: Design and Development	4
MTTM 13	Tourism Operations	4
MTTM 14	Tourist Transport Operations (Road Transport)	4
MTTM 115	MICE Management	4
Total Credits		68

All students seeking admission under Category 2 (see table of Programmes) will have to pass the following four courses during their period of study.

Course Code	Title of the Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
TS 3	Management in Tourism	8
TS 6	Tourism Marketing	8
Total Credits		32

Programme Coordinator: Dr. Tangjakhombi Akoijam, Ph. 011-29571756

4.26 Master of Arts (Philosophy)(MAPY)

School of Inter-disciplinary & Trans-disciplinary Studies (SOITS)

The Master's programme in philosophy in distance learning mode is intended not only to enhance career prospects for students but also to train the mind for better logical thinking, mental discipline, ability for analysis and synthesis, critical reflection on social and political realities. Philosophy broadens people's vision towards national integration, genuine appreciation of others' 'worldviews', better understanding of various thought patterns and peaceful co-existence. It also becomes a means to social transformation to build a better nation and to ensure social equality, human dignity and human rights for the citizens. The Master's programme in Philosophy has the following major components: 1) Compulsory Courses-16 credits; 2) Elective Courses-48 credits. Students can choose 6 electives in the first year and 6 electives in the second year. To successfully complete this programme, you will have to earn 64 credits over a period of 2 to 4 years. This programme is offered only in English. However, a student is permitted to write the exam in Hindi.

Eligibility: Bachelor's Degree or equivalent.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 13600/- for full programme to be paid year wise @Rs. 6800/- per year

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Compulsory Course		
MPY 1	Indian Philosophy	8
Elective Courses (Choose any six)		
MPYE 1	Logic	4
MPYE 2	Ethics	4
MPYE 3	Epistemology	4
MPYE 4	Philosophy of Human Person	4
MPYE 5	World Religions	4
MPYE 6	Dalit Philosophy	4
MPYE 7	Research Methodology in Philosophy	4
MGP 5	Introduction to Peace and Conflict Resolution	4
II Year		
Compulsory Courses		
MPY 2	Western Philosophy	8
Elective Courses (Choose any six)		
MPYE 8	Metaphysics	4
MPYE 9	Philosophy of Science and Cosmology	4
MPYE 10	Philosophy of Religion	4
MPYE 11	Philosophy of Art (Aesthetics)	4
MPYE 12	Tribal Philosophy	4
MPYE 13	Philosophy of Technology	4
MPYE 14	Philosophy of Mind	4
MPYE 15	Gandhian Philosophy	4
MPYE 16	Philosophy of Sri Aurobindo	4
MPYP 1	Dissertation	4
Total Credits		64

Programme Coordinator: Prof. Nandini Sinha Kapur, nandini@ignou.ac.in, Ph. 011-29573376

4.27 Master of Science (Environmental Science) (MSCENV) School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

Undoubtedly, the earth is finding itself difficult to sustain a growing human population. The issues concerned with the environment are many and are interconnected so much so that a holistic, scientific and sustainable environmental management strategy is the need of the hour. Master of Science (Environmental Science) Programme aims at generating skilled man power to tackle the growing environmental and developmental problems and changes arising from the transition to a sustainable society. This programme will give an insight into the socio-economic causes and the characteristics of pollution and degradation of the natural environment, including the effects on human beings, the atmosphere, ecosystem and the other organisms. The programme will provide learners with the necessary means to develop the capacity to carry out independent assessments on environmental issues. In addition, learners will be well equipped to analyze and assess environmental systems and problems; be able to propose sustainable solutions to environmental problems; and contribute to the development of policies and strategies for environmental planning. Being an interdisciplinary field of knowledge, environmental science includes specializations with multidisciplinary scope in which the students will learn to address the challenges of maintenance of environmental integrity for sustainable development in relation to human activities.

Programme Objectives:

- To equip the learners with knowledge and understanding of the physical, chemical and biological processes of the environment
- To expose the learners with theoretical principles involved in air, water and soil pollution and monitoring systems

- To emphasize the principles and practices involved in sustainable natural resources management and environmental management
- To impart knowledge and understanding in impact assessment, environmental audit and laws.

Eligibility: Bachelor's degree in any discipline Science/Engineering/Agricultural Science/Forestry/Veterinary Science from a recognized University

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 15,000/- for full programme. 1st year: Rs.7,500/- and 2nd year Rs.7,500/-

Programme Details:

Course Code	Title of the Course	Credits
First Year		
I Semester		
MEV 11	Fundamentals of Environmental Science and Ecology	4
MEV 12	Earth Processes	4
MEV 13	Environmental Chemistry	4
MEVL 11	Environmental Science Lab Course -1	4
II Semester		
MEV 14	Sustainable Natural Resource Management	4
MEV 15	Environmental Pollution, Control and Management	4
MEV 16	Environmental Impact Assessment	4
MEVL 12	Environmental Science Lab Course -2	4
	Elective Course (Choose any onecourse from the elective courses list)	4
Second Year		
III Semester		
MEV 17	Environmental Legislations	4
MEV 18	Environmental Health and Ecotoxicology	4
MEV 19	Research Methodology for Environmental Science	4
MEVL 13	Environmental Science Lab Course – 3	4
	Elective Courses (Choose any onecourse from the elective courses list)	4
IV Semester		
MEVP 11	Dissertation/Project	8
	Elective Course (Choose any one course from the elective courses list)	4
	Elective Course (Choose any onecourse from the elective courses list)	4
Elective Courses (Choose any four courses: One each for Sem. II & Sem.-III and two for Sem. IV)		
MEVE 11	Global Climate Change	4
MEVE 12	Environmental Management	4
MEVE 13	Environmental Biotechnology	4
MEVE 14	Biodiversity Conservation and Management	4
MEVE 15	Disaster Management	4
MEVE 16	Urban Environment	4
MEVE 17	Environment and Society	4
MEVE 18	Instrumentation Techniques for Environmental Monitoring	4
MEVE 19	Environmental Issues	4
Total Credits		72

Programme Coordinators: Prof. Shachi Shah., sshah@ignou.ac.in, Ph. 011-29573380, Dr. V. Venkat Ramanan, vvramanan@ignou.ac.in, Ph. 011-29571121 and Dr. Deeksha Dave, deekshadave@ignou.ac.in

4.28 Master of Arts (Folklore and Culture Studies) (MAFCS) School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

Folklore is one of the upcoming areas of research and pedagogy. The modular MAFCS Programme (the first year programme being PGDFCS: 32 credits) aims at creating a pool of specialized folklorists who can create a niche for themselves in fields of study like teaching and research departments in colleges and universities, libraries, museums, archives, historical associations, culture councils, national centres of arts, publishing houses, funding agencies, and the central and state government institutions, Agriculture, Rural Sociology, Extension, Medicine and Nursing, Women's Studies, African American Studies, Popular Culture, English and Foreign Language/Literature Departments as translators, interpreters, curators, musicologists, teachers, artists, performers, and many more. Film industry and TV channels also have a high demand for folklorists. Folk Entrepreneurs are coming up in a big way as job creators/providers, and this programme aims at creating self-reliant scholars of folklore.

A significant trend that emerges from the review of folklore is that in any period of human history, knowledge about theory, data and method is insured by the socio-cultural conditions specific to that period. India is a country with incredible cultural diversity. Each culture has its own traditional knowledge system. We are right when we say that people in the new-millennial, the denizens of the digital societies have a notoriously short-span attention and memory, and folk traditions are a part of endangered and dying cultures. Given such a situation, folklorists and folklore researchers are vulnerable to multiple challenges with regard to archiving, documentation and dissemination of the folk material. MAFCS sincerely aims at filling that gap and is dedicated towards the preservation of a dying/endangered traditional knowledge system. India's National Education Policy (NEP) and the University Grants Commission (UGC) pay a lot of importance to culture, languages and folklore and MAFCS maintains a balance with the points accentuated by the NEP and UGC.

MAFCS argues that all our classical art and literary forms have a folk background. Starting from our universities' syllabi to our coffee tables, classical literature always asserts its position, though we have failed to pay the due credit to folk literature. A literature, the product of and is a representation of mass culture, is definitely authentic and full fledged. Since there is this aspect of faithful representation of the ways of life of communities at the core of folk literature, MAFCS considers folk literature as autonomous. Folk is not something out there in a museum, it is a part and parcel of our lives, and thus, is fit enough to be our mainstream research. The modern texts that have made explicit use of the folk traditions to make it available to the readers today are also treated at par with the folk texts that have only the oral tradition, called the 'pure folk'. MAFCS experiments with that idea. The key idea of the MAFCS Programme is—folklore is flexible.

Eligibility: Bachelor's Degree in any discipline from a recognized University

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Full programme fees 10,800/- 1st year: Rs.5,400/- and 2nd year Rs.5,400/-

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MFC 001	Folklore and Culture: Conceptual Perspectives	6
MFC 002	Tradition, Identity and Cultural Production	6
MFC 003	Cultural and Societal Transformation	6
MFC 004	Tribes of India: Identity, Culture and Lore	6
MFCP 005	Project Manual	8
II Year		
MFC 006	Folklore: Canon, Multimediality, Interdisciplinarity and Social Epistemology	8
MFC 007	Theories and Pedagogy of Folklore	8
MFC 008	Folk Representations	8
MFC 009	Approaches to Folklore	8
Total Credits		64

- A 2 credits 'Translation of Folklore Coursework' will be allotted to the students who completed PGDFCS (with only 30 credit, between 2009 and 2020) and joined the second year (MAFCS: 64 credits) on a modular approach. The students have to take an email approval (of the Programme Coordinator) of the folk texts to be translated.

Programme Coordinators: Prof. Nandini Sahu, nandinisahu@ignou.ac.in, soits@ignou.ac.in;
 Ph. 011-29572785
 Dr. Sadananda Sahoo, ssahoo@ignou.ac.in, Ph. 011-29573378

4.29 Master of Arts (Environmental and Occupational Health) (MAEOH) School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

About the Programme:

Environmental and Occupational Health focuses on assessing the public health risks associated with biological, chemical, physical, biomechanical and psychosocial hazards in natural and built environments. Environmental health specialists focus on the effect of environmental pollution on the health of human beings. The Programme aims at various concepts related to general environment, environment at the work place, related hazards and evaluation of health risk assessment by providing solutions to various aspects of environmental health occupational hazard management, epidemiology, health policy and management, and environmental health promotion. The successful learners will be able to work with health practitioners, researchers and policy makers to develop, evaluate and monitor health policies, programmes and practices related to healthy environments. The program was designed with an exit option with PG Diploma after a study of 36 credits in Masters in Environmental and Occupational Health programme. This program mainly focuses on environmental hazard exposure measurement, exposure control, and assessment of health effects of occupational and environmental exposures. The proposed programme is in consonance with the mission of Environmental and Occupational Health which is to prevent adverse health effects related to chemical and biological contaminants in the environmental and occupational exposures through education, research, and service. The central theme is prevention, focusing on initiatives for the society to decrease, the burden of occupational hazards and environmental health.

Programme Objectives:

After completion of this Masters in Environmental and Occupational health programme the learner will be able to:

- Describe how the environment and human health interact at different levels.
- List the types of occupations and discuss how they can cause risk to human health
- Describe pathways of human exposure to hazardous agents and stressors in the environment and workplace and their impact on human health
- Investigate how individual and population factors affect vulnerability and evaluate epidemiologic methods used in occupational and environmental research and interpret findings.
- Identify and measure environmental and occupational hazards and develop strategies to prevent these hazards affecting workers, property, environment and the general public.
- Develop mitigation strategies to contain and manage environmental and occupational hazards for positive health
- Exhibit the knowledge and skills needed to improve the environmental sustainability of human health systems

Target Group Profile and Admission Criteria:

Applicants must possess graduation from any discipline and a strong inclination and desire to build a career in Environmental and Occupational health and should also have an interest in issues related to public health and the environment. The admission criteria will be followed as per IGNOU norms.

- Professionals working in environmental and occupational sector and NGOs.
- Doctors, nurses, paramedical graduates & employees
- Employees from CPCB, Civil servants of State and Central Governments.
- Faculty, researchers and students in universities, research organizations and colleges.
- Graduates wanting to pursue a career in environmental management, occupational health & safety.
- Graduates wanting to pursue a career in industrial health & safety.

The programme will be offered in the Open and Distance Learning (ODL) mode.

Eligibility: Graduation in any discipline

Programme Fee: Rs. 13,200/-1st year: Rs.6,600/-and 2nd year Rs.6,600/-

Duration: Minimum 2 year and Maximum 4 years; offered in both January & July cycle of admissions.

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Type of Course	Credits
I Year (36 CREDITS, 6 Core courses + 3 Electives out of 4)			
MEV 1	Introduction to Environmental Health	Theory	4
MEV 2	Environmental and Occupational Hazards	Theory	4
MEV 3	Environmental Law and Management	Theory	4
MEV 4	Environmental Toxicology	Theory	4

MEV 5	Occupational Health and Safety	Theory	4
MEVP 1	Project	Project	4
MEVE 1	Environmental Impact Assessment for Environmental Health	Elective	4
MEVE 2	Health Care	Elective	4
MEVE 3	Agriculture and Allied Sector	Elective	4
MEVE 4	Industrial Sector	Elective	4
* Electives- Three to be elected			
II Year (36 CREDITS, 6 Core courses + 3 Electives out of 4)			
MGSE 9	Gender Issues in Work, Employment and Productivity	Theory	4
MEVE 15	Disaster Management	Theory	4
MEV 14	Sustainable Natural Resource Management	Theory	4
MIS 21	Safety Philosophy and Principles of Accident Prevention	Theory	4
MPA 6	Disaster Medicine	Theory	4
MEVE 11	Global Climate Change	Theory	4
MPC 51	Fundamentals of Mental Health	Elective	4
MGSE 4	Gender issues in Agriculture, Rural livelihoods and Natural Resource Management	Elective	4
MED 8	Globalization, Environment and Development	Elective	4
MGY 1	Introduction to Geoinformatics	Elective	4
* Electives- Three to be elected			
Total Credits			72

PROGRAMME PACKAGE

The programme has a blended approach. The package consists of self-instructional material in the form of booklets/blocks and audio video materials. Web support will be available consisting of interactive content, quiz, synchronous and asynchronous modes of communication like chat sessions, discussion forums, web resources etc.

IMPLEMENTATION PLAN

The programme is implemented through a network of Learner's Learner Support Centres (LSCs). A team of trained teachers called counselors have been identified and trained for organizing and conducting counseling sessions, assignment and project evaluation in the Programme Learner Support Centres. The administrative control is through the Regional Centres (RCs) of IGNOU located usually at state capitals in India and the School of Interdisciplinary and Trans-Disciplinary Studies located at the IGNOU Headquarters, Delhi, India.

EVALUATION

Evaluation is done through the assessment of various courses. Evaluation in the form of assignments (continuous assessments) and term end examination of the various courses. A minimum of 40 per cent marks in each component separately is required for successful completion of the programme. The learner has to complete 12 core courses and 6 electives in total 18 courses with 72 credits to get the Post-Graduation certificate. After successful completion of the I year the learner can get Post Graduate diploma with an exit option. Term-end examination of theory is held twice in a year i.e. June and December. After successful completion of the programme the learners are awarded a certificate.

Programme Coordinators: Dr. B. Rupini, Dr. Sushmitha Baskar & Prof. Ruchika Kuba ;

Ph. No. 9911223373 ,011-29536667, 29571122,29572813 ,

Email ID – brupini@ignou.ac.in, sushmithab@ignou.ac.in, rkuba@ignou.ac.in

4.30 Master of Arts (Sustainability Science) (MASS)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

The Sustainability Science is inter-and multidisciplinary in character and focuses on interaction between nature and society. Sustainability Science is well established academic discipline across the world and acknowledged well as one of the tools to achieve Sustainable Development Goals (SDGs) by 2030. In India, IGNOU is the first University in the country to introduce this emerging discipline in line with the principles of National Education Policy 2020. The MASS mainly focuses on the genesis and principles of sustainable development, its tools, implementation and assessment strategies in a holistic way. The basics of natural resource management, ecological economics, global and local efforts for sustainable development through good governance, law and policy are integrated in an academic framework so that

students are able to understand the tools and techniques in developing and implementing sustainable development projects.

Programme Objectives:

- To provide opportunity to the learners to deepen their knowledge and understanding about sustainable development and the principles of Sustainability Science.
- To expand capacities of the learners on various theoretical and practical aspects of sustainable development.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation sustainable development projects and programmes

Eligibility: Graduate in any Discipline

Programme Fee: Rs. 14,000/-1styear: Rs.7,000/-and 2ndyear Rs.7,000/-

Duration: Minimum 2 year and Maximum 4 years; offered in both January & July cycle of admissions.

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Type of Course	Credits
I Year (36 CREDITS)			
MSD 11	Sustainability Science	Theory	4
MSD 12	Ecosystem and Natural Resources	Theory	4
MSD 13	Socio-Cultural System	Theory	4
MSD 14	Ecological Economics	Theory	4
MSD 15	Institutions, Governance and Policies	Theory	4
MSD 16	Strategies and models for sustainability	Theory	4
MSD 17	Challenges to Sustainable Development	Theory	4
MSD 19	Global Strategies to Sustainable Development	Theory	4
MSD 20	Population, Health and Sustainability	Theory	4
II Year (36 CREDITS)			
MEV 25	Climate Change and Society	Theory	4
MSD 21	Mountain and Hill Ecosystem	Theory	4
MSD 22	Aquatic Ecosystem	Theory	4
MEDS 51	Fundamentals of CSR (adopted)	Theory	6
MSD 23	Social Ecology, Globalisation and Sustainability	Theory	4
MEDS 44	Monitoring and Evaluation of Projects and Programmes (adopted)	Theory	6
MSDP 18	Project Work	Project	8
Total Credits			72

*Lateral Entry for PGDSS students: For the lateral entry, the learners registered in PGDSS (both ODL and ONLINE) from July 2017 to Jan 2022, will have to complete the following three courses in place of MSDP 018: Project Work to complete the M.A. in Sustainability Science Programme.

Programme Coordinators: Dr. Y.S.C. Khuman, Email: ysckhuman@ignou.ac.in, Mobile: 9953172074

Dr. Deeksha Dave, Email:deekshadave@ignou.ac.in, Mobile: 9999660192; Email:pgdss@ignou.ac.in

4.31 Master of Arts (Development Studies) (MADVS) School of Extension & Development Studies (SOEDS)

This programme has been designed to impact quality education and training in the area of Development Studies. The programme is meant for development professionals across the sectors and also to fresh graduates interested in pursuing carrier and development professionals.

Programme Objectives:

- ▣ To impact knowledge on various aspects of development studies.
- ▣ To train qualified human resources in the professional area development studies.
- ▣ To develop professional skills in formulation, implementation, monitoring and evaluation of development projects and programmes.

Eligibility: Bachelor's Degree in any discipline from a recognized University

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Full programme fees 11400/-1styear: Rs.5,700/- and 2nd year Rs.5,700/-

Programme Details:

Course Code	Title of the Course	Credits
I Year#		
MDV 101	Introduction to Development and Development Theories	6
MDV 102	Dynamics of Development	6
MDV 103	Issues and Challenges of Development	6
MDV 4	Gender and Development	6
MDV 106	Research Methodology in Development Studies	6
MDV 109	Development in India - An Overview	6
II Year (Choose any 36 Credits)		
MDV 105	Development Planning and Management	6
MDV 108	Development Communication and Extension	6
MDV 110	Training and Development	6
MDV 111	Local Self Governance and Development	6
MDV 115	Health and Development	6
MEDS 41	Introduction to Urban Development	6
MEDS 42	Issues and Challenges in Urban Planning and Development	6
MDVP 117	Project Work*	12

* Project work is equivalent to 2 courses or 12 credits

Programme Coordinators: **Prof. P.V.K. Sasidhar**, pvksasidhar@ignou.ac.in, Ph. 011-29571665
Prof. B.K. Pattanaik, bkpattanaik@ignou.ac.in, Ph. 011-29571662
Prof. Nehal A. Farooque, nafarooque@ignou.ac.in, Ph. 011-29571664

4.32 Master of Arts (Corporate Social Responsibility) (MACSR)

School of Extension & Development Studies (SOEDS)

CSR in India has come a long way from philanthropy in the form of charity to a regulatory mechanism. The companies in India are governed by Clause 135 of the Companies Act 2013 to perform their CSR activities. The CSR rules have been applicable from fiscal year 2014-15. CSR is rapidly evolving as a new field of study. Large companies are now strategically engaging in development issues as a part of their CSR agenda. The process of responding to the CSR agenda within an organization will require specialists in the field. MACSR will cater to capacity building of this increased demand for trained CSR professionals

Programme Objectives:

- To impart knowledge and understanding about CSR through Open and Distance Learning.
- To expand the capacity of learners on various theoretical and practical aspects of CSR and development work.
- To develop professional knowledge in formulation, implementation, monitoring and evaluation of CSR projects and programmes
- To develop expertise in various thematic areas of CSR, and
- To equip the learners with the needed skills in corporate ethics, governance and conflict resolution.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Full programme fees 14,400/-1styear: Rs.7,200/- and 2nd year Rs.7,200/-

Who Can Take Admission?

- Senior, mid-level and entry level employees of companies undertaking CSR.

- Professionals working in development sector and NGOs implementing CSR activities.
- Development functionaries and civil servants of State and Central Governments.
- Faculty, researchers and students in universities, research organizations and colleges. Graduates wanting to pursue a career in CSR.

Programme Details:

Course Code	Title of the Course	Credits
I Year#		
MEDS-051	Fundamentals of CSR	6
MEDS-052	CSR Process	6
MEDS-053	CSR Implementation	6
MEDS-054	CSR Projects and Programmes	6
MSW – 009	Community Organization Management for Community Development	4
MEDSE-046	Development: Issues and Perspectives*	8
MEDSP-051	Project Work in CSR*	8
* Electives - One to be elected		
II Year (Choose any 36 Credits)		
MDV- 102	Dynamics of Development	6
MDV- 108	Development Communication and Extension	6
MDV-109	Development in India – An Overview	6
MDV-004	Gender and Development	6
MDV-110	Training and Development	6
MDV-111	Local Self Governance and Development	6
MDV-115	Health and Development	6
MEDS- 042	Issues and Challenges in Urban Planning and Development	6
MPCE-031	Organizational Behaviour	4
MPCE-033	Organizational Development	4
MSWE-002	Women and Child Development	12 Credits to be taken together
MEDS-055	Corporate Ethics and Governance	
Total Credits		72

Programme Coordinators: Dr. Nisha Varghese; nishavarghese@ignou.ac.in; Ph: 8826459659; 011-29571668
Prof. P.V.K.Sasidhar; pvksasidhar@ignou.ac.in; Ph: 9910050413; 011-29571665

4.33 Master of Arts (Urban Studies) (MAUS)

School of Extension & Development Studies (SOEDS)

Globally it is projected that two-third of mankind will live in the urban areas by 2025. India is 2nd largest urban system in the world with more than 30 percent of urban population. It is expected that by 2025, half of the India's population will be urbane. The excessive urbanization has created manifold problems such as transportation, poverty, unemployment, unauthorized housing colonies, slums and squatter settlements. One of the estimation shows that at least 33 percent of the Indian urban population lives in slums with related implications to development. Thus, urbanization will be a problem before the urban planners and policy makers in the years to come. Therefore, proper planning and management of urban development programmes hold the key for the planners and policy makers today. The criticality of the urban problems has not been properly understood due to less emphasis on urban development issues in the academic curriculum at the graduation and post-graduation levels. Therefore, MAUS will be useful for the people involved in the urban development programmes and also to the graduates who wish to pursue urban development as a career.

Programme Objectives

- To provide opportunity to the learners to deepen their knowledge and understanding of urban planning and development.
- To impart education on urban ecology, sustainable and smart cities and urban waste management with focus on enhanced knowledge.
- To expand capacities of the working urban development professionals and elected representatives of urban local bodies on various theoretical and practical aspects of urban planning and development.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation of

urban development projects and programmes.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Full programme fees 14,400/-1styear: Rs.7,200/- and 2nd year Rs.7,200/-

Who Can Take Admission?

1)The persons holding at least a Bachelor’s Degree and intending to pursue urban planning and development as an area of study or specialization or career (Pre-service);

2) The persons holding at least a Bachelor’s Degree and working in any sector (In-service), including those employed or involved in the field of urban planning and development such as:

- Functionaries of Corporations, Municipalities and Nagar Panchayats.
- Employees of the Institutes/NGOs, Private or Corporate sectors working in various Urban Planning and Development Sectors.
- Programme Officers, Project Officers, Research Investigators, and Research Assistants delaing with Urban Planning and Development in various International and National Organizations.

Course Code	Title of the Course	Credits
I Year#		
MEDS-041	Introduction to Urban Development	6
MEDS-042	Issues and Challenges in Urban Planning and Development	6
MEDS-043	Dynamics of Urban Planning and Development	6
MEDS-044	Monitoring and Evaluation of Projects and Programmes	6
MEDSP-045	Project Work *	8
MEDSP-046	Development: Issues and Perspectives*	8
* Electives - One to be elected		
II Year (Choose any 36 Credits)		
MEDS-047	Ecology, Environment and Urban Development	8
MEDS -048	Sustainable Development and Smart Cities	8
MEDS-049	Dynamics of Development in Urban Construct	8
MEDS-050	Urban Waste Management	8
MHI-10	Urbanization in India	8
MPA-016	Decentralization and Local Governance	8
Total Credits		72

Programme Coordinators: Prof. Nehal A Farooquee; nafarooquee@ignou.ac.in; 011-29571664

Prof. B.K. Pattanaik; bkpattanaik@ignou.ac.in; 011-29571662

Dr Grace Don Nemching; gdnemching@ignou.ac.in;

4.34 Master of Arts (Women and Gender Studies) (MAWGS)

School of Gender & Development Studies (SOGDS)

Women’s & Gender Studies are emerging and growing areas of academic inquiry today. The modular MAWGS programme is aimed at students with a Bachelor’s degree in any discipline with an interest in this area. The programme will acquaint students with the academic area of women’s and gender studies and its history, theoretical premises and progression to present day status. It is expected that learners who have completed the MA programme would have a deeper understanding of formulations of empowerment. They would have been exposed to cultural, literary, political and socioeconomic dimensions within gender frameworks through either one of the two specialisations. This degree will equip students with the ability to deconstruct the complex power hierarchies and relationships operating in society, from the perspective of women and gender.

CareerOptions

Students completing the Master’s Degree will be able to pursue higher studies and research programmes, find employment with government agencies, corporate sector, advocacy assignments through national and international non-profit organisations, pursue careers in teaching, writing, editing, mass media or opt for other appropriate career

options.

Modular Structure and Specializations

This is a 66 credit two year programme. The first year consists of core, foundational courses which will equip learners with an analytical and critical understanding of theoretical and conceptual issues related to women's and gender studies in an inter-disciplinary context. Due to the progressive nature of the programme, students are required to complete the core foundation courses to be offered sequentially in semester 1 and semester 2 before proceeding further. Learners who successfully complete the requirements of the 34 credit first year curriculum (32 credits of coursework + 2 credits for Project Work) may exit with P.G.Diploma in Women's & Gender Studies. Thus, learners may exit at this point or continue for the 2nd year to earn the MA degree in Women's & Gender Studies.

After completion of the first year curriculum, learners may choose one of two specializations namely, "Gender, Literature & Culture" or "Women's Studies". The courses offered in the third and fourth semesters are specific to the individual specializations. The specialization in "Gender, Literature and Culture" enables students to familiarize themselves with salient topics in the humanities from the perspective of gender. Courses in third and fourth semesters enhance their critical understanding of important issues such as marginalized cultural spaces, relationship between gender and the nation, gender and discourse (especially literary), and the mutually constructive relationships between literature, culture and society. The specialization in "Women's Studies" exposes students to multidisciplinary approaches of addressing historical and contemporary women's issues. It equips the students in conceptualizing and developing analytical skills required to understand women's issues through theory, praxis, research and practicum.

Eligibility: Bachelor's Degree from any recognized University

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years, offered in both January and July cycles of admission

Fee Structure: Rs. 14,400/- for full programme. Fee must be paid year wise-Rs. 7,200/- for 1st year (for Semester 1 & 2) at the time of taking admission to the Programme and Rs. 7,200/- for 2nd year (for semesters 3 & 4) at the time of taking admission to 2nd year through Re-registration.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Semester I		
MWG 1	Theories of Women's and Gender Studies	8
MWG 2	Gender and Power	8
Semester II		
MWG 3	Constructing Gender through Arts & Media	8
MWG 4	Gendered Bodies & Sexualities	8
MWGP 1	ProjectWork*	2
II year		
Specialization: Gender, Literature, Culture		
Semester III		
MWG 5	Research Methods (Common course for both specializations)	8
MWG 6	Gendered Nation	8
Semester IV		
MWG 7	Postmodernism & Gender	8
MWG 8	Gender & Life Narratives	8
OR		
Specialization: Women's Studies		
Semester III		
MWG 5	Research Methods (Common course for both specializations)	8
MWG 9	Women & Social Structure	8
Semester IV		

MWG 10	Women & Political Process	8
MWG 11	Women in Economy	8
Total Credits		66

* Learners will have an option between a one month internship with an NGO/ other approved organization **OR** a Research Project depending on their individual interest/ preparation and employment circumstances.

Programme Coordinators: Prof. Nilima Srivastava, nilimasrivastav@ignou.ac.in, Ph : 011-29571620

4.35 Master of Arts (Gender and Development Studies) (MAGD) School of Gender & Development Studies (SOGDS)

The programme is likely to be of interest to academics and researchers; trainers, facilitators, supervisors; staff of organizations working in the area of gender and development; government personnel; personnel working in banks and financial institutions.

Development policies and practices have a differential impact on women and men. This necessitates an understanding of the "gender gap" in access to resources, privileges, entitlements and choices. Consensus has evolved around the need to explore the "gender gap" in key development sectors and how this gap can be bridged. There is now greater emphasis on mainstreaming gender perspectives into the development process. This will contribute to building a gender-sensitive rubric of development, recasting development theory and action in the "direction of improved living standards, socially responsible management and use of resources, elimination of gender subordination and socio economic inequality as well as to promote the organizational restructuring required to bring about desirable change."

Exploration of gender issues has become an important activity for most non-governmental organizations. Increasing emphasis is being laid in Governmental agencies on establishing gender-differential impacts and taking positive, affirmative action towards gender equality and equity. It is now widely acknowledged that gender considerations need to be reflected in all development plans, programmes and policies. There is growing concern over the isolation of women in so-called "soft" sectors in education, employment and development rather than mainstreaming gender concerns across all organizations, institutions and activities. While the concerns are clearly articulated, national goals and the UN millennium/sustainable development goals cannot be achieved without concrete effort towards gender equality.

Achieving gender equality and gender equity requires multi-pronged approaches and strategies. One of the key approaches and strategies revolves around design and development of suitable educational programmes that equip practitioners and policy makers with the requisite knowledge and skills to make a valuable contribution in this sphere. The Master's/ Postgraduate Diploma programmes would make an excellent foundation for analyzing, critically assessing existing development interventions and promoting gender-sensitive/gender-based research and action. The strong focus envisaged on positive affirmative action would be of considerable significance.

Programme Objectives:

The programmes seek to enable learners to:

- ▣ analyze extent of gender-sensitivity of development interventions;
- ▣ conduct gender analysis;
- ▣ critically analyze gender differentials in selected development sectors;
- ▣ identify appropriate research designs and methodologies for a range of research problems;
- ▣ suggest positive affirmative action in development planning and practice to promote gender equity and equality.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 10,800/- for full programme to be paid year wise @Rs. 5,400/- per year.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MGS 1	Gender and Development: Concepts, Approaches and Strategies	6
MGS 2	Gender, Development Goals and Praxis	6
MGS 3	Gender Analysis	4
MGS 4	Gender-Sensitive Planning and Policy Making	8
MGS 5	Research Methodologies in Gender and Development Studies	8

MGSP 1	Internship-I / Field based Research Project-I	4
II Year		
Compulsory Course		
MGSP 2	Internship-II / Field based Research Project-II	4
Elective Courses (Choose any eight (8) courses only)		
MGSE 1	Gender Planning and Development Policies	4
MGSE 2	Gender Audit and Gender Budgeting	4
MGSE 3	Gender Mainstreaming	4
MGSE 4	Gender Issues in Agriculture, Rural Livelihoods and Natural Resource Management	4
MGSE 6	Gender, Resources and Entitlements	4
MGSE 7	Gender, Organization and Leadership	4
MGSE 9	Gender Issues in Work, Employment and Productivity	4
MGSE 10	Gender and Entrepreneurship Development	4
MGSE 13	Gender Training and Empowerment	4
MGSE 20	Gender and Financial Inclusion	4
Total Credits		72

Of the ten electives on offer (MGSE 1, MGSE 2, MGSE 3, MGSE 4, MGSE 6, MGSE 7, MGSE 9, MGSE 10, MGSE 13 and MGSE 20), eight electives have to be completed. Learners who enroll for the MA (Gender & Development Studies) could exit with a Post-Graduate Diploma in Gender and Development Studies if they successfully complete the first year courses (MGS 1, MGS 2, MGS 3, MGS 4, MGS 5 and MGSP 1).

Programme Coordinators: Dr. G. Uma, guma@ignou.ac.in, Ph. 011-29571616

4.36 Master of Arts (Translation Studies) (MATS) School of Translation Studies & Training (SOTST)

The MATS programme intends to familiarise the learners with the theory and practices of translation. It is built around the concept of integrating learning with research in the vast areas of translation practices in the contemporary time. The programme provides opportunity for translators to explore job opportunities as academics and translators by honing their translation skills. As a fundamental act of cultural and knowledge exchange, it has become a key issue for accessing and managing knowledge as its various aspects: Acquisition, Preservations, Creation, Dissemination and Application among others. It underscores the importance of Translation Training as vital for knowledge dissemination in the global world. This programme consists of 12 courses and a major project comprising practical component.

Eligibility: [®] Graduate in any discipline with adequate knowledge of Hindi and English.

Medium of Instruction: Hindi

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 10,800/- for full programme to be paid year wise @Rs. 5,400/- per year.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MTT 10	Anuvad Sidhhant	4
MTT 11	Anuvad: Itihas aur Parampara	4
MTT 12	Anuvad aur Bhashavigyan	4
MTT 13	Anuvad ke Kshetra	4
MTT 14	Anuvad Evam Bhartiya Bhashayan	4
MTT 15	Anuvad aur Sahitya	4
MTT 16	Anuvad aur Jansanchar	4
MTT 17	Koshvigyan, Paribhashik Shabdavali aur Anuvad	4
II Year		
MTT 18	Anuvad Evam Antarsanskritik Adhyayan	4
MTT 19	Anuvad ki Rajniti	4

MTT 20	Anuvad Prakriya	4
MTT 21	Anuvad Prashikshan	4
MTTP 22	Pariyojana (Pariyojana Karya aur Maukhiki)	16
Total Credits		64

Programme Coordinators: Prof. R. P. Pandey, rajendrapandey@ignou.ac.in, Ph. 011-29571624

Prof. Jagdish Sharma, jagdishsharma@ignou.ac.in, Ph. 011-29571625

4.37 Master of Science (Mathematics with Application in Computer Science) (MSCMACS) School of Sciences (SOS)

This programme has the following broad objectives:

- ▣ to emphasise the relevance and usefulness of mathematics from an application point of view;
- ▣ to equip the learners with the core mathematical knowledge and training necessary for use in many application areas;
- ▣ to expose the learner to real life problems and promote the use of mathematics in industry and applied sciences; to develop a work force that is equipped with the mathematical skills that are necessary in the changing industrial and economic scenario of the country;
- ▣ to develop human resource in emerging disciplines such as Mathematical Biology, Computational Mathematics, Mathematical Economics, etc.;
- ▣ to promote collaborative research with industry and other user agencies.

Eligibility:

- ▣ Graduate with a Major, or Honours in Mathematics with at least 50% marks in aggregate.

If the seats at a centre remain vacant then:

- ▣ Graduate with a BA/B.Sc. degree with Mathematics as one of the three main subjects with equal weightage, having atleast 50% in aggregate and 55% in aggregate in the Mathematics courses will be considered for admission.

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered only in January cycle of admissions.

Fee Structure: Rs. 26,400/- for full programme to be paid semester wise @Rs. 6,600/- per semester

Admission Procedure

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in> At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Core Courses

The core courses are designed to provide mathematical knowledge and techniques, necessary for use in many application areas. These core courses which you will be studying during the first two semesters of your studies, will prepare you well to study the courses offered during the third and the fourth semesters.

Elective Courses

The elective courses will expose you to the applications of mathematics in the area of computer sciences.

Project

Project work is compulsory for all of you. It aims to provide hands on work experience in some Industry/Organizations/R&D establishment/Institution. The project guide will give you all the details related to the project work.

Practical

Most of the courses of the programme have computer practical component. Practicals session will be held at the programme centres. Attending and completing the practical sessions is compulsory for each student. The total number of practical sessions per semester ranges from 11 to 36. The sessions are spread over the entire semester. In order to be eligible for attending the Term-end-Examination of the practicals in a course, the student has to complete **at least** 70% of the practical sessions prescribed for the course.

Scheme of Study

In order to enable you to complete your M.Sc (MACS) programme within the minimum period of two years, you will have to take 16 credits worth of courses in each of the four semesters. Registration to the programme is semester-wise. After the first/second/third semester, irrespective of whether you pass or not in all the courses of a semester, you have to register for the second/ third/fourth semester courses respectively, by submitting the Course Registration Form with the requisite programme fee.

The candidates of MSCMACS should select the programme centre from the list given below:

S. No.	RC Code/ Name	Region	Prog. Learner Support Centre Code	Programme Learner Support Centre Address
1	14 COCHIN	South	1402	Sacrad Heart Collage, Pandit Karuppan Road, Thevara, Kochi Kerala-682013
2	25 CHENNAI	South	2578	Guru Nanak College, Velachery Road, Chennai, Tamil Nadu-600042
3	39 NOIDA	North	07107	Maharaja Agrasen College Vashundhara Enclave, Delhi 110096
4	32 RANCHI	East	3645P	Deptt. of Mathematics, Marwari College, Lake Road, Hindpiri, Ranchi, Jharkhand-834001
5	28 KOLKATA	East	2800	IGNOU Regional Centre, Bikash Bhavan, Bidhan Nagar (Salt Lake City) Kolkata, West Bengal-700091
6	15 JABALPUR	West	1502	RDVV University, Rajshekher Bhavan, Art's Block, Jabalpur, MP-482001
7	16 PUNE	West	1675P	University of Pune, Deptt. of Mathematics, Ganeshkhind Road, Pune, Maharashtra-411007

Programme Details:

The semester-wise details of the courses of M.Sc (MACS) programme are as follows:

Course Code	Title of the Course	Credits
I Semester		
MMT001	Programming & Data Structures	4
MMT002	Linear Algebra	2
MMT004	Real Analysis	4
MMT005	Complex Analysis	2
MMT007	Differential Equations and Numerical Solutions	4
II Semester		
MMT003	Algebra	4
MMT006	Functional Analysis	4
MMT008	Probability and Statistics	8
III Semester		
MMT009	Mathematical Modelling	2
MMTE 001	Graph Theory	4
MMTE 002	Design & Analysis of Algorithms	4
MMTE 003	Pattern Recognition & ImageProcessing	4
MMTE 004	Computer Graphics	2
IV Semester		
MMTE 005	Coding Theory	4

MMTE 006	Cryptography	4
MMTE 007	Soft Computing & Applications	4
MMTP 001	Project (Compulsory)	4
Total Credits		64

Programme Coordinators: Dr. S. Venkataraman, svenkat@ignou.ac.in, Ph. 011-29572860

Dr. Deepika, gargdeepika@ignou.ac.in, Ph. 011-29572850

4.38 Master of Arts (Journalism and Mass Communication) (MAJMC) School of Journalism and New Media Studies (SOJNMS)

The aim of the Master's Degree in Journalism & Mass Communication is to develop skilled human resource in media and communication with a holistic appreciation of media as a tool for change and development. The programme will help the learner to develop competencies and professional skills to avail employment opportunities in media sectors. It will upgrade the knowledge and skills of those who are working in media organizations without appropriate formal training to upgrade their knowledge and competencies.

Eligibility: The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 25,000/- for both years; payable in two installments of Rs. 12,500/- per year.

The MA (JMC) programme is modular in nature in which to earn 64 credits, the learner will have to complete 32 credits each year. There is a provision for lateral exit for those who do not wish to continue after one year and such students shall be awarded Post Graduate Diploma in Journalism & Mass Communication. Lateral entry option to the 2nd year of MAJMC is available to those who have completed PGJMC from IGNOU. Credit Transfer will be allowed to those who have completed similar courses from other recognized institutions, as per University norms. The distribution of courses is as given below:

Following is the programme structure. All the courses are compulsory.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
MJM 23	Broadcast and Online Journalism	4
MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 20	Practical: Print and Online	4
MJML 21	Practical: Audiovisual	4
II Year		
MJM 26	Print Media	4
MJM 27	Electronic Media	4
MJM 28	Digital Media	4
MJM 29	Advertising and Public Relations	4
MJM 30	Communication and Media Studies	4
MJM 31	Communication Research Methods	4
MJML 22	Practical (Research Methodology)	4
MJMP 20	Major Project Work	4
Total Credits		64

4.39 Master of Arts (Drawing and Painting) (MADP) School of Performing and Visual Arts (SOPVA)

The programme aims to provide education to the discerning students who do not have access to study Fine Arts through conventional system. Master of Arts in Drawing and Painting (MADP) programme has been designed for serious Fine Arts students to pursue higher education having pedagogy in theory, practice and research in art through open and distance learning. The programme broadly covers core components like; elements and principles of art, Art history, Art education, Aesthetics theories and research methods; and develop awareness about appropriate art tools, material, techniques and methods to analyze and create their own art work. The programme provides opportunities to identify and develop their own style in chosen medium at an advanced level so as to become a professional Artist.

This programme has the following broad objectives:

The programme focuses on skill and competences development having both professional and academic proficiency leading to job opportunities and over all development. Thus, the learner will be able to:

- Attain fundamental understanding of theory and practice.
- Describe the concept of Indian Art Practices and Aesthetics in historical and contemporary context.
- Demonstrate elements and principle of art through drawing and painting.
- Use of Material and Technique for Drawing and Painting.
- Observe, analyze and create an Art Work.
- Work independently to research, identify and develop own style and express through chosen medium(s) to become a professional Artist.

Who can be benefited by this programme (Target group): Employed, Self-employed, Free-lancers, Designers, Illustrators, Textile professionals, Interior decorators, School and College teachers, aspiring professionals, etc. in the field of Fine Arts who desires to upgrade their knowledge and skills in addition to acquiring a Postgraduate Degree, subject to fulfilling the eligibility criteria.

Eligibility: Bachelor in Arts- Drawing and Painting **OR** Bachelor in Fine/Visual Arts in Painting/ Applied Art/ Sculpture/ Art Education/ History of Art/ Printmaking/ Visual Communication etc. **OR** Bachelor in Degree in Design/ Fashion/Technology/ Textile/ Animation and other Fine/Visual arts concerned discipline.

Medium of Instruction: Hindi and English (*Self-learning Material: English)

Duration: Minimum 2 years and Maximum 4 years; offered in July academic cycle only.

Fee Structure: Rs. 16,500/- for Full Programme. 1st year: Rs.8,250/- and 2nd year Rs.8,250/-

Delivery of the Programme: The Programme will be delivered through multi-mode like Web Enabled Academic Support (WEAS) and 15 days studio practice in each semester at PSC – 07187P, SOPVA, IGNOU Headquarters, New Delhi only (Under Regional Centre Delhi 1).

Note: It is mandatory to provide own (active) E-Mail ID and mobile number to access academic support.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Semester- I		
MVA 020	Modern Art of India	6
MVAL 021	Understanding Elements of Art	4
MVAL 022	Study of Principle of Composition	6
Semester- II		
MVA 023	Modern Western Art	6
MVAL 024	Study of Nature	4
MVAL 025	Study of Folk, Tribal and Traditional Art Styles	6
II Year		

Semester- III		
MVA 026	Understanding Aesthetics and Art Education	6
MVAL 027	Creative Portraiture	4
MVAL 028	Creative Composition	6
Semester- IV		
MVA 029	Research Methods and Dissertation	6
MVAL 030	Creative Landscape	4
MVAL 031	Creative Expression	6
Total Credits		64

Programme Coordinators: Dr. Mohd. Tahir Siddiqui, tahir.sid@ignou.ac.in, Ph. 011-29571658

4.40 Master of Science (Information Security) (MSCIS) School of Vocational Education and Training (SOVET)

The broad objective of the programme is to prepare graduate students for productive courses in information security by providing an outstanding environment for teaching and research in core areas of the discipline. The programme aim is to (a) provide protection and security to personal data and to build data-oriented infrastructure in the workplace; (b) raise high professional ethics in the individuals towards providing information security; and (c) experiment and learn the skills and techniques needed for providing protection and security to our information.

Eligibility: Bachelor Degree any discipline or its equivalent from a recognized University/ Institute

Medium of Instruction: English

Duration: Minimum 2 years and Maximum 4 years; offered only July cycle of admissions.

Fee Structure: Rs. 10800/- Per Semester (Rs. 21600 Per Year)

Programme Details: Total Credits -64 (32 Credits for PGDIS with an exit option)

Course Code	Title of the Course	Credits
I Year		
Semester- I		
MSEI-021	Introduction to Information Security	4
MSEI-022	Network Security	4
MSEI-023	Cyber Security	4
MSE-024	Policy, Standards and Laws	4
Semester- II		
MSEI-025	Application and Business Security Developments	4
MSEI-026	BCP, DR Planning and Audit	4
MSEI-027	Digital Forensics	4
MSEP-028	Project-1	4
II Year		
Semester- III		
MSE-029	Cyber Attack: use of Technology in Cyberspace	2
MSE-030	Cloud and Infrastructure Security	2
MSE-031	Cyber Security using Python	4
MCS-226	Data Science and Big Data	4
MSEL-032	Practical (Cyber Attacks, Cloud Security and Data Recovery etc.)	4
Semester- IV		
MSE-033	Web Application Testing and Audit	4
MSE-034	E-commerce and Cyberspace	2
MSE-035	IoT Security	2
MSE-036	Latest Trends in Information and Cyber Security	2
MSEL-037	Practical (Web Application, Audits, e-commerce security and IoT)	4

MSEP-038	Project-II	2
Total Credits		64

Programme Coordinator: Prof. A.K. Gaba and Urshla Kant, mscis@ignou.ac.in, Ph. 011- 29571644, 011 29571648

4.41 Master of Arts (Entrepreneurship) (MAER) School of Vocational Education and Training (SOVET)

Aims and Objectives

The aim of the programme is to impart knowledge, skill and competencies to start one's own business venture. To achieve the aim, the programme will focus on various aspects of startup, innovation and soft skills which are essential for the successful entrepreneur. The objective of the programme is to:

- Develop competencies among graduates in initiating business enterprise
- Facilitates successful and profitable operations of the enterprise
- Enable managerial skills for setting up of new enterprise
- Develop interpersonal skills and adopt good leadership behavior for empowerment of self and others

Target Group

The programme will be able to cater the needs of those who intend to make their career as an entrepreneur to be associated with research and would like to update their existing knowledge and skills in the field of entrepreneurship.

Number of courses: 17 will be covered in four semesters.

Medium of Instruction: English

Eligibility: Bachelor degree in any discipline or its equivalent from a recognized University/Institution.

Duraton: Minimum 2 years and Maximum 4 years; offered only July cycle of admissions.

Fee Structure: Rs.15000/- for full Programme, to be paid @Rs.7500/- per year. Registration fee of Rs.200/- is applicable at the time of admission.

Exit option: Student per suing this programme will have the option to exit from the programme after successful completion of first year courses of two semesters (32 credits) with a **PG Diploma in Entrepreneurship (PGDER)**.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Semester- I		
MER-001	Business Environment	4
MER-002	Fundamentals of Entrepreneurship	4
MER-003	Business Ideation and Opportunity Identification	4
MER-004	Business Development and Entrepreneurial Competencies	4
Semester- II		
MER-005	IPR & Technology Commercialization	2
MER-006	Management of New and Small Enterprises	4
MER-007	Government Initiatives & MSME Development	2
MER-008	Finance & Accounting	4
MERP-001	Project I	4
II Year		
Semester- III		
MER-009	Marketing Management	4
MER-010	Organizational Management and Labour Relations	4
MER-011	Start Up, Incubation and Business Ethics	4
MER-012	Business Research Methods & Applications	4
Semester- IV		
MER-013	IT and Entrepreneurship	4

MER-014	Innovation and Strategic Management	4
MER-015	Social Entrepreneurship	4
MERP-002	Project II	4
Total Credits		64

Programme Coordinator: Dr. R. S. P. Singh and Mrs. Asha Yadav, maer@ignou.ac.in, Ph. 011-29571645, 011-29571649

4.42 Master of Science (Renewable Energy and Environment) (MSCRWEE) School of Engineering and Technology (SOET)

Program Description:

The Master of Science in Renewable Energy and Environment program provides in-depth knowledge of all major renewable energy sources along with the conversion process and their applications gives the opportunity to specialize in various areas. The core modules in advanced technology concepts and methods as well as in the production and utilization of sustainable energy give learner the opportunity in research, industry and as an entrepreneur as well. Focus of the course is to equip the learners with technologies, economics and policy involving energy systems and supply with Renewable Energy sources. Detailed expertise will be offered in Solar Energy Systems involving photovoltaic as well as Thermal Energy Systems, Wind Energy, Biomass, Geothermal, Tidal and Wave energy, Hydrogen & Fuel cells etc along with the energy conversion and conservation techniques. This 66 credit multidisciplinary program will be modular in nature with an exit option as PG Diploma in Renewable Energy and Environment after completion of first year (34 credits).

Objectives of the Program

- To provide opportunity to the learners to deepen their knowledge of Renewable Energy and Environment and to understand the principles of energy conservation and energy conversion and its effect on the environment.
- To expand the capacities of learners on theoretical and practical aspects of renewable energy sources and their sustainable development.
- To develop professional knowledge and skills to formulate, implement, monitor and evaluate the projects and programs on energy conversion and conservation.

Eligibility: B.Sc./BE/ BTech

Medium of Instruction: English

Duration: Minimum: Minimum 2 years and Maximum 4 years; offered only January cycle of admissions.

Fee Structure: Rs.24,400/- for full Programme

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Semester- I		
MRW 001	Energy Conversion	4
MRW 002	Heat Transfer	4
MED 003	Energy and Environment	4
MST 001	Foundation of Mathematics and Statistics	4
Semester- II		
MRW 003	Renewable Energy Systems	4
MRW 004	Energy Management	4
MEV-003	Environment law and Management	4
MRWP-001	Industrial Training/Minor Project	6
II Year		
Semester- III		
MRW 005	Solar Energy and its Application	4
MRW 006	Bioenergy Conversion and its Utilization	4
MRW 007	Energy Economics and Planning	4
	*Elective 1	4
Semester- IV		
	*Elective 2	4
MRWP 002	Major Project	12

Total Credits	64
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*Both the electives are to be selected from the table below:

List of Elective courses

Elective Course	Offered by School	Credits
I Year		
Nanotechnology in Energy and Environment	SOET	4
Energy Storage	SOET	4
Introduction to climate change(MEVE21)	SOITS	4
Environmental Impact Assessment for Environmental Health(MEVE001)	SOITS	4
Artificial Intelligence and Machine learning(MCS 224)	SOCIS	4
Data Science and Big Data (MCS 226)	SOCIS	4
Cloud computing and IOT (MCS 227)	SOCIS	4
Mobile Computing (MCS 231)	SOCIS	4
Total Credits		64

Programme Coordinator: Dr Shweta Tripathi, shweta.tripathi@ignou.ac.in, Ph. 011-29573045,9729004304

5. POST GRADUATE DIPLOMA PROGRAMMES

5.1 Post Graduate Diploma in Rural Development (PGDRD)

School of Continuing Education (SOCE)

The Post Graduate Diploma in Rural Development provides comprehensive knowledge of socio-economic factors affecting the transformation of rural society. The contents are designed to impart an integrated understanding to learners about the crucial dimensions of rural development. It aims at enabling the learners to acquire skills related to planning, formulation, monitoring and evaluation of rural development projects and programmes. The Programme also introduces the learner to the basic aspects of research and project-work. The Project Work provides its learners an opportunity to study rural development problems, which enables them to develop necessary skills to undertake research work in rural development. The learners of PGDRD interested in Master of Arts (Rural Development) (MARD) are entitled for credit transfer except RDD5.

Eligibility: ^BBachelor's Degree.

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 2,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
A) Compulsory Courses		
MRD 101	Rural Development – Indian Context	6
MRD 102	Rural Development Programmes	6
MRD 103	Rural Development – Planning and Management	6
B) Optional Courses (Choose any one from the following electives)		
MRDE 101	Rural Social Development	6
RDD 6	Rural Health Care	6
RDD 7	Communication and Extension in Rural Development	6
C) Project Work		
RDD 5	Research and Project Work	6
Total Credits	(A+B+C)	30

Programme Coordinator: Dr. Balkar Singh, balkarsingh@ignou.ac.in, Ph. 011-29573066

5.2 Post Graduate Diploma in Counselling and Family Therapy (PGDCFT)

School of Continuing Education (SOCE)

The Post Graduate Diploma in Counselling and Family Therapy is aimed at developing professionals in this vital field, which is gaining greater salience in the present times both from social and employment perspectives. The contemporary social scenario has resulted in an increased need and demand for professional support in terms of counselling and family therapy, which is being increasingly recognized as an effective approach both for promoting positives like strengthening families, fostering positive parenting, and increasing resilience of individuals in vulnerable situations as well as for addressing negative aspects such as socio-psychological problems, maladaptive behaviours, declining mental health, and psychosomatic disorders that are being increasingly witnessed in the present times. However, though the need for counselling and family therapy professionals is being increasingly felt, there is a dearth of professional support and experts who could lend a helping hand in promoting positive family processes and help individual family members in distress in a comprehensive way. As a result, there is a tremendous felt need for education and training in this area. By developing the requisite knowledge, understanding, attitudes and skills in the area of Counselling and Family Therapy, this unique programme of study would help to train professional cadres in the field, equipping them for both wage-employment and self-employment, and thus fill the existing lacuna.

Unique feature of this programme of study is that on successfully completing it, the learner can enroll for the second

year of M.Sc. in Counselling and Family Therapy [M.Sc. (CFT)], in subsequent session through credit transfer, as per University Rules.

Eligibility: Bachelor's degree in any subject from a recognized University.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in July cycle of admissions

Fee Structure: Rs. 16,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MCFT 1	Human Development and Family Relationships	4
MCFTL 1	Human Development and Family Relationships - Supervised Practicum	2
MCFT 2	Mental Health and Disorders	4
MCFTL 2	Mental Health and Disorders-Supervised Practicum	2
MCFT 3	Counselling and Family Therapy: Basic Concepts and Theoretical Perspectives	4
MCFTL 3	Counselling and Family Therapy: Basic Concepts and Theoretical Perspectives -Supervised Practicum	2
MCFT 4	Counselling and Family Therapy: Applied Aspects	4
MCFTL 4	Counselling and Family Therapy: Applied Aspects-Supervised Practicum	2
MCFT 5	Counselling and Family Therapy: Research Methods and Statistics	4
MCFTL 5	Counselling and Family Therapy: Research Methods and Statistics-Supervised Practicum	2
MCFTL 8	Reflective Journal	2
Total Credits		32

Programme Coordinators: Prof. Neerja Chadha, neerja_chadha@ignou.ac.in Ph. 011-29572959, 29534066
 Dr. Amiteshwar Ratra, amiteshwar@ignou.ac.in

5.3 Post Graduate Diploma in Translation (PGDT) (Revised) School of Translation Studies and Training (SOTST)

Post Graduate Diploma in Translation (PGDT) aims to teach Translation from English to Hindi and vice-versa. Translation is a major professional area in our country and plays an important role in our understanding of the diversity of Indian culture and society. Post Graduate Diploma in Translation is designed to develop the translation skills of the learners and train them as translators. Besides imparting the knowledge of the theory and practice of translation, it enables the students to understand the socio-cultural dimensions of translation. The programme consists of 5 courses and a project comprising Practical Translation with translator's note.

PGDT is a Programme of Translation from English-to-Hindi and vice-versa. It is advisable for students seeking admission in it to have proficiency in both languages.

Eligibility: Bachelor's Degree

Medium of Instruction: Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 4,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MTT 051	Anuvaad: Siddhant aur Parampara	6
MTT 052	Anuvaad: Prakriya aur Pravidhi	6
MTT 053	Anuvaad: Bhashik aur Samajik-Sanskritik Sandarbh	6
MTT 054	Prashasnik evam Vanijyik Anuvaad	6
MTT 055	Anuvaad: Sahitya aur Jansanchar	6
MTTP 006	Anuvaad Pariyojana	6

Total Credits	36
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Programme Coordinators: Dr. Harish Kumar Sethi, pgdt-sotst@ignou.ac.in, Ph.: 011-29571626
 Dr. Jyoti Chawla, pgdt-sotst@ignou.ac.in, Ph.: 011-29571623

5.4 Post Graduate Diploma in International Business Operations (PGDIBO)

School of Management Studies (SOMS)

School of Management Studies, the biggest business school in Open Learning System in the world has developed an innovative programme in the area of International Business. The main objective of this programme is to equip the students with necessary conceptual, entrepreneurial and analytical skills required for handling the International Business Operations. The curriculum focuses on the applied aspects of International Business.

The salient features of this programme are as follows:

- Focus on operational areas of International Business
- Courses designed and prepared by top notch academia in the field of international business
- Strong Students Support Services
- Opportunity to interact with the leading experts through teleconferencing.

Eligibility: Bachelor's Degree in any discipline or equivalent.

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 8,200/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
I Year		
IBO 1	International Business Environment	6
IBO 2	International Marketing Management	6
IBO 3	India's Foreign Trade	6
IBO 4	Export Import Procedures and Documentation	6
IBO 5	International Marketing Logistics	6
IBO 6	International Business Finance	6
Total Credits		36

Programme Coordinator: Dr. Anupriya Pandey, anupriya@ignou.ac.in, Ph. 011-29573016

5.5 Post Graduate Diploma in Applied Statistics (PGDAST)

School of Sciences (SOS)

Statistical Techniques deal with acquisition, representation, analysis and interpretation of data. Statistics is an emerging field and the demand for statistics professionals is increasing by the day due to its potential applications in several fields such as rural and urban planning, data monitoring, natural resources management, management of industrial and business problems and social and agricultural development, etc. The **PG Diploma in Applied Statistics Programme (PGDAST)** has been developed to cater to the needs of working professionals and graduates aspiring for employment in industries (e.g., software, pharmaceutical industries), National Laboratories, R & D Organisations and Academic Institutions.

The programme aims to provide the knowledge and computer based exercises in selected areas of statistics and to acquaint the learners with the use of statistical tools in the analysis of industrial, social and business data.

Programme Objectives:

- To provide learners with the core knowledge required for statistical applications,
- To acquaint learners with the use of statistics in applied sciences and industries,
- To provide computer based exercises in selected areas of statistics, and
- To equip learners with the skills of using appropriate statistical technique for applications in various fields.

Eligibility: Graduation in any discipline.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January and July cycle of admissions.

Fee Structure: Rs.7,600/- for full programme.

Programme Details:

The 42 credits programme comprises 12 courses (9 theory courses and 3 lab courses) of which 6 courses are compulsory core (5 theory and 1 lab) courses and 6 courses are elective courses in 2 groups comprise 2 theory and 1 lab courses (to be taken together) in the Industrial Statistics and Biostatistics specializations. To earn 32 credits, candidate has to opt 3 specialisation courses either of Industrial Statistics or Biostatistics along with 6 compulsory core courses for completing PGDAST programme.

Course Code	Title of the Course	Credit	Core (Compulsory)
MST1	Foundation in Mathematics and Statistics	4	Core
MST2	Descriptive Statistics	4	Core
MST3	Probability Theory	4	Core
MST4	Statistical Inference	4	Core
MST5	Statistical Techniques	4	Core
MSTL1	Basic Statistics Lab	2	Core
Courses For Industrial Statistics Specialisation			
MSTE 1	Industrial Statistics-I	4	Electives & To be taken Together
MSTE 2	Industrial Statistics -II	4	
MSTL 2	Industrial Statistics Lab	2	
Courses For Biostatistics Specialisation			
MSTE 3	Biostatistics-I	4	Electives & To be taken Together
MSTE 4	Biostatistics -II	4	
MSTL 3	Biostatistics Lab	2	

Special Instructions, if any

The following conditions apply in the first year when you enroll for the programme:

January Cycle: You will be allowed to appear in the **June** Term end Exam of the same year for only the courses MST 1, MST 2, MST 3 and MST 4. You can appear in the exam for the remaining courses from MST 5 and MSTL 1 along with **MSTE 1, MSTE 2 and MSTL 2** (to be taken together) or **MSTE 3, MSTE 4 and MSTL 3** (to be taken together) in **December** Term end Exam in the same year.

July Cycle: You will be allowed to appear in the **December** Term end Exam of the same year for only the courses MST 1, MST 2, MST 3 and MST 4. You can appear in the exam for the remaining courses from MST 5 to MSTL 1 along with **MSTE 1, MSTE 2 and MSTL 2** (to be taken together) or **MSTE 3, MSTE 4 and MSTL 3** (to be taken together) in **June** Term end Exams in the next year.

Programme Coordinator: Dr. Manish Trivedi, manish_trivedi@ignou.ac.in, Ph. 011-29572818

5.6 Post Graduate Diploma in Environment and Sustainable Development (PGDES) School of Sciences (SOS)

Post Graduate Diploma in Environment and Sustainable Development has been developed by the School of Sciences, IGNOU in collaboration with the South Asia Foundation Learning Initiative (SAFLI) and other Open Universities of the SAARC region, namely, Open University of Sri Lanka (OUSL), Bangladesh Open University (BOU), Allama Iqbal Open University (AIU), Pakistan, B.R. Ambedkar Open University (BRAOU), Hyderabad and BRAC University, Bangladesh. The objectives of the programme are to:

- Disseminate information and exchange knowledge and experiences gained in the pursuit of the goal of sustainable development.

- ▣ Strengthen regional co-operation in environmental capacity building especially in the area of environmental management.
- ▣ Educate and train individuals from different walks of life, viz. development functionaries, government officials, journalists, policy makers, farmers, industrialists, grassroots workers, environmentalists who have a stake in protecting the environment as well as ensuring a better quality of life for the people of their countries.

Eligibility: Graduate from a recognized University/Institution

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 7,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MED 1	Understanding the Environment	4
MED 2	Sustainable Development: Issues and Challenges	4
MED 3	Energy and Environment	4
MED 4	Towards Participatory Management	4
MED 5	Integrated Environment Management: Urban and Rural	4
MED 6	Natural Resource Management: Physical and Biotic	4
MED 7	Agriculture and Environment	4
MED 8	Globalisation and Environment	4
Total Credits		32

Please Note:

The following conditions apply in the first year of your enrolment for the cycle in which you enrol in the programme.

January Cycle: You will be allowed to appear in the TEE held in **June** of the same year for only MED1, MED2, MED3 and MED 4. You can appear in the exam for the remaining courses MED 5 to MED 8 only in **December** in the same year.

July Cycle: You will be allowed to appear in the TEE held in **December** of the same year for only MED1, MED2, MED3 and MED4. You can appear in the exam for the remaining courses MED 5 to MED 8 only in **June** in the next year.

Programme Coordinator: Dr. Subhakanta Mohapatra, subhakanta@ignou.ac.in, Ph. 011-29571680

Dr. Kakoli Gogoi, kakoligogoi@ignou.ac.in, Ph. 011-29571679 pgdesd_programme@ignou.ac.in

5.7 Post Graduate Diploma in Analytical Chemistry (PGDAC) School of Sciences (SOS)

Post Graduate Diploma in Analytical Chemistry (PGDAC) is a continuing education programme aimed for the enhancement of skills of the chemists employed in Industry, Research & Development and National Laboratories. It is also useful for all those Science Graduates who are aspiring to get employment in these labs.

Objectives

The broad objectives of the Programme are:

- ▣ To provide training in modern analytical techniques to the learners,
- ▣ To provide appropriate theoretical background and develop practical skills for analysing materials even in trace amounts using modern analytical methods and instruments,
- ▣ To enable students acquire the analytical data and interpret the same using statistical principles, and
- ▣ To inculcate a problem solving approach by coordinating different analytical techniques.

Eligibility: Science Graduate with Chemistry or B. Pharma.or B.Tech. degree holders.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 9,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MCH 1	Basic Analytical Chemistry	6
MCH 2	Separation Methods	6
MCH 3	Spectroscopic Methods	6

MCH 4	Electro-analytical and Other Methods	6
MCHL 1	Basic Analytical Chemistry Lab	2
MCHL 2	Separation Methods Lab	2
MCHL 3	Spectroscopic Methods Lab	2
MCHL 4	Electro-analytical and Other Methods Lab	2
Total Credits		32

Note: IGNOU will try to make every effort to conduct Laboratory Courses in the programme at the Learner Support Centre chosen by you. But in case of any difficulty, you may be advised to attend the Laboratory Courses at some other Learner Support Centre. You should be prepared for such a situation.

Programme Coordinators: Prof. Lalita S. Kumar, lalitaskumar@ignou.ac.in, Ph.011-29572808
 Prof. Javed A. Farooqi, jafarooqi@ignou.ac.in, Ph.011-29572822

5.8 Post Graduate Diploma in Disaster Management (PGDDM) School of Social Sciences (SOSS)

The major objectives of the programme are to:

- Provide comprehensive knowledge to the learners on disaster preparedness, mitigation and rehabilitation.
- Enable the learners to carry out risk assessment and vulner ability analysis.
- Generate community awareness, and strengthen institutional mechanism for community mobilisation and participation in disaster management.
- Develop communication skills for disaster preparedness.
- Create greater awareness about effective disaster response in various emergency situations.
- Equip learners with tools for meeting emergency medical requirements.
- Incorporate gender sensitive disaster management approach; and
- In culcate new skills and sharp enexisting skills of government MCAofficials, voluntary activists, development professionals and elected representatives for effective disaster management.

Target Group

The Post Graduate Diploma in Disaster Management shall cater to the needs of the following target groups:

- Government functionaries
- NGO functionaries and Volunteers
- Military, Para-military, Police, Home Guards, and Civil Defence personnel
- Geologists, Scientists, Meteorologists, Engineers, Administrators, and other Government and Public Sector Undertakings officials
- Rural Development Functionaries, Primary Health Centres Functionaries, Relief Workers, Social Workers, Environmentalists, etc.and

Eligibility: ²Graduate in any discipline

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 6,300/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MPA 1	Understanding Natural Disasters	4
MPA 2	Understanding Man-made Disasters	4
MPA 3	Risk Assessment and Vulnerability Analysis	4
MPA 4	Disaster Preparedness	4
MPA 5	Disaster Response	4
MPA 6	Disaster Medicine	4
MPA 7	Rehabilitation, Reconstruction and Recovery	4
MPAP 1	Project Work	4
OR		

MED 4*	Towards Participatory Management	4
Total Credits		32

* Course is available in English only

Programme Coordinators: Prof. Uma Medury, umamedury@gmail.com, Ph. 011-29572741

Dr. Dolly Mathew, dolly.mathew9@gmail.com, Ph. 011-29572728

5.9 Post Graduate Diploma in Mental Health (PGDMH)

School of Social Science (SOSS)

The P.G. Diploma in Mental Health is offered by the Discipline of Psychology, School of Social Sciences (SOSS), IGNOU. The Programme aims at providing the learners a sound base in the field of mental health through an in-depth study into a broad range of psychological issues and concerns related to mental health. It is a capacity building programme to train the physical and mental health personnel to take care of the pressing and crucial need of the society to address the mental health and well-being of the people. The P.G. Diploma in Mental Health programme aims at fulfilling the mental health requirements of people keeping in mind the shortage of mental health personnel in India.

Eligibility:

- I. Post graduates in Psychology/Social Work/Nursing **OR**
- II. Medical graduates (Allopathy/Homoeopathy/Ayurvedic/Unani/Siddha/ Yoga and Naturopathy/Bachelor's Degree in Dental Surgery (BDS))

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years. offered in both January & July cycle of admissions.

Fee Structure: Rs.9,000/-For Full Programme

Credit System:

The P.G. Diploma in Mental Health is of 32 credits. The learner has to successfully complete course work of 32 credits to obtain the P.G. Diploma in Mental Health. One credit is equivalent to 30 hours of study by the learner. For example, a learner will have to devote approximately 180 hours of study to complete a 6-credit course.

Programme Details

Course Code	Title of the Course	Credits
MPC-51	Fundamentals of Mental Health	6
MPC-52	Mental Disorders	6
MPC-53	Mental Health in Special Areas	6
MPC-54	Services for the Mentally III	6
MPCA-55	Internship	8
Total Credits		32

All the Courses are compulsory. MPCA 055(Internship)will be carried out at a Work Centre under an approved supervisor there. The learner will complete different activities as prescribed at the work centre.

Learner Support

Each learner admitted to this programme will be attached to a Learner Support Centre under the Regional Centre. There will be contact classes at Learner Support Centre. The learners are advised to be in regular contact with their respective Learner Support Centres and interact with the Academic counselor as well as the Coordinator of the Learner Support Centre for guidance and support. The facilities provided to the learners include the following:

- Counselling sessions in different courses relating to PGDMH at the Learner Support Centre
- Library facility with basic reading materials related to the Course
- Audio-Video programmes specially designed for PGDMH
- Teleconferencing and Radio Counselling (at the Regional Centres)

Instructional System

The programme adopts a multiple media approach, viz., self-instructional print materials, audio-video programmes, counseling sessions, teleconferencing, interactive radio counseling and Web-enabled academic support (WEAS).

Evaluation

It consists of assignments and Term End Examination (TEE). The TEE is held at examination centres all over India. The TEE of MPCA 055 is held as viva at the Regional centre.

Programme coordinator: Prof. Swati Patra, E-Mail ID: pgdmhsoss@ignou.ac.in, Phone: 011-29572731

5.10 Post Graduate Diploma in Library Automation and Networking (PGDLAN) School of Social Sciences (SOSS)

The Post Graduate Diploma in Library Automation and Networking (PGDLAN) aims at developing the professional competencies of the library and information professionals in an automated and networked environment. The programme also provides opportunities for in-depth or intensive practical to enhance technological skills of the learners to independently develop or manage a computerized library and information centre.

Programme Objectives:

The objective of the programme aims to impart to the learners knowledge and skills:

- associated with fundamentals of computer technology;
- of library automation and services provided by an automated library;
- of the components of an information system;
- of networking and Internet technology in general and library and information networks in particular;
- of Internet with special reference to the information resources available in different forms and subjects;
- to develop web-enabled content;
- to about the legal issues associated with information;
- to design and develop a programme by enhancing skills on programming based on specific languages such as Java or Visual Basic or C++; and
- to undertake a practical based project in order to specialize in one of the thrust areas on library automation and networking.

Eligibility: Bachelor's Degree in Library and Information Science

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 18,000/- for full programme

Programme Details:

The programme is essentially a judicious mix of the oryand practical components to develop technology based knowledge, skills and aptitude of library and information professionals

Course Code	Title of the Course	Credits
MLI 1	Introduction to Computers	4
MLIL 1	Practical	
MLI 2	Library Automation	4
MLIL 2	Practical	
MLI 3	Information Systems	4
MLIL 3	Practical	
MLI 4	Networking and Internet Technology	4
MLIL 4	Practical	
MLI 5	Internet Resources	4
MLIL 5	Practical	
MLI 6	Content Development	4
MLIL 6	Practical	
MLI 7	Programming	4
MLIL 7	Practical	
MLIP 8	Project	4
Total Credits		32

Programme Coordinators: Dr. Archana Shukla, archana@ignou.ac.in, Ph. 011-29572743

5.11 Post Graduate Diploma in Gandhi and Peace Studies (PGDGPS) School of Social Sciences (SOSS)

Objectives:

- To impart knowledge particularly to young people on the thoughts and ideas of Gandhi on economic, social, political, sustainable and environmental issues.
- Development skills on peace making and peace building.
- To develop peace methods from the interdisciplinary perspectives.
- To train the participants in peace making and conflict resolution in real life situations.
- To enable the Diploma holders to join Media, NGOs, Teaching and Research.

Eligibility: Graduate in any discipline.

Medium of Instruction: English and Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.4,200/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MGP 1	Gandhi: The Man and His Times	4
MGP 2	Philosophy of Gandhi	4
MGP 3	Gandhi's Social Thought	4
MGP 4	Gandhi's Political Thought	4
MGPE 6	Gandhi's Economic Thought	4
MGPE 7	Non-violent Movements after Gandhi	4
MGPE 9	Gandhi in the 21st Century	4
MGPE 14	Gandhi, Ecology and Sustainable Development	4
Total Credits		32

Programme Coordinator: Prof. D. Gopal, dgopal@ignou.ac.in, Ph. 011-29572727/29534397

5.12 Post Graduate Diploma in Higher Education (PGDHE) School of Education (SOE)

The Programme has been visualised and developed in response to the recommendations of the National Policy of Education (1986) and several other committees on higher education teachers to provide necessary knowledge, understanding and skills pertaining to teaching in higher education. The programme is meant for prospective and/or in-service university and college teachers.

The Programme is meant for:

- teachers in universities, colleges and other institutions of higher learning.
- those having a postgraduate degree in any discipline with at least a IIInd Division.
- professional degree holders in areas such as Engineering, Medicine, Agricultural Science and law etc.

Eligibility: Teachers in an institution of higher education or Post Graduate Degree holders in any subject including a Professional Degree

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 3,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MES 101	Higher Education: Its Context and Linkages	6
MES 102	Instruction in Higher Education	6
MES 103	Higher Education: Socio-Psychological Field	6
MES 104	Planning and Management of Higher Education	6
MES 105	Project Work	6
MES 106	Extended Contact Programme	4
Total Credits		34

UGC's letter of recognition of PGDHE as equivalent to one Orientation Course for Teachers of various disciplines and as equivalent to two Refresher Courses for Teachers of Education is available.

Programme Coordinator: Ms. Poonam Bhushan, poonambhushan14@gmail.com, Ph. 011-29572934

5.13 Post Graduate Diploma in Educational Technology (PGDET) School of Education (SOE)

Today technology plays a key role in knowledge creation and sharing, and it is no longer possible to visualise educational settings that do not include technology. Further, on one hand technology is enabling self-learning, and on the other hand, it is supporting mass education. It is also improving the quality of education and empowering learners. Therefore, international organisations like the UNESCO, the Commonwealth of learning, as well as governments of many nations including India are upholding the need to integrate technology into educational processes. Teacher and trainers therefore need to be prepared for this. In response to this demand the programme, the Post Graduate Diploma in Educational Technology (PGDET) is offered. It prepares teachers, trainers, educational managers and those associated with the development of educational softwares for educational processes that require technology integration.

Objectives:

This programme aims to develop a cadre of teachers and other professionals equipped with the knowledge and skills for organizing teaching and training with the help of appropriate technologies. The objectives of the programme are as follows:

- comprehend the concept of educational technology and the contexts of its use;
- judiciously select and use technology for pedagogic and managerial functions;
- develop skills for using technologies for individual and collaborative educational practices;
- use technology for creating an inclusive learning environment;
- integrate technology effectively in pedagogic processes in contextually appropriate ways; and
- design and develop digital resources in various media and utilise these for creating a course ware.

Target Population:

Teachers, trainers, administrators of educational institutions and programmes, and those engaged in developing courseware for various media.

Eligibility: ³Graduation in any discipline.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 6,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MES 131	Educational Technology: An Overview	6
MES 132	Computer in Education	6
MES 133	Selection and Intergration of Technology in Educational Processes	6
MES 134	Design, Development and Delivery of Courseware	6

MESP135	Project*	8
Total Credits		32

*Guide for project and synopsis submission not required. Instructions in the project manual should be followed.

Programme Coordinator: Dr. Sutapa Bose, sbose@ignou.ac.in, Ph. 011-29572942

Dr. Ajith Kumar C., ajithchalil@ignou.ac.in, Ph. 011-29572940

5.14 Post Graduate Diploma in School Leadership and Management (PGDSLM) School of Education (SOE)

The programme aims at developing essential skills, competencies and values needed for effective school leadership and management. It also enables principals to create an effective and enabling environment, and aims to develop a cadre of talented and competent principals to improve the capacity and performance of schools. The programme has been developed in collaboration with the Education Section of the Commonwealth Secretariat, London.

Objectives:

The objectives of the programme are as follows:

- ▣ To develop essential skills, competencies and values needed for effective school leadership and management.
- ▣ To enable head teachers/principals to create an effective and enabling environment.
- ▣ To improve the overall performance of the school.
- ▣ To develop a trained and competent cadre of headteachers/principals.

Eligibility: i) [▣]Prospective and In-service Head Teachers/Principal with Graduate Degree from a recognized University
OR

ii) [▣]Graduate /Post Graduate Teachers

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 6,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MES 004	Head Teachers as School Leaders	6
MES 005	Human Resource Development	6
MES 006	Managing Teaching – Learning	6
MES 007	School Governance and Financial Management	6
MES 008	Leadership for Better Schools	6
Total Credits		30

Extended Contract Programme (ECP)

ECP is a non-credited but compulsory component of PGDSLM, based on theoretical components of PGDSLM. It aims at developing skills and competencies needed for effective school leadership and management. It consists of lectures, discussions, individual and group activities.

Programme Coordinators: Dr. Eisha Kannadi, ekannadi@ignou.ac.in, Ph. 011-29572938

Dr. Elizabeth Kuruvilla, elizakuruvilla@ignou.ac.in, Ph. 011-29572933

5.15 Post Graduate Diploma in Educational Management and Administration (PGDEMA) School of Education(SOE)

The programme has been developed to meet the ever increasing demand for trained manpower in administrative and management position in various educational systems and organizations. The programme has been designed to provide a comprehensive view on the theoretical as well as practical aspects of educational management and administration in the existing and emerging educational scenario.

Objectives:

- ▣ To improve the individual performance as educational managers and leaders;
- ▣ To enhance the effectiveness and efficiency of educational organizations;
- ▣ To upgrade skills in areas such as interpersonal relationship, leadership and team building, strategic planning and decision-making, necessary for effective management;
- ▣ To develop an under standing of basic management concepts and their applications in an educational environment.

Eligibility: Graduate in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 7,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MES 41	Growth and Development of Educational Management	6
MES 42	Dimensions of Educational Management	6
MES 43	Organisational Behaviour	6
MES 44	Institutional Management	6
MESP 49	Project Work	6
Optional Courses (Choose anyone)		
MES 45	School Education	4
MES 46	Higher Education	4
MES 47	Open and Distance Education	4
MES 48	Alternative Education	4
Total Credits		34

Programme Coordinators: Dr. Bharti Dogra, bhartidogra@ignou.ac.in, Ph. 011-29572993
 Dr. Vandana Singh, vandana@ignou.ac.in, Ph. 011-29572932

5.16 Post Graduate Diploma in Pre Primary Education (PGDPPED) School of Education (SOE)

The Post Graduate Diploma in Pre Primary Education (PGDPPED) is a specialized programme for preparing teachers for the pre-primary level. The Programme has been developed to meet the ever increasing demand for trained manpower in pre-primary educational institutions. The programme has been designed to provide a comprehensive view of the theoretical as well as practical aspects of pre-school education in the existing and emerging educational scenario.

Objectives:

- ▣ To systematize experiences and strengthen the professional competencies of pre-school teachers.
- ▣ To enable teachers to organize meaningful learning experiences for pre-school children.
- ▣ To develop skills required in selecting and organising learning experiences
- ▣ To understand the developmental needs of pre-school children.
- ▣ To impart knowledge and develop an understanding of various aspects of pre-school management.

Eligibility: Graduate in any discipline.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 9,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MES 81	Introduction to Pre-School Education	4
MES 82	Human Development during Early Childhood	4
MES 83	Principles of Childhood Education	4
MES 84	Practices in Modern Pre-School Education	4
MESP 85	Project	16
Total Credits		32

Programme Coordinators: Dr. Sutapa Bose, sbose@ignou.ac.in, Ph. 011-29572942

Dr. Vandana Singh, vandana@ignou.ac.in, Ph. 011-29572932

5.17 Post Graduate Diploma in Adult Education (PGDAE) School of Education (SOE)

This programme is the result of collaborative efforts of IGNOU, UNESCO and JNU aimed at capacity building and professional development to faculty education with an emphasis on participatory adult learning, documentation, information dissemination and networking at local, national and international levels.

Objectives:

- To promote professional competency and capacity building of the adult education functionaries as well as all those who are not in service, but interested in the area of adult education;
- To develop their knowledge and understanding of the various aspects of theory and practice of adult education;
- To promote their understanding of adult education policies and programmes;
- To enable them to document, manage and disseminate knowledge and information on various aspects and processes related to adult education;
- To promote their knowledge, understanding and skills vis-a-vis diverse approaches to organizing and managing an adult learning set-up;
- To equip them with the skills of involving the community in participatory planning, development and transaction of curriculum and in participatory training, evaluation and research in adult education;
- To enhance their understanding and skills of networking for their personal, social, and professional development; and
- To develop in them the ability to critically analyse, appreciate and promote the role of adult education in the emerging social, economic, political, cultural and educational situations at the national and international levels.

Programme Learner Support Centres (PSCs)

All programme Learner Support Centres of IGNOU where MA (Education) Programme of IGNOU is on offer are provisionally the PSCs for this programme also.

Eligibility: Bachelor's Degree from any recognised University

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in July cycle of admission.

Fee Structure: Rs.7,200/- for full programme

Programme Details:

The Programme consists of 34 credits (one credit is equal to 30 study hours). The programme has 5 courses – 4 theory courses and one practical course. The course codes, titles, nature and credits are given below.

Course Code	Title of the Course	Credits
Theory Courses		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in Adult Education	6
MES 16	Educational Research	6
Practical Courses		
MAEL 1	Practical Work Components	10
Total Credits		34

Programme Coordinator: Dr. M.V. Lakshmi Reddy, lakshmireddymv@gmail.com, mvreddy@ignou.ac.in, Ph. 011-29572935 / Mobile :9868956537

Dr. Niradhar Dey, niradhar@ignou.ac.in Ph. 011-29572994 / Mobile :9968391145

5.18 Post Graduate Diploma in Urban Planning and Development (PGDUPDL) School of Extension & Development Studies (SOEDS)

India is 2nd largest urban system in the world with more than 30% of urban population. It is expected that by 2025, half of India's population will be urbane. The urbanization has created manifold problems such as transportation, poverty, unemployment, unauthorized housing colonies, slums and squatter settlements. The criticality of the urban problems has not been properly understood due to less emphasis on urban development issues in the academic curriculum at the graduation and post-graduation levels. Therefore, PGDUPDL will be useful for the people involved in the urban development programmes and also to the graduates who wish to pursue urban development as a career. The Postgraduate Diploma holders will be fully equipped to serve various Government and Non-Government Organizations dealing with urban planning and development. The programme also strengthen the efficiency and effectiveness of in- service personnel working in Government and Non-Government Organizations, Private or Corporate sectors and handling various urban development projects and programmes viz; Functionaries and elected representatives of Municipal Councils, Corporations, Municipal and Nagar Panchayats; Architects, City and Town Planners (Bachelors and Masters in Architecture, Planning and Related Discipline); Civil Engineers, Corporate Real Estate Professionals; Employees of the Autonomous Institutions/ NGOs, Private or Corporate sectors working in various urban development sectors; Programme Officers, Project Officers, Research Investigators, and Research Assistants dealing with urban development in various International and National Organizations. Also this programme will be useful to the fresh graduates who wish to pursue a career in urban development.

Objectives:

- ▣ To provide opportunity to the learners to deepen their knowledge and understanding of urban development.
- ▣ To expand capacities of the working urban development professionals on various the oretical and practical aspects of urban planning and development.
- ▣ To develop professional knowledge and skills infomulation, implementation, monitoring and evaluation of urban development programmes.

Eligibility: ^oGraduation in any discipline

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January and July cycle of admissions.

Fee Structure: Rs.6,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MEDS 41	Introduction to Urban Development	6
MEDS 42	Issues and Challenges in Urban Planning and Development	6
MEDS 43	Dynamics of Urban Planning and Development	6

MEDS 44	Monitoring and Evaluation of Projects and Programmes	6
Elective Courses: Choose any one		
MEDSP 45	Project Work	8
MEDSE 46	Development: Issues and Perspectives	8
Total Credits		32

Programme Coordinators: Prof. Nehal A. Farooquee, nafarooquee@ignou.ac.in, Ph. 011-29571664
 Prof. B.K. Pattanaik, bkpattanaik@ignou.ac.in, Ph. 011-29571662
 Prof. P.V.K. Sasidhar, pvksasidhar@ignou.ac.in, Ph. 011-29571665

5.19 Post Graduate Diploma in Development Studies (PGDDVS)

School of Extension & Development Studies (SOEDS)

There is a huge gap between the need for professional leaders and traditional courses available in developmental sector. This programme has been designed to impart quality education and training in the area of Development Studies. The programme is meant for development professionals across the sectors and also to fresh graduates interested in pursuing career as development professional.

Programme Objectives:

- ▣ To impart knowledge on various aspects of development studies.
- ▣ To train qualified human resources in the professional area of development studies.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 5,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MDV 101	Introduction to Development and Development Theories	6
MDV 102	Dynamics of Development	6
MDV 103	Issues and Challenges of Development	6
MDV 106	Research Methodology in Development Studies	6
MDV 109	Development in India- An Overview	6
MDV 4	Gender and Development	6
Total Credits		36

After completing PGDDVS, interested students may take lateral entry directly into the second year of Master of Arts (Development Studies) (MADVS).

Programme Coordinators: Prof. B.K. Pattanaik; bkpattanaik@ignou.ac.in ; Ph: 011- 29571662
 Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 011-29571665
 Prof. Nehal A. Farooquee; nafarooquee@ignou.ac.in; Ph: 011-29571664

5.20 Post Graduate Diploma in Animal Welfare (PGDAW)

School of Extension and Development Studies (SOEDS)

Animal welfare education is a multidisciplinary subject which is evolving rapidly with the core components of welfare science, welfare ethics, welfare laws and welfare standards. Animal welfare can be applied to all animal species, sometimes preceded by 'farm' or 'companion' or other words to denote to which group of animals the term is specifically referring. In general, however, we are concerned about the welfare of all animals that are managed in some way by humans, and where we have particular responsibilities for their care. In the past, greatest concern about animal welfare has been related to livestock production in agriculture, and thus 'farm animal welfare' has received the most attention. Over time, welfare issues pertaining to working, performing, companion, zoo and lab animals have also received attention. Keeping all this in view, the PGDAW programme covers welfare science, ethics,

laws and standards of all managed animals like cattle and buffaloes; sheep and goat; pigs; poultry; working, performing, pet, zoo and lab animals.

Objectives: (1) To impart science based animal welfare education through open and distance learning.
 (2) To build capacities of stakeholders in taking socially responsible decisions concerning animal welfare.

Eligibility: Graduation in any discipline from a recognized university.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years, offered in both January & July cycle of admissions.

Fee Structure: Rs.5400/- for full programme

Who Can Take Admission?

- Faculty, researchers, technical staff and students in universities, research organizations and veterinary colleges.
- Veterinarians / para-veterinarians in state / central government departments and Remount and Veterinary Corps of Indian army.
- Members of state & district level animal welfare boards / committees.
- Members of institutional animal ethics committees.
- Civil servants, officials and researchers working in forest departments, zoos, wild life institutes, institute animal ethics committees, animal house facilities, zoology departments etc.
- Law professionals dealing with animal welfare laws.
- Employees working in animal welfare organizations / NGOs/ *Gaushalas*.
- Animal lovers, pet owners and fresh graduates seeking career as animal welfare professionals.

Programme Details:

Course Code	Title of the Course	Credits
MAW-001	Animal Welfare Science and Ethics	8
MAW-002	Animal Welfare Issues	8
MAW-003	Animal Welfare Laws, Policies and Organizations	8
MAW-004	Animal Welfare Practices, Economics and Livelihood	8
Total Credits		32

Programme Coordinator: Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 9910050413; 011- 29571665

5.21 Post Graduate Diploma in Corporate Social Responsibility (PGDCSR)

School of Extension & Development Studies (SOEDS)

Corporate Social Responsibility (CSR) emerged in the early nineties as a new buzz in the business world and since then has developed into a field with substantial and diverse career opportunities. With the passing of Companies Act, 2013 and the New CSR Rules 2014, India has become the first country to bring legislation on CSR. Several Indian companies will now be required to undertake CSR projects in order to comply with the provisions of the Companies Act. With many companies undertaking these initiatives for the first time, this has opened a whole gambit of job opportunities in public, corporate and non-profit sectors. PGDCSR is a very appropriate programme in OD mode both in terms of content and timing. It provides a unique opportunity for attaining and upgrading the knowledge of the CSR professionals. Keeping all this in view, the PGDCSR programme has been designed in such a way to enhance the holistic understanding of CSR by covering CSR fundamentals, its process, implementation and handling of projects and programmes.

Programme Objectives:

- ▣ To impart knowledge and understanding about CSR.
- ▣ To expand capacities of learners on various theoretical and practical aspects of CSR.
- ▣ To develop professional knowledge in formulation, implementation, monitoring and evaluation of CSR projects and programmes.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 7000/- for full programme

Who Can Take Admission?

- Senior, mid-level and entry level employees of companies undertaking CSR
- Professionals working in development sector and NGOs implementing CSR activities
- Development functionaries and civil servants of State and Central Governments
- Faculty, researchers and students in universities, research organizations and colleges.
- Graduates wanting to pursue a career in CSR

Program Details:

Course Code	Title of the Course	Credits
MEDS-051	Fundamentals of CSR	6
MEDS-052	CSR Process	6
MEDS-053	CSR Implementation	6
MEDS-054	CSR Projects and Programmes	6
MSW-009	Community Organization Management for Community Development	4
MEDSE-046	Development: Issues and Perspectives*	8
MEDSP-051	Project Work in CSR*	8
MEDS-051	Fundamentals of CSR	6
Total Credits		36

*Electives. One of the two has to be selected.

Programme Coordinators: Dr. Nisha Varghese; nishavarghese@ignou.ac.in; Ph:011-29571668

Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 011-29571665

5.22 Post Graduate Diploma in Journalism and Mass Communication (PGJMC)(Revised) School of Journalism & New Media Studies (SOJNMS)

PGJMC is a programme for those who want to learn and upgrade their skills in communication, journalism and allied fields. It is also an opportunity for working professionals to enhance and update their knowledge and get a formal degree for it. This programme is also aimed at general learners who want to have an understanding of the society and media's role in it, especially in a fast paced, technologically oriented world.

Eligibility: Bachelor's Degree in any subject

The learners should possess working knowledge of computers- MS Office and other simple software and should have internet access.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 12,500/- for full programme and is payable in one installment.

This is a 32 credit programme. After the completion of this programme, a learner can seek admission in the second year of the MA programme in Journalism and Mass Communication which is also for 32 credits and get a Masters' degree (64 credits).

This programme has eight courses each of which is of four credits. The following is the programme structure of PGJMC:

Programme Details:

Course Code	Title of the Course	Credits
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
MJM 23	Broadcast and Online Journalism	4
MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 20	Practical: Print and Online	4
MJML 21	Practical: Audiovisual	4
Total Credits		32

Programme Coordinator: Dr. Shikha Rai, shikharai@ignou.ac.in, Ph. 011-29571608

5.23 Post Graduate Diploma in Audio Programme Production (PGDAPP) School of Journalism & New Media Studies (SOJNMS)

The Programme has been designed to address the growing need for training in audio/radio production by imparting both theoretical and practical skills. The aim of the programme is to prepare students in planning, producing audio programmes and managing radio stations.

The programme is aimed at the following target groups:

- ▣ General students who want to develop skills in audio production to work as radio programmers, presenters, producers and managers;
- ▣ Professionals working in Prasar Bharati and private production houses who want to acquire the or etical knowledge of the subject to upgrade their skills;
- ▣ Students of Journalism and Mass Communication who want to specialize in audio production and management of radio station;
- ▣ Teachers for knowledge-enrichment;

Eligibility: Graduate in any discipline

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 12,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MJM 1	Introduction to Broadcasting and Programming	6
MJM 2	Production and Presentation	6
MJM 3	Recording and Editing	4
MJML 1	Practical	16
Total Credits		32

Practical Component

- Practical Training will be imparted through virtual mode and evaluated by the School, or
- After taking due approval from the School (SOJNMS, IGNOU), students can arrange Practical Training of a minimum of 14 days duration at any All India Radio / Gyan Vani / Community Radio station. They will be evaluated on their performance by the Station Director / Head of the Station / Station Manager. They will have to produce a certificate in the prescribed format to the School.

• **Programme Coordinator: Dr. Amit Kumar, amitkumar@ignou.ac.in, Ph. 011-29571609**

5.24 Post Graduate Diploma in Digital Media (PGDIDM) School of Journalism and New Media Studies (SOJNMS)

The PG Diploma in Digital Media aims to facilitate learners on three specific domains of the emerging Information and Communication Technology-enabled new media platforms - conceptual framework on digital media, online and digital journalism practices and internet research techniques through big data analytics and data.

In addition to that, this programme explores the role of digital media literacy in the empowerment processes. It aims to address the interrelationship between digital media and society from the Indian context and the emergence of social media, Information and Communication Technology for Development, and issues of digital inequality.

Since every sphere of professional work has been integrated with digital technology, learners with advanced knowledge of handling technology-enabled environments enhance their employability.

Eligibility: Bachelor's degree in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 5000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MNM 011	Understanding Digital Media	4 Credits
MNM 012	Digital Journalism	4 Credits
MNM 013	Media, Information and Empowerment	4 Credits
MNM 014	Contemporary Scenario of Digital Media	4 Credits
MNM 015	Media Research Methods	4 Credits
MNML 011	Digital Journalism Practicals	6 Credits
MNMP 011	Internet Research Project	6 Credits
Total Credits		32

Programme Coordinator: Dr. K S Arul Selvan, Email - ksarul@ignou.ac.in / 011-29571605 / 9319922711

5.25 Post Graduate Diploma in Development Communication (PGDDC)

School of Journalism and New Media Studies (SOJNMS)

India is positioned at a crucial juncture in 21st Century and Development Communication in going to play a key role in addressing the issues and challenges in the way. Development communication essentially aims to bridge all the gaps in the process between the planning agencies on the one hand and all other stake holders in development process with a focused understanding of the masses PGDDC will help you acquire academic knowledge and professional skills. You will develop sound understanding of the core issues of the development process which will help you to find numerous employment opportunities in various Local, National and International Agencies

Eligibility: Bachelor's Degree in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years: offered in both January & July Cycles of admission.

Fee Structure: Rs. 5000/- for full programme and is payable in one installment.

Programme Details:

This is a 36 credit programme. The programme consists of 5 theory courses +1 elective course

Course Code	Title of the Course	Credits
MDC 001	Fundamentals of Development and Communication	06
MDC 002	Human Development and Communication	06
MDC 003	Media in Development Communication	06
MDC 004	Development Journalism for Social Change	06
MDC 005	Development: Information and Communication Technologies	06
Elective Courses: Select any One		
MDCE-006	Research Methods in Development Communication	06
MDCP-007	Project Work	06
Total Credits		32

Programme Coordinator: Dr. Ramesh Yadav, rameshyadav@ignou.ac.in, Ph. 011-29571606

5.26 Post Graduate Diploma in Food Safety and Quality Management (PGDFSQM) School of Agriculture (SOA)

Objectives:

The objective of the PG Diploma Programme is to prepare professionals for development, implementation and auditing of Food Safety and Quality Management Systems in the country. The Programme has been developed in collaboration with the Agricultural and Processed Food Products Export Development Authority (APEDA), GOI. It seeks to develop India's capability to meet the global food safety and quality requirements and enhance the competitiveness of food products. In long term perspective, it would contribute to ensure consumer safety within and out side the country.

This PG Programme shall enable the students to:

- ▣ Comprehend the issues of safety and quality in food production, handling, processing and trade.
- ▣ Build technical proficiency in undertaking food safety and quality assurance in food processing chain i.e., from farm to fork.
- ▣ Ensure the safety and quality of food products as per mandatory legal requirements and voluntary standards including export regulations, if required.
- ▣ Design and implement: Good Hygienic Practices (GHP), Good Manufacturing Practices (GMP), Hazard Analysis and Critical Control Point (HACCP), Quality Management Systems (QMS): ISO 9001, Food Safety Management Systems (FSMS):ISO22000, Laboratory Management System:ISO17025 and Retail Standards.
- ▣ Be able to effectively plan, conduct, report and audit as per the guidelines of the ISO19011.
- ▣ Undertake Standard Microbiological and Chemical analysis of Food Products.
- ▣ Apply Good Hygienic, Manufacturing, Laboratory, Transportation and Retail Practices in Food Processing/Hospitality industry and Retailoutlets.

Eligibility:

- i) ▣ Graduation in Science with Chemistry/ Bio-Chemistry or Microbiology as one of the subjects.
- ii) ▣ Degree in allied Sciences like Agriculture/Food Science/Food Technology/Post Harvest Technology/Engineering/ Home Science/Life Science/Microbiology/Biochemistry/Biotechnology/Horticulture/Dairy Technology/Veterinary/ Fisheries/ Hotel Management and Catering/ Hospitality Management, or equivalent etc.
- iii) ▣ Science graduate in disciplines like Geography, Statistics with Physics & Maths, Art Subjects and Medical Lab technology and with minimum three years experience in food processing and / or quality control. These students should have minimum 1 year experience in quality control activities.
- iv) ▣ Arts/Commerce graduate with diploma in food science/ hotel management disciplines viz fruits and vegetables, dairy technology, meat technology, cereals, pulses and oilseeds etc. with minimum 5 years experience in Food Processing/ Food Quality Control/ Hotel Management (food preparation/ food catering) and out of which 2 years experience should be in quality controlactivities.
- v) ▣ BA/B.Com graduates with minimum 7 years experience in Food Processing/Food Quality Control/Hotel Management (food preparation/ food catering) or holding senior position in Govt./ Semi Govt. Units involved in Food Quality Control.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.14,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
MVP 1	Food Fundamentals and Chemistry	4	0	4
MVPI 1	Food Microbiology (Integrated)	2	2	4
MVP 2	Food Laws and Standards	4	0	4
MVP 3	Principles of Food Safety and Quality Management	4	0	4
MVP 4	Food Safety and Quality Management Systems	4	0	4
MVPL 1	Food Safety and Quality Auditing (Practical)	0	4	4

MVPL 2	Chemical Analysis and Quality Assurance (Practical)	0	4	4
MVPP 1	Project Work	0	4	4
Total Credits		18	14	32

Prospective job opportunities for the pass outs are as follows:

- ☐ Quality Control Officer or Quality Assurance / Food Safety and Quality Management professionals in food/hospitality/retail industry and laboratories,
- ☐ Food Safety Officer in the regulatory bodies,
- ☐ Food Auditor in Certification and Inspection bodies,
- ☐ Trainer/Counsellor in Food Safety & Quality Management Systems,
- ☐ Food certifying/auditing professional for Food Safety & Quality Management Systems(FSQMS).

Programme Coordinator: Dr.Mita Sinhamahapatra, pgdfsqm@ignou.ac.in, Ph. 011-29572976,29572973

5.27 Post Graduate Diploma in Information Security (PGDIS) School of Vocational Education & Training (SOVET)

This PG Diploma in Information Security (PGDIS) (with an exit option of PG Certificate in Information Security (PGCIS) after successful completion of first semester) programme has been designed to bridge the gap in the awareness and competency required by various categories of people such as the users of Internet and various IT enabled services about deeper aspects of Information Security, responsible use and management of IT services. This is a PG Diploma level programme with an exit option of PG Certificate in Information Security (PGCIS) after successful completion of first semester and total 32 credits of worth. Students can complete this programme in minimum period of one or maximum period of three years.

The Programme aims at imparting:

- ☐ To spread awareness of information security and protection.
- ☐ To provide protection and security to personal data and to build data oriented infrastructure in the companies.
- ☐ To raise high professional ethics in the individuals and students towards providing information security.
- ☐ To experiment and learn the skills and techniques needed for providing protection and security to our information.

Eligibility:

- i) ☐ B.Sc. (Computer Science)/ BCA/ B.Tech (Computer Sc.)/ B.Tech (IT) or its equivalent. **OR**
- ii) ☐ Bachelor Degree in any discipline or its equivalent from a recognized university / Institute with CIT/CIC/ACISE/ CISE from IGNOU or a Certificate in Computer Science/ Computer Application from a Govt. recognized institute with a minimum duration of 6 months or studied Computer Course as a part of the curriculum in Bachelor/PG Degree. **OR**
- iii) ☐ Bachelor Degree in any discipline or its equivalent from the recognized university/ institute with 1 year working experience in Computer Application/IT

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.21,600/- for full programme to be paid semester wise @Rs. 10,800/- per semester

Programme Details:

Course Code	Title of the Course	Credits
Semester I		
MSEI 21 MSEI 21 (P)	Introduction to Information Security	4
MSEI 22 MSEI 22 (P)	Network Security	4
MSEI 23 MSEI 23 (P)	Cyber Security	4
MSE 24	Policy, Standards and Laws	4
Semester II		

MSEI 25 MSEI 25 (P)	Application and Business Security Developments	4
MSEI 26 MSEI 26 (P)	BCP, DR Planning and Audit	4
MSEI 27 MSEI 27 (P)	Digital Forensics	4
MSEP 28	Project	4
Total Credits		32

**Programme Coordinator: Ms. Urshla Kant, urshlakant@ignou.ac.in, Ph. 011-29571648,
 Prof. A. K. Gaba, akgaba@ignou.ac.in, Ph. 011-29571644**

5.28 Post Graduate Diploma in Pharmaceutical Sales Management (PGDPSM) School of Vocational Education & Training (SOVET)

The basic objective of the programme is to improve career opportunities of graduates in any discipline. The programme is especially designed for those seeking career as a Medical Representative or for the capacity building of those already in this profession. Science and non science graduates can take admission in the programme.

Eligibility: [°] Graduate degree in any discipline with Science in 10+2 **OR**

[°] Graduate degree in any discipline without Science in 10+2 but with 2 years of working experience as a medical representative in a pharma industry.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 8,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MVE 1	Introduction to Anatomy, Physiology, and Pharmaceutical Chemistry	6
MVE 2	Pharmacology and Toxicology	6
MVE 3	Pharmaceutics	4
MVE 4	Drugs Regulatory Affairs	4
MVE 5	Introduction to Management	6
MVE 6	Sales Management	6
Total Credits		32

Programme Coordinators: Dr. Rachna Agarwal, rachna_agarwal@ignou.ac.in, Ph. 011-29571647/1650

5.29 Post Graduate Diploma in Intellectual Property Rights (PGDIPR) School of Law (SOL)

The Programme Postgraduate Diploma in Intellectual Property Rights was revised and launched in 2013.

The Objectives of this programmes are to:

- [°] Acquaint the learners with basic concepts of Intellectual Property Rights
- [°] Develop expertise in the learner on IPR related issues; and
- [°] Sensitize the learners with the emerging issues in IPR and the rationale for the protection of IPR.

Eligibility: [°] Graduate in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 10,200/- for full programme.

Programme Details:

Course Code	Title of the Course	Credits
MIP 101	General Introduction to IP Rights	4
MIP 102	Patents	4
MIP 103	Industrial Design and Layout Designs of Integrated Circuits and Utility Models	4
MIP 104	Trademarks, Domain Names, Geographical Indications	4
MIP 105	Copyright and Related Rights	4
MIP 106	Plant Varieties Protection, Biotechnology and Traditional Knowledge	4
MIP 107	Trade Secrets, Competition Law and Protection of TCE	4
MIP 108	Management of IPRs	4
Total Credits		32

ProgrammeCoordinator: Dr. Suneet Kashyap Srivastava, suneetkashyap@ignou.ac.in, Ph.011-29572990

5.30 Post Graduate Diploma in Criminal Justice (PGDCJ) School of Law (SOL)

Objectives:

The objectives of the programme are:

- ▣ To keep pace with emerging developments in criminal justice
- ▣ To create well-informed citizens and professionals in the area of criminal justice
- ▣ To enhance the competencies of the professionals already working in the area of criminal justice system.

Eligibility: Any Graduate, Graduate in Criminology, Social Work & Functionaries of Criminal Justice Administration.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July, cycle of admissions.

Fee Structure: Rs. 10,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MLE 11	Criminal Justice System	4
MLE 12	Indian Penal Code	4
MLE 13	Criminal Justice Processes	4
MLE 14	Criminal Justice Administration	4
MLE 15	Challenges to Criminal Justice System	4
MLE 16	Criminal Justice Research and Advocacy	4
MLEP 17	Project	8
Total Credits		32

Job Opportunity : - Jobs related to Criminal Justice Administration in Govt. organizations, International and National NGO's.

- Lawyers can specialize in Criminal Law related to woman, children and other vulnerable groups etc.

Programme Coordinator: Dr. Mansi Sharma, mansisharma@ignou.ac.in, Ph. 011-29572992

5.31 Post Graduate Diploma in Environmental and Occupational Health (PGDEOH) School of Interdisciplinary and Transdisciplinary Studies (SOITS)

Programme Description: Environmental and Occupational Health focuses on assessing the public health risks associated with biological, chemical, physical, biomechanical and psychosocial hazards in natural and built environments. Environmental health specialists focus on the effect of environmental pollution on the health of human beings. The human health is a reflection of socio-economic & physical environment. The main link between the

workplace and the general environment is that the source of the hazard is usually the same, whether it is an agriculture activity or an industrial activity. The Programme aims at various concepts related to general environment, environment at the work place, related hazards and evaluation of health risk assessment by providing solutions to various aspects of environmental health occupational hazard management, epidemiology, health policy and management, and environmental health promotion. The successful learners will be able to work with health practitioners, researchers and policy makers to develop, evaluate and monitor health policies, programmes and practices related to healthy environments

Eligibility: Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years.

Fee Structure: Rs. 6,600/- for full Programme; offered in both January & July, cycle of admissions.

Job Prospects

After successful completion of this diploma program, students find employment opportunities in various industries/institutions/organizations as risk assessors, occupational health specialists and food safety experts and also in private sectors as environmental consultants, occupational health professionals, national public health agencies, and environmental institutes/agencies. Further opportunities are also there in environmental health-related agency of the government, such as the Environmental Protection Agency (EPA), Food and Drug Administration (FDA), local health agencies, environmental consulting firms, private industry, non-governmental organizations, hospitals, health care organizations, labour organizations, universities and colleges.etc.

The programme will be offered in the both online (OL) & Open and Distance Learning (ODL) mode.

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
MEV 1	Introduction to Environmental Health	4
MEV 2	Environmental and Occupational Hazards	4
MEV 3	Environmental Law and Management	4
MEV 4	Environmental Toxicology	4
MEV 5	Occupational Health and Safety	4
MEVP 1	Project	4
Elective Courses		
MEVE 1	Environmental Impact Assessment for Environmental Health	4
MEVE 2	Health Care	4
MEVE 3	Agriculture and Allied Sector	4
MEVE 4	Industrial Sector	4
Total Credits		32

Programme Coordinators: Dr. B. Rupini, brupini@ignou.ac.in, Ph: 011-29571667, 29583380,
 Dr. Sushmitha Baskar, sushmithab@ignou.ac.in, Ph: 011-29571122, 29572813,
 Prof. Ruchika Kuba, rkuba@ignou.ac.in, Ph. 011-29572813

5.32 Post Graduate Diploma in Folklore and Culture Studies (PGDFCS) School of Intra-Disciplinary & Trans-Disciplinary Studies (SOITS)

The Programme PG Diploma in Folklore and Culture Studies primarily focuses on time, geography, space and literature of the folklore and culture of the world in general, and of India in particular. The Programme aims to find out the relation between folk culture and context through various frameworks borrowed from disciplines such as Literature, History, Sociology, Anthropology, Folklore Studies and emerging disciplines such as Culture Studies. This Programme is a result of the interdisciplinary approach to the paradigms of knowledge. The Programme focuses on themes such as oral literature, material culture, social customs, performing arts, the theories and methods of folklore employed so far such as historical-geographical, historical-re-constructural, ideological, functional, psychoanalytical, cross-cultural, structural and contextual—all of which demand an inter-disciplinary approach. The social relevance of the Programme may be categorized as:

- ▣ In a vast and diverse country like India, it is important that policy planners are sensitive to the impact of the developmental processes on the marginalized communities. This programme can contribute to that since it has two major concerns, first, to study the marginal society in their specificity, second, the impact of the contact with more complex societies on the marginal communities as tribes.
- ▣ This Programme seeks to address to that section of students who are not covered by formal education, mainly those students who seek to join the NGO circles or intend to pursue higher education in trans-disciplinary subjects such as Ethnography, Migration Studies, Marginal Studies, etc.
- ▣ It has the objective of appreciating culture and folklore in all their composite forms and of evaluating the social and political context in which culture manifests itself. It has the object of study and the location of political criticism by its focal points such as Marginal Studies, Tribal and Folklore Literature, Language Death and Preservation, etc.
- ▣ It has an obligation to an ethical appraisal of traditional as well as the modern society.
- ▣ Some of the important faculty in this Programme may be categorized as Critical Theory, Cultural Critic, Cultural Geography, Cultural History, Culture Theory, Ethnography, Feminism, Gender Studies, Museum Studies, Orientalism, Popular Culture Studies, Post-structuralism, Social Structuralism, Language Studies, History and Anthropology, etc.

Target Group

Any graduate who wants to enter tourism, archaeological development or management of museums, NGOs working for Tribal Rights, academic institutes offering programmes on Folklore and Culture Studies.

Eligibility: Graduate in any discipline.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 2,700/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MFC 1	Folklore and Culture: Conceptual Perspectives	6
MFC 2	Tradition, Identity and Cultural Production	6
MFC 3	Cultural and Societal Transformation	6
MFC 4	Tribes of India: Identity, Culture and Folklore	6
MFC I 5	Project Manual	6
Total Credits		30

Programme Coordinator: Dr. Nandini Sahu, nandinisahu@ignou.ac.in, Ph. 011-29572780

5.33 Post Graduate Diploma in Sustainability Science (PGDSS) School of Interdisciplinary and Transdisciplinary Studies (SOITS)

The PGDSS programme mainly focuses on the genesis and principles of sustainable development, its tools, implementation and assessment strategies in a holistic way. The major objectives of the programme are:

- To provide opportunity to the learners to deepen their knowledge and understanding about sustainable development and the principles of sustainability science.
- To expand capacities of learners on various theoretical and practical aspects of sustainable development.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation of sustainable development projects and programmes.

PGDSS holders will be fully equipped to serve various Government and NGOs dealing with environment, development and livelihood improvements. Fresh graduates who complete this Diploma will be the potential candidates suitable for employment at the grassroots, supervisory and other middle level positions in Environment and Development sector. The programme also strengthens the efficiency and effectiveness of in-service personnel working in Government and Non-Government Organizations, Private or Corporate sectors and handling various sustainable development projects and programmes viz., Employees of the Institutes/NGOs, Private or Corporate sectors working in various Sustainable Development projects; Programme Officers, Project Officers, Research Investigators, and Research Assistants dealing with environment and development issues in various International and National Organizations.

Eligibility: Any Bachelor's Degree from a recognised University

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.7,000/- for full programme

Programme Details:

Code	Courses	Credits
MSD-11	Sustainability Science	4
MSD-12	Ecosystem and Natural Resources	4
MSD-13	Socio-Cultural System	4
MSD-14	Ecological Economics	4
MSD-15	Institutions, Governance and Policies	4
MSD-16	Strategies and Models for Sustainability	4
MSD-17	Challenges to Sustainable Development	4
MSDP-18	Project	4
Total Credits		32

Programme Coordinator: Dr. Y.S.C. Khuman, pgdss@ignou.ac.in, ysckhuman@ignou.ac.in, Ph.011-29571121

5.34 Post Graduate Diploma in Migration and Diaspora (PGDMIDI)

School of Interdisciplinary and Transdisciplinary Studies (SOITS)

P.G. Diploma in Migration and Diaspora (PGDMIDI) covers both theoretical and project works. The main objectives of the programme are to impart the skills by using social science knowledge and tools to understand/ make sense of the current issues and concerns relating to global movement of people, products and ideas and hence helping various stakeholders including those who are in policy to engage more meaningfully with the world unfolding before them. The programme is important for professionals working Government, Foreign Trade, UN organisations, Embassies and External Ministries, Migrant and diaspora organizations etc. The programme helps in providing informed understanding of migration processes, role of diasporas in development, development-migration nexus, information for policies, planning and researches, various regulations related to international migration, best practices in migration and diaspora engagement, human rights issues of migrant communities etc.

Eligibility: Any Bachelor's Degree from a recognised University

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.6,100/- for full programme

Programme Details:

Code	Courses	Type of Course	Credits
MDI-1	Migration and Diaspora: Theory and Methodolog	Theory	4
MDI-2	Transnationalism, diaspora and citizenship	Theory	4
MDI-3	Global Diasporas: Case Studies	Theory	4
MDI-4	Indian Diaspora: An Overview	Theory	4
MDI-5	Indian Diaspora: Politico-Economic and Policy Aspects	Theory	4
MDI-6	Indian Diaspora: Socio-Cultural Facets	Theory	4
MDIE-1	Gender and Diaspora	Elective/Theory	4

MDIE-2	Diasporas in India	Elective/Theory	4
MDIP-1	Project Work	Practical	8
Total Credits			32

One can opt for eight-credit elective courses i.e MDIE-001 (4 Credits) and MDIE-002 (4 Credits) in lieu of project MDIP-001 (8 Credits)

Programme Coordinator: Dr. Sadananda Sahoo and Prof. Nandini Sinha Kapur, ssahoo@ignou.ac.in, pgdmidi@ignou.ac.in, Ph.011-29573378

5.35 Post Graduate Diploma in Women's & Gender Studies (PGDWGS) School of Gender & Development Studies (SOGDS)

This Post Graduate Diploma programme is meant for learners interested in acquiring conceptual, theoretical and analytical knowledge in the areas of women's and gender studies.

Eligibility: [®] Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January and July cycles of admissions

Fee Structure: Rs. 7,200/- for full programme fee, to be paid on annual basis (first and second semester registration together)

Programme Details:

Course Code	Title of the Course	Credits
I Semester		
MWG 1	Theories of Women's & Gender Studies	8
MWG 2	Gender & Power	8
II Semester		
MWG 3	Constructing Gender Through Arts & Media	8
MWG 4	Gendered Bodies & Sexualities	8
MWGP 1	Project Work*	2
Total Credits		34

*Learners will have an option between a one month internship with an NGO/other approved organization OR a Research Project depending on their individual interest/preparation and employment circumstances.

Students who have completed their undergraduate programme in any discipline can join this programme. After completing this programme successfully learners can pursue their careers in higher studies, research work, Non-Profit Organisations/ Non Government Organizations, both at National and International level, work as advocacy agents for national and international Government organizations/ institutions, as well as pursue careers in specialized areas like media, publishing, and gender training programmes.

Learners can also accumulate the credits earned in this programme towards credit transfer (lateral entry) into the 2nd year of the MA programme in Women's and Gender Studies. Lateral entry is available only in July Session of the subsequent year after completion of PGDWGS.

Programme Coordinators: Prof. Himadri Roy, himadriroy@ignou.ac.in, Ph. 011-29571620

5.36 Post Graduate Diploma in Book Publishing (PGDBP) School of Humanities (SOH)

The PG Diploma in Book Publishing is meant to provide an opportunity for:

Self employment to aspiring/practising publishing professionals

Skill-upgradation/skill-acquisition in the various aspects of publishing

Training aspiring publishing professionals in marketable skills in the various areas of publishing, including specialized editing, copyediting and proofreading, marketing, distribution, sales etc.

The unique aspect of the programme is the option in Course 8 of a month-long training/apprenticeship at a publishing house.

Eligibility : Bachelor Degree + knowledge of English & knowledge of word processing

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January and July cycles of admissions.

Fee Structure: Rs.9,000/- for full programme

Programme Details:

This programme has eight courses, of which Courses 1-4 are compulsory and courses 5-7 are electives (learners to choose any two). Course 8 is a compulsory course where learners can either opt for one month training in a publishing house and submit a report OR submit a project as per guidelines for which they would be evaluated.

Course Code	Title of the Course	Credits
Compulsory Courses		
MBP 001	Introduction to Publishing and its Legal Aspects	4
MBP 002	Editing and Pre-Press	4
MBP 003	Production and Emerging Technologies	4
MBP 004	Marketing, Promotion and Distribution of Books	4
Elective Courses (Choose any one)		
MBPP 001	Project	4
MBPA 001	Apprenticeship	4
Elective Courses (Choose any two)		
MBP 005	Editing Books for Children	4
MBP 006	Editing Scientific, Technical and Medical Books	4
MBP 007	Editing Text books	4
Total Credits	28+2 (viva)	30

Programme Coordinator: Dr. Malathy A, malathy@ignou.ac.in, Ph. 011-29572779

5.37 Post Graduate Diploma in Social Work Counselling (PGDCOUN) School of Social Work (SOSW)

Post Graduate Diploma in Social Work Counselling would provide both academic learning and professional education and training in counselling, extending beyond theoretical knowledge. This programme is tailored to suit counsellors working in a wide range of organizational and community context as well as individuals in a family. With the fast changing social scenario, the problems being faced by people from across the board are many. Unlike in the western world, counselling services are very inadequate in India. There is a growing demand for counsellors in schools, corporatesector, healthcare setting, social and welfare sectors, correctional settings etc. However, schools/universities where counselling course/programme are taught in India are very few. There is an urgent need for specially trained counsellors to handle the stress of employees working with call centres, corporate sectors, families, family courts, correctional settings,school,universities and educational institutions,rehabilitation centres,refugee camps,institutions for the differently abled, aged child care and adoption centres, family planning, voluntary counselling and testing centres,rural sectors especially where farmers are driven to commit suicide,de-addiction centres etc.This programme

would enrich the functionaries working in NGOs, welfare agencies as well as in human resources management.

Eligibility: Graduation in any discipline from a recognized university.

Medium of Instruction: English and Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 15,000/- for full programme fee.

Programme Details:

Course Code	Title of the Course	Credits
MSW-1	Origin and Development of Social Work	4
MSW-12	Introduction to Life Characteristics and Challenges	4
MSW-13	Introduction to Psychological Basis of Counselling	4
MSW-14	Relevance of Social Case Work in Counselling	4
MSW-15	Basics of Counselling	4
MSW-16	Fields of Counselling	4
MSWL-11	Social Work Practicum	12
Total Credits		36

Programme coordinator: Dr. N. Ramya, E-Mail ID: pgdcouninfo@ignou.ac.in, Phone: 011-29571693

5.38 Post Graduate Diploma in Hospital and Health Management (PGDHHM) School of Health Sciences (SOHS)

The programme fulfils specified needs of a middle level administrators in hospital or health care set-ups. This comprehensive programme provides a professional qualification and an insight into the managerial function for those serving graduates who wish to take up hospital and health administration as a career. It will also be of immediate benefit to those who are currently engaged in hospital administration at senior level. This programme is considered as a Continuing Medical Education programme by the Medical Council of India.

Eligibility:

- Graduates in any system of medicine recognized by respective councils.
- Graduates/Post Graduates in Nursing, Pharmacy or any allied health care system/specialty with at least two years of working experience in hospitals having a minimum of 100 beds.
- Graduates/Post Graduates in any field with at least five years of experience in supervisory/managerial capacity in a hospital having a minimum of 100 beds.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions.

Fee Structure: Rs.25,200/- for full programme.

Programme Details

The PGDHHM programme consists of three theory courses and two practical courses which include General Management of Human Resources, Finance, Logistics and Equipment in Hospitals. It also includes Organisation & Management of Hospital Planning, Organisation and Management of all types of services provided in a hospital. Further it includes health system management including epidemiology and biostatistics. The students will be required to undergo contact session in the identified LSC as per the details given in the programme guide.

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
MHH 101	Introduction to Management	Theory	6
MHH 102	Hospital Services	Theory	6
MHH 103	Organization and Management of Hospital and Health Services	Theory	6

MHHL 102	Hospital Services Practical	Practical	8
MHHL 103	Organization and Management of Hospital and Health Services Practical	Practical	8
Total Credits			34

Selection Procedure

Applicants will be divided into three categories:

- 1st category will include graduates in any system of medicine with degrees recognized by respective councils.
- 2nd category will be graduates/post graduates in Nursing, Pharmacy or any allied health care system/specialty with at least two years of working experience in hospitals having a minimum of 100 beds.
- 3rd category will be graduates/post graduates in any field with at least five years of experience in supervisory/managerial capacity in a hospital having a minimum of 100 beds.

Selection will be made on the basis of Regional Centre/LSC. In each Learner Support Centre(LSC), a maximum of 40 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. Merit will be prepared on the basis of hospital experience, years of service and educational qualification. In case of a tie, age of the candidate will be considered and the older candidate will be selected. If more applications are received, seats will be filled 1st from category 1, then from category 2 and then from category 3. If eligible applicants cannot be accommodated in their opted LSC's but seats remain vacant in the LSC's not opted by them, they could be offered admission in the vacant seats.

Application Process

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in>. At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list.

Programme Coordinator: Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849

5.39 Post Graduate Diploma in Geriatric Medicine (PGDGM) School of Health Sciences (SOHS)

This programme has been developed to provide an opportunity to MBBS doctors in government and private sector for updating their knowledge and developing skills in the area of Geriatric Medicine for providing comprehensive care to the elderly. This programme is considered as a Continuing Medical Education programme by the Medical Council of India. Objectives: After completion of the programme, the learners should be able to

Objectives:

After completion of the programme, the learners should be able to:

- provide an overview of the epidemiological, demographic and biological aspects of aging
- describe the preventive, social, psychological, rehabilitative and vocational aspects of aging
- perform a comprehensive assessment of an older person, including history, examination, nutritional assessment, diet planning, mental health and psychological assessment, hearing, vision and dental assessment in an in-patient, home or community setting, including day hospitals.
- diagnose and manage acute illness, chronic illness, common geriatric problems and disability in old age in an in-patient setting, home and community setting where appropriate and be able to identify and refer the cases for specialist intervention wherever need be and also plan for transfer of care of frail older patients from hospital to home settings
- provide support and rehabilitation with the multidisciplinary team to an older patient in an inpatient, home, hospital and community setting and be able to identify and refer the cases for specialist intervention where need be.
- acquainted with ethical and legal issues such as abuse, euthanasia, organ donation, wills, and rights of elderly and use this knowledge for improving the geriatric care of elderly

Eligibility: MBBS degree recognized by MCI

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions.

Fee Structure: Rs.26,400/- for full programme

Programme Details:

More than 50% of the credit hours is devoted for hands-on-training. The programme has two theory courses (MME 4 and MME 5) and two Practical courses (MMEL 4 and MMEL5).

Course Code	Title of the Course	Type of Course	Credits
MME 104	Basic Geriatrics	Theory	6
MME 105	Clinical Geriatrics I	Theory	4
MME 106	Clinical Geriatrics II	Theory	4
MMEL 104	Basic Geriatrics Practical	Practical	6
MMEL 105	Clinical Geriatrics I Practical	Practical	12
MMEL 106	Orthopaedics Practical	Practical	4
Total Credits			36

Selection Criteria

Selection will be made on the basis of Regional Centre/LSC. In each Learner Support Centre (LSC), a maximum of 30 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats.

The scores for merit will be calculated by considering the following criteria:

- Total percentage of marks secured in all MBBS examinations.
- Total years of experience (Period from the date of completion of internship up to the date of beginning of session) in case of a tie.
- In case of a tie after applying the above two criteria, age of the candidate will be considered and the older candidate will be selected.

Programme Implementation

Activities like theory and practical counselling, assignment submission and practical examination etc will be conducted in Learner Support Centres as per the details given in the programme guide. Some of the counselling sessions will be taken through web conferencing and some of them face to face in the Learner Support Centres. In addition, students will have to undergo hands-on-training at identified district hospitals (Skill Development Centres). LSCs once allotted will not be changed except in case of vacancy.

Application Process

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in>. At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinator: Dr. Ruchika Kuba, ruchikakuba@ignou.ac.in, Ph. 011-29572813

5.40 Post Graduate Diploma in Maternal and Child Health (PGDMCH) School of Health Sciences (SOHS)

The programme is intended to provide an opportunity to medical personnel and private practitioners for upgrading their knowledge and skills in Maternal and Child Health (MCH) for providing better quality of MCH services. The programme covers the concepts, practices and application for knowledge in the field of MCH services and aims at improving the knowledge and skills of medical personnel working both in the governmental health care delivery system and the private sector. This programme is considered as a Continuing Medical Education programme by Medical Council of India.

Objectives:

After completion of this programme, a student should be able to achieve the following objectives:

- imbibe comprehensive knowledge of ongoing Maternal and Child Programmes and be able to manage Health Care Services at different institutional levels;
- tackle the disease out breaks and effectively manage the National Health Programmes especially in relation to MCH services;
- provide antenatal care including those of high risk pregnancy, conduct normal delivery, handle common emergency care related to pregnancy and its outcome and identify referral situations;
- manage common gynecological morbidity and provide family planning services;
- provide newborn care, identify high risk babies, diagnose and manage common childhood morbidity including emergencies; and

- acquire knowledge on nutritional needs, assess growth and development to children and manage their respective problems.

Eligibility: MBBS degree recognized by MCI

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions.

Fee Structure: Rs.30,000/- for full programme

Programme Details:

The PGDMCH programme consists of six courses. These represent three broad disciplines of conventional medical education system. Course 1 (MME 301), Course 2 (MME 302), Course 3 (MME 303) represent the disciplines of Community Medicine, Obstetrics and Gynecology(O&G) and Pediatrics respectively. The respective practical component of these three courses are given in the course 4(MMEL301), Course 5(MMEL302) and Course 6(MMEL303).

Course Code	Title of the Course	Type of Course	Credits
MME 301	Preventive MCH	Theory	6
MME 302	Reproductive Health	Theory	6
MME 303	Clinical Geriatrics II	Theory	6
MMEL 301	Preventive MCH Practical	Practical	6
MMEL 302	Reproductive Health Practical	Practical	6
MMEL 303	Child Health Practical	Practical	6
Total Credits			36

Selection Criteria:

Selection will be made on the basis of Regional Centre/LSC. In each Learner Support Centre (LSC), a maximum of 30 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats.

The scores for merit will be calculated by considering two criteria:

- Total percentage of marks secured in all MBBS examinations.
- Total years of experience (Period from the date of completion of internship up to the date of beginning of session). In case of a tie, age of the candidate will be considered and the older candidate will be selected.

Programme Implementation

Activities like theory and practical counselling, assignment submission and practical examination etc will be conducted in Learner Support Centres as per the details given in the programme guide. Some of the counselling sessions will be taken through web conferencing and some of them face to face in the Learner Support Centres. In addition, students will have to undergo hands-on-training at identified district hospitals (Skill Development Centres). LSCs once allotted will not be changed except in case of vacancy.

Application Process

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in> At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinator: Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849

5.41 Post Graduate Diploma in HIV Medicine (PGDHIVM)

School of Health Sciences (SOHS)

School of Health Sciences, IGNOU in collaboration with NACO has developed a one year Post Graduate Diploma in HIV Medicine for MBBS doctors. This programme is being offered through distance mode having contact session for hands on skills training in the Medical College and one month training in the ART Centres. The programme is being offered through 3 PSCs namely B J Medical College, Ahmedabad; Maulana Azad Medical College, New Delhi and School of Tropical Medicine, Kolkata which are successfully conducting the Programme since 2012. This programme is considered as a Continuing Medical Education programme by Medical Council of India

Objectives:

After completion of this programme, a student should be able to:

- imbibe comprehensive knowledge on basics of HIV as related to details of management of HIV/AIDS in tertiary care setup;
- manage all complications as well as opportunistic infections due to HIV/AIDS at the time of need; and
- recognize and handle emergencies related to HIV/AIDS and its complication and take bedside decision for management when ever required.

Eligibility: MBBS Degree recognized by Medical Council of India (MCI)

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions

Fee Structure: Rs. 60,000/- for full programme

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
MCMM 101	Basics of HIV Infection	Theory	4
MCMM 102	National AIDS Control Programme	Theory	4
MCMM 103	Systemic Involvement of HIV and STI	Theory	4
MCMM 104	Management of HIV/AIDS	Practical	6
MCML 105	Basics Practical	Practical	8
MCML 106	Clinical Practical	Practical	10
Total Credits			36

Sponsorship: There is a provision of sponsorship of candidates by NACO. About 40 candidates are sponsored every year for whom the admission fee is paid by NACO in addition to leave for the duration of hands-on-skill training. The candidates identified by NACO have to fill up the common form and apply before the last date of application.

Programme Implementation

A maximum of 30 students can be attached to an LSC. The students will be required to undergo contact session in the identified LSC as per the details given in the programme guide. The non-sponsored candidates will also have to undergo additional training of 28 days in a Skill Development Centre (one of the ART Centre allotted by NACO). LSCs once allotted will not be changed except in case of vacancy.

Application Process

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in>. At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinators: Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849

Dr. Biplab Jamatia, Ph. 011- 9572851 Email: hivmedicine@ignou.ac.in

5.42 Post Graduate Diploma in Computer Applications (PGDCA_NEW)

School of Computer and Information Sciences (SOCIS)

The broad objective of the Post Graduate Diploma in Computer Applications (PGDCA_NEW) programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in the theoretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems.

This PG Diploma is a stand-alone programme consists of 12 courses worth 36 credits. It has been designed with a semester approach in mind. The courses are aimed at skill development in computers using various technologies. It prepares the student to aim for a programmer level/web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects.

Eligibility: Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subject at 10+2 level or Graduation level.

OR

Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND **doesn't have**

Mathematics as one of the subject at 10+2 level or graduation level. These students are required to successfully complete BCS-012 (Graduate level Mathematics course) as Bridge Course.

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 21,600/- for full Programme to be paid semester wise @Rs.10800/- per semester. Non-Maths students have to pay Rs.1400/- additional in the first semester.

Programme Details: The programme has been divided into two semesters per year (January-June and July-December). Consequently, there will be two examinations every year- one in the month of June for the January to June Semester courses and the other is December for the July to December semester courses. The students are at liberty to appear any of the examinations conducted by the University during the year subject to completing the minimum time frame and other formalities prescribed for the programme.

Course Code	Title of the Course	Credits
Semester I		
MCS 201	Programming in C and Python	4
MCS 202	Computer Organisation	4
MCS 203	Operating Systems	4
MCSL204	WINDOWS and LINUX Lab	2
MCSL205	C and Python Lab	2
Semester II		
MCS 206	Object Oriented Programming Using Java	4
MCS 207	Database Management Systems	4
MCS 208	Data Structures and Algorithms	4
MCSL 209	Data Structures and Algorithms Lab	2
MCSL 210	DBMS and Java Lab	2
Total Credits		32

Programme Coordinator: Dr. Sudhansh Sharma, pgdca@ignou.ac.in, Ph. 011-29572910

6 DIPLOMA PROGRAMMES

6.1 Diploma in Early Childhood Care and Education (DECE) School of Continuing Education (SOCE)

The Diploma in Early Childhood Care and Education is a programme for continuous knowledge and skills up-gradation for those working in the sector of Early Childhood Care and Education. It is a unique holistic package that equips the learner to foster the holistic development of young children (i.e., children from birth to 6 years of age) and will be of interest to those who are working with children in birth to six age group in diverse settings, such as creches, preschools, pre-primary classes and nursery school; those managing such early childhood care and education centres; parents and others interested in knowing about the development of young children.

Eligibility: 10+2 or its equivalent

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 3,000/- for full programme

Medium of Instruction: English, Hindi & Tamil

Programme Details:

Course Code	Title of the Course	Credits
DECE 1	Organizing Child Care Services	8
DECE 2	Child Health and Nutrition	8
DECE 3	Services and Programmes for Children	8
DECE 4	Project Work: Working with Young Children in a Child Care Setting	8
Total Credits		32

Project Work is a vital component of the programme. The learner has to identify a preschool centre that follows a play-based pedagogy for undertaking the Project Work and organize play activities and learning experiences with children there for a period of 30 working days, as described in the Project Manual. A preschool centre caters to children between 3+ to 5+ years of age or 3+ to 6+ years of age, before they join class 1 in a primary school.

In present COVID scenario, Project guidelines have been modified, Refer to Modified guidelines on website: ignou.ac.in/ignou/about_ignou/school/soce/programmes. Do original Project work. Copied Project Work or bought from market will be rejected.

Programme Coordinator: Prof. Rekha Sharma Sen, rekhasharmasen@ignou.ac.in, Ph. 011-29536347

6.2 Diploma in Nutrition & Health Education (DNHE) School of Continuing Education (SOCE)

The Diploma Programme is a holistic package which provides opportunities to the learner to gain knowledge about nutrition and public health. It also enables the learners to develop skills in communicating nutrition and health related information to the community. The aim of the programme is to develop a knowledge base in areas of nutrition and public health, promote awareness about concepts and principles in communication and their application in nutrition and health education and develop skill in playing the role of nutrition/health educators in the Community.

Learners with basic 10+2 qualification, and an interest in community work will find the Diploma very useful. It is a professional training programme. People working with both governmental and non-governmental sectors in the role of community workers would also benefit from this Programme. The Diploma will provide an additional qualification helping them to improve their professional competence and promotion chances. The Diploma in Nutrition and Health Education is a 32 credit programme consisting of four courses.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 3,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
DNHE 1	Nutrition for the Community	8
DNHE 2	Public Health and Hygiene	8
DNHE 3	Nutrition and Health Education	8
DNHE 4	Project Work : Nutrition and Health Education	8
Total Credits		32

Practicals : Practical Manuals are to accompany the course material.

Project Work is an integral component of the programme. Through the Project Work, the learner will be able to experience the "feel" of working as a nutrition and health educator in community settings. Such an interaction would provide good insight into the problems and possible solutions in community work. The Project will equip the learner to plan and conduct nutrition /health education campaigns and programmes in community settings.

Programme Coordinator: Prof. Deeksha Kapur, deekshakapur@ignou.ac.in, Ph. 011-29536347, 29572960

6.3 Diploma in Panchayat Level Administration and Development (DPLAD) School of Continuing Education (SOCE)

Panchayati Raj System existed in India since long. After independence a number of committees were constituted to make recommendations for its revival. Conflicting interest at various level eclipsed the concept as well as its practice. It was only after a long debate spread over decades that the Constitutional (73rd Amendment) Act, 1992, outlined the task of rejuvenating the Panchayati Raj System in India. As a result of this historical legislation and passing of Conformity Acts by various states and holding of elections in the country in mid 1990s, there were more than 3 million people elected at various levels of Panchayati Raj Institutions. While numbers of steps are being taken by various organizations to develop awareness programmes, for the selected members, there are more than million development functionaries across the country serving these institutions and working shoulder to shoulder with elected representatives. There are exercises/activities entrusted to the Panchayats that need expertise and coordinated action by various development functionaries. This diploma programme in Panchayat Level Development and Administration through distance mode of learning is addressed towards fulfilling this task.

Objectives:

The major objectives of this programme are to:

- ▣ Equip panchayat level functionaries with the necessary knowledge, skills and talents needed for strengthening local democracy and the process of decentralized planning.
- ▣ Help them to work with elected representative in a cooperative and coordinated fashion.
- ▣ facilitate people's participation through a de novo approach, attitude and action by the panchayat.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 3,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BPR 1	Panchayats in India: The Context	6
BPR 2	Decentralized Planning and Panchayati Raj	6
BPR 3	Panchayati Raj Institutions and Anti Poverty Programme	6
BPR 4	Project Work	6
BPR 5	Basic Computer Literacy	6
Total Credits		30

Programme Coordinator: Dr. Balkar Singh, balkarsingh@ignou.ac.in, Ph. 011-29573066

6.4 Diploma in Event Management (DEVMT) School of Continuing Education (SOCE)

The Diploma in Event Management aims to equip learners with the necessary knowledge and skills in one of the most exciting and rapidly growing industry, the event industry. Event Management is a multimillion dollar industry and is also called the 'business of experiences'. An event is about people coming together to create, operate and participate in an experience. Every industry be it a business group, charity group or a society, hold events of some size or type in order to market themselves, build business relationships, raise money or celebrate. From the traditional community gatherings, festivals, fairs, and parades, today we get to see technology as well as theme based, dramatic and larger than life social and cultural events. We also have business events such as meetings, incentives, conferences, exhibitions, (MICE), activations, brand promotions, Intellectual Property, managed events, digital and rural events, sports, entertainment, fund-raising events, and much more.

Events today are economic and social drivers of many companies, cities, regions and countries, placing global demands and opportunities. As a fast emerging profession Event Management combines creativity, knowledge and experience. Hence the need for more focused learning to bridge the gap between the growing need for trained professionals and their availability. This programme provides a unique opportunity for those who want to pursue Event Management as a profession. It will also be useful for the youth who want to build their skills and utilize their creativity in this field. Whether learners are preparing to enter this profession, preparing for advancement within it, preparing to start their own entrepreneurial venture or preparing for certification as a professional, this Diploma programme will provide a comprehensive knowledge of the competencies required for a professional event manager or event coordinator or event planner.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 8,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BHC 11	Basics of Event Management	4
BHC 12	Event Planning	4
BHC 13	Event Coordination and Control	4
BHC 14	Event Marketing and Promotion	4
BHC 15	Event Financing and Accounting	4
BHCP 11	Internship	8
BHCL 11	Practicum	4
Total Credits		32

Programme Coordinator: Prof. Heena K. Bijli, heenakbijli@ignou.ac.in, Ph. 011- 29572948

6.5 Diploma in Tourism Studies (DTS) School of Tourism & Hospitality Services Management (SOTHSM)

The programme is aimed at familiarising you with varied aspects of Tourism creating awareness about tourism, imparting basic training in organising Tourism services and opening career opportunities.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 4,500/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
TS 3	Management in Tourism	8
Any one of the following groups of Electives		
TS 4	Indian Culture - Perspective for Tourism	8
PTS 4	Project on Indian Culture: Perspective for Tourism	4
OR		
TS 5	Ecology, Environment and Tourism	8
PTS 5	Project on Ecology, Environment and Tourism	4
OR		
TS 6	Tourism Marketing	8
PTS 6	Project on Tourism Marketing	4
Total Credits		36

Programme Coordinator: Ph. 011- 29571757

6.6 Diploma in Creative Writing in English (DCE) School of Humanities (SOH)

The Programme provides understanding, skills and professional knowledge in the art of imaginative writing in order to develop the creative ability of those interested in taking up writing as a career. Applicants for this programme are expected to have a flair for writing. The Programme consists of two compulsory courses and four elective courses.

Eligibility: 10+2 or any one without 10 +2 but age should be 20 years or above.

Medium of Instruction: English

Duration: Minimum 1 year and maximum 3 years; Offered in both January & July cycle of admissions.

Fee Structure: Rs.3,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
DCE 1	General Principles of Writing	4
DCE 6	Guided Project Work	4
Elective Courses (Choose any three)		
DCE 2	Feature Writing	4
DCE 3	Short Story	4
DCE 4	Writing for Media: Radio and Television	4
DCE 5	Writing Poetry	4
Total Credits		24

**Programme Coordinators: Dr. Anamika Shukla, anamikashukla@ignou.ac.in, Ph.: 011-29572772
Dr. Rajesh Kumar, rajeshkumar2021@ignou.ac.in, Ph. 011-29572776**

6.7 Diploma in Urdu Language(DUL) School of Humanities (SOH)

The aim of this Programme is to enable/acquire understanding of Urdu language and literature beyond Certificate level. It also provides knowledge of the art of creative writing, technique of translation, editing and publishing etc. The objectives of this Programme are also to provide a historical background of Urdu language and literature and comprehension capability of Urdu prose and poetry.

Eligibility: 10+2 with Urdu as one of the subjects or its equivalent or Certificate in Urdu Language from IGNOU in lieu of Urdu as a subject, with no maximum age limit.

Medium of Instruction: Urdu

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 1,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
OUL 3	History of Urdu Language & Literature	8
OULP 1	Project Work	4
OULE 1	Contemporary Urdu Poetry	4
OULE 2	Contemporary Urdu Fiction	4
OULE 5	Principle of Translation	4
Total Credits		24

Programme Coordinator: Dr.Liaqat Ali, liaqatali@ignou.ac.in Ph. 011-29572766

6.8 Diploma in Value Added Products from Fruits & Vegetables (DVAPFV) School of Agriculture (SOA)

The Diploma programme has been developed with the support of the Ministry of Food Processing Industries, Govt. of India. The programme aims to develop competent human resource in the field of post harvest management of fruits and vegetables and production of value added products from them. It intends to inculcate vocational and entrepreneurial skills to widen employment opportunities, as well as self employment particularly among rural youth and the disadvantaged sections of the society. It seeks to address the work force requirements of the food processing industries and focuses on upgrading the knowledge and skills of existing workers. The programme caters to educational requirements of the horticulture farmers, food processors, skilled workers and technicians in the fruits processing industries, NGO functionaries/trainers, entrepreneurs, staff of Food Processing Training Centre (FPTC)/ horticulture/ post harvest/ food processing departments of the States/ Central, rural educators, farmers, etc.

Prospective job opportunities for the pass outs of this programme include: procurement assistant, fruits/vegetables grader, supply chain field assistant, pack house worker, ware house workers, cold store keeper, post harvest technician, junior plant operator/production technician/ supervisor in fruit and vegetable processing industry, quality control assistant, packaging supervisor, fruit and vegetable cold storage supervisor, transport supervisor, retail supervisor, marketing assistant, store assistant, extension assistant, trainer, and self entrepreneur as procurer, trader, transporter, food processor, wholesaler, retailer and exporter of fresh and processed fruits and vegetables produce.

Objectives:

- ☐ To provide the knowledge & skills for minimizing the post-harvest losses and production of value added food products,
- ☐ To develop human resource for post harvest management and for primary processing of fruits and vegetables produce at the production areas/clusters,
- ☐ To develop youth as young entrepreneurs for self employment through food processing and associated activities,
- ☐ To impart knowledge and technical proficiency in
 - Procurement of raw materials,
 - Preparation of value added products,
 - Prevention of losses in fresh and processed horticulture produce,
 - Marketing and economical aspects, and

- Managing small and medium enterprises.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 14,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 001	Food Fundamentals	2	2	4
BPVI 002	Principles of Post Harvest Management of Fruits and Vegetables	2	2	4
BPVI 003	Food Chemistry and Physiology	2	2	4
BPVI 004	Food Processing and Engineering-I	2	2	4
BPVI 005	Food Microbiology	2	2	4
BPVI 006	Food Processing and Engineering-II	2	2	4
BPVI 007	Food Quality Testing and Evaluation	2	2	4
BPVI 008	Entrepreneurship and Marketing	2	2	4
Total Credits		16	16	32

Programme Coordinator: Dr. Mukesh Kumar, dvapfv@ignou.ac.in, Ph. 011-29572976

6.9 Diploma in Dairy Technology (DDT) School of Agriculture (SOA)

This programme has been developed with the support of the Ministry of Food Processing Industries, Govt. of India. The Diploma in Dairy Technology aims to develop competent technician level human resource for dairy industry. Upgrading the technical proficiency of lower level workers/ technicians already working in the dairy and allied sectors is also intended. The focus is to develop competencies in procurement of milk, fluid milk processing, production of value added products and quality control aspects in dairy industry. It also imparts development of skills for entrepreneurship to encourage self employment in dairy processing activities. The knowledge imparted shall facilitate good manufacturing practices and hygiene in the processing sector. The quality milk and milk products produced will have good market and export potential. The target group includes: youth, workers/ technicians working in dairy industry; dairy and food processors in unorganized sector; personnel working in dairy cooperatives; milk producer companies; state dairy departments and dairy science institutions; small and medium entrepreneurs; NGO functionaries/ trainers and dairy farmers.

Job Opportunities:

For the pass outs of this programme the prospective job opportunities include: secretary of dairy cooperative society, milk procurement supervisor, milk tester, dairy plant operator/technician/supervisor, product technician (ice cream/cheese/butter/indigenous dairy products unit), dairy assistant, chilling centre supervisor, quality control assistant, packaging assistant, marketing assistant, distribution assistant, retail supervisor, store assistant, extension assistant, trainer, and self entrepreneur as milk contractor, transporter, dairy products manufacture (indigenous and western), owner of milk parlour/milk booth/ ice cream parlour, wholesale distributor, retailer and exporter of milk and milk products.

Objectives:

The objectives of the programme are to:

- ☐ develop technician level human resource for dairy industry;
- ☐ upgrade the technical proficiency of existing workers and lower level / technicians working in the dairy and allied sectors;
- ☐ develop skilled young entrepreneurs for self employment in milk processing and associated activities; and
- ☐ impart knowledge and technical proficiency in:

- Clean milk production and handling
- Processing of milk
- Manufacture of western and indigenous dairy products
- Testing and quality control of milk and milk products
- Marketing and economical aspects -Managing small and medium enterprises

Eligibility: 10+2 or its equivalent

Medium of Instruction: English, Hindi and Telugu

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 15,200/- for full programme

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 11	Milk Production and Quality of Milk	2	2	4
BPVI 12	Dairy Equipment and Utilities	2	2	4
BPVI 13	Milk Processing and Packaging	2	2	4
BPVI 14	Dairy Products – I	2	2	4
BPVI 15	Dairy Products - II	2	2	4
BPVI 16	Dairy Products - III	2	2	4
BPVI 17	Quality Assurance	2	2	4
BPVI 18	Dairy Management and Entrepreneurship	2	2	4
Total Credits		16	16	32

Programme Coordinator: Dr.P.Vijayakumar, ddt@ignou.ac.in, Ph. 011-29573092

6.10 Diploma in Meat Technology (DMT)

School of Agriculture (SOA)

This programme has been developed with the support of Ministry of Food Processing Industries, Govt. of India. The Diploma in Meat Technology aims for imparting basic knowledge and skills for quality production of meat and meat products. Development of human resource for industry is also part of it. Stress is on training of personnel for self employment and creating awareness and competency in the meat processing as well as poultry processing. The focus shall be to develop competencies in good slaughter practices, handling of meat on scientific lines, production of quality meat and meat products, and testing and quality control of meat and meat products. It also includes poultry processing. The knowledge imparted shall facilitate good manufacturing practices in the processing sector and hygiene. The target group includes: youth, workers/technicians working in meat and poultry industry, small and medium entrepreneurs, poultry and meat processors in unorganized sector, personnel working in slaughter houses, processing plants, NGO functionaries/ trainers and farmers.

Prospective job opportunities for the pass outs of this programme include: animal procurement supervisor, meat processing technician, laboratory assistant, byproduct plant technician, poultry processing technician, technician in egg industry, meat and egg grader, packaging supervisor, technician in leather industry, marketing assistant, distribution assistant, store assistant and self entrepreneur as manufacturer, wholesaler, retailer and exporter of fresh meat, meat products and egg products, byproducts handler like leather producer, casing producer, blood meal and bone meal producer.

Objectives:

The objectives of the programme are to:

- ▣ provide knowledge and skills for quality production of meat and meat products;
- ▣ develop human resource for meat industry and associated activities;
- ▣ train personnel for self employment; and
- ▣ impart knowledge and technical proficiency in:
 - ▣ Good slaughter practices
 - ▣ Handling of meat on scientific lines
 - ▣ Production of quality meat and meat products
 - ▣ Testing and quality control of meat and meat products
 - ▣ Managing small and medium enterprises.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 14,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 21	Fundamental of Food and Meat Science	2	2	4
BPVI 22	Meat Animals and Abattoir Practices	2	2	4
BPVI 23	Fresh Meat Technology	2	2	4
BPVI 24	Processed Meat Technology	2	2	4
BPVI 25	Meat Packaging and Quality Assurance	2	2	4
BPVI 26	Poultry Products Technology	2	2	4
BPVI 27	Utilization of Animal By-Products	2	2	4
BPVI 28	Marketing and Entrepreneurship	2	2	4
Total Credits		16	16	32

Programme Coordinator : Dr. Mita Sinhamahapatra, mitasmp@yahoo.co.in, Ph. 011-29572973

6.11 Diploma in Watershed Management (DWM) School of Agriculture (SOA)

This programme has been developed with the support of the Department of Land Resources, Ministry of Rural Development, Govt. of India. The Diploma in Watershed Management aims at developing competent human resource in the field of Watershed Development/Management. It intends to impart basic knowledge and skills for water harvesting, conservation and utilization, soil erosion and its management, integrated farming systems, animal husbandry, agro-forestry, funding, monitoring, evaluation and capacity building of watershed development programmes besides extension and communication skills for long term socio-economic development of the society. It will provide the basic understanding of various activities undertaken during the development of watersheds. The diploma programme also intends to address the workforce requirement of the watershed management and focus on upgrading the knowledge and skills of existing personnel in the Integrated Watershed Management Programme (IWMP). The target group includes rural youth, social workers/volunteers working with NGOs/ government functionaries implementing watershed development programmes.

Job opportunities for the passouts of this programme include: Self Entrepreneurship, Soil Conservation and Agriculture/ Horticulture Inspectors, Agro-forestry Surveyors, Livestock Assistants Technicians/Supervisors in Government and Non-Governmental Organizations (NGOs) dealing with watershed projects, Urban Housing Boards, Private Real Estate Builders, Soil Conservation Departments and Ground Water Boards.

Objectives

The main objectives of the programme are to:

- Develop human resource for watershed development . Introduce the principles of the watershed management approach and the value of working in a watershed;
- Generate awareness of sustainable development and maintenance of natural resources;
- Delineate different techniques for accessing and predicting physical, chemical and socio-economic conditions within a watershed including water quality;
- Mobilization and capacity building of rural youth, women and landless; and
- Develop skills for development of small scale irrigation and water storage/supply structures for human and livestock through water and soil conservations strategies.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admission.

Fee Structure: Rs. 12,000/- for full Programme

Program Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BNRI 101	Fundamentals of Watershed Management	2	2	4
BNRI 102	Elements of Hydrology	2	2	4
BNRI 103	Soil and Water Conservation	2	2	4
BNRI 104	Rainfed Farming	2	2	4
BNRI 105	Livestock and Pasture Management	2	2	4
BNRI 106	Horticulture and Agro-Forestry Systems	2	2	4
BNRI 107	Funding, Monitoring, Evaluation & Capacity Building	2	2	4
BNRP 108	Project Formulation	0	4	4
Total Credits		14	18	32

Programme Coordinator: Dr. Mukesh Kumar, mkumar@ignou.ac.in, Ph. 011-29572971

6.12 Diploma in Horticulture (DHORT)

School of Agriculture (SOA)

The Diploma in Horticulture (DHORT) has been developed to cater the knowledge and skill up gradation in the area of horticulture. The development of this programme has been funded by Ministry of Agriculture and Farmer's Welfare, GOI. The Horticulture is the science and art of production of fruits, vegetables, flowering plant, and landscaping; besides it also deals with the preservation and production of value added products from fruits, vegetables and flowers. The importance of horticultural products in the diet of the human is immense. This sector also offers great job potential in its different specializations. Raising seedling of different crop plants be it fruit or for the aesthetic purpose, collectively called Nursery Management is an emerging area. The off-seasonal vegetable production and kitchen gardening are another areas in this sector offering better employment opportunities. Urban gardening, roof top gardening and lawn management are equally becoming important at present.

Objectives

- To educate secondary pass students about Horticulture,
- To build human resources at supervisors, gardeners, entrepreneurs and middle level technicians in the area of Horticulture, and
- To develop entrepreneurship in Horticulture.

Eligibility: 10+2 Pass

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 3,800/- for full Programme

Programme Details:

Course Code	Title of the Course	Credits
BAP-002	Basic Horticulture	4
BAPI-004	Production Technology of Fruit Crops	8
BAPI-005	Production Technology of Vegetable Crops	8
BAPI-006	Floriculture and Landscaping	8
BAPI-007	Plant Propagation and Nursery Management	6
Total Credits		34

Programme Coordinator: Prof. S.K. Yadav, skyadav@ignou.ac.in, Ph. 011-29572974

6.13 Diploma in Women's Empowerment and Development (DWED)

School of Gender and Development Studies (SOGDS) (in collaboration with School of Social Sciences)

The Diploma programme aims to sensitize development workers on gender issues and impart necessary expertise to enable learners to function as specialists on women's issues. The programme also imparts necessary expertise to enable learners to function as trainers and community organizers in addressing gender issues. It caters to the needs of persons employed in non-governmental organizations and governmental organizations engaged in gender planning and training. The courses can also be used as multiple media training packages for use in training contexts. The programme includes both national and international perspectives and concerns.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycles of admissions.

Fee Structure: Rs.3,600/- for full programme

Programme Details:

The Diploma Programme consists of 32 credits. The programme structure is built around two streams focusing on social science perspectives and training perspectives. Each course carries a weightage of 4 credits, except for one course which carries a weightage of 8 credits.

Course Code	Title of the Course	Credits
Social Science Perspectives		
BWEE 12	Women and Society: Global Concerns and Local Issues	8
BWEE 4	Strategies for Women's Empowerment	4
BWEE 5	Women and Development	4
Training Perspectives		
BWEE 2	Gender Training Perspectives	4
BWEE 6	Organization and Leadership	4
BWEE 7	Work and Entrepreneurship	4
BWEE 8	Credit and Finance	4
Total Credits		32

Programme Coordinators: Prof. Debal K Singha Roy, dksingharoy@ignou.ac.in, 011-29534715

6.14 Diploma in HIV and Family Education (DAFE)

School of Social Work (SOSW)

The Diploma in HIV and Family Education aims at providing basic and accurate information about HIV/ AIDS, sex and sexuality, family life education, alcohol and drugs and communication and counselling. The contents are designed to impart an integrated understanding to the learners about the issues involved in HIV/AIDS and behavior modification. The main objective of this programme is to enhance the knowledge and skills of functionaries involved in HIV/AIDS and related issues. The main target groups include school teachers, NGO functionaries, para-medicals, parents of adolescents and those interested in acquiring knowledge on the subject.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.1,500/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BFE 101	Basics of HIV/AIDS	4
BFEE 101	Elective on HIV / AIDS	4
BFE 102	Basics of Family Education	4
BFEE 102	Elective on Family Education	4
BFEE 103	Alcohol, Drugs and HIV	4
BFEE 104	Communication and Counselling in HIV	4
Total Credits		24

Programme Coordinator: Dr. G. Mahesh, gmahesh@ignou.ac.in, Ph. 011-29571694

6.15 Diploma in Business Process Outsourcing Finance and Accounting (DBPOFA) School of Vocational Education and Training (SOVET)

IGNOU, in association with BPO industry has designed and developed the Diploma in Business Process Outsourcing – Finance and Accounting, an innovative programme (the first of its kind) in the open and distance learning system. This programme will provide the opportunity to the students to develop their professional skills, to be eligible for employment in the growing BPO industry. This Diploma programme incorporates a unique blend of theory and practical courses, designed by eminent academicians, subject matter experts, BPO training organizations and e-learning organizations, to provide students with a comprehensive learning model.

Facts and Benefit of the Programme

IGNOU BPO Diploma is targeted towards undergraduate, graduate and working professionals

- ▣ First of its kind BPO certification launched with academia & industry collaboration
- ▣ It ensures imbibing key skills related to F&A in BPO industry
- ▣ First time complimenting classroom counselling with e-learning sessions.
- ▣ It qualifies the student to apply to all type of BPO organizations

Eligibility: 10+2 or its equivalent with English as compulsory subject & 50% aggregate. **OR**

▣ Bachelors degree and above (with English as compulsory subject at 10+2 level)

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.10,000/- for full programme. But when you break it in installments it is as follows 1st Semester Rs. 5,000/- + 2nd Semester Rs. 5,000/-.

Programme Details:

This Programme comprises of Semester 1 and Semester 2, Sem 1: Finance and Accounting consists of 5 courses, having 16 Credits and Sem 2 consist of 2 courses: English Communications and IT Skills having 16 Credits. To be eligible for the award of the Diploma in Business Process Outsourcing– Finance and Accounting, a student has to complete all the 07 courses as shown below. A candidate will also get an EXIT OPTION after 6 months (Sem1) and upon successful completion he/she would get Certificate in BPO Finance and Accounting. This option is only available for working professionals. Such students are required to fill **form at Annexure IV**(Given in the end of the Prospectus). Also, all those students who have completed Semester 2 (i.e CCITSK programme under stand alone programme) will get exemption from taking this Semester to get the Diploma in BPO provided they full fill the other eligibility criteria.

Course Code	Title of the Course	Credits
Finance&Accounting (SemesterI)		
BPOI 101	Introduction to Finance and Accounting BPO	2
BPOI 102	Fundamentals of Accounting	4
BPOI 103	Procure to Pay (P2P, Accounts Payable)	4
BPOI 104	Order to Cash (O2C, Accounts Receivable)	3
BPOI 105	Record to Report (R2R)	3
English Communications & IT Skills (Semester II)		
BPOI 6 BPOI 6 (P)	English Communication/Communication Skills	8
BPOI 7 BPOI 7 (P)	IT Skills	8
Total Credits		32

Programme Coordinator: Dr. Geetika S. Johry, geetikajohry@ignou.ac.in, Ph. 011-29571646

6.16 Diploma in Modern Office Practice (DMOP) School of Vocational Education & Training (SOVET)

About the Programme

Secretaries and Office Assistants play an important and versatile role in the modern office environment. They are expected to have thorough Knowledge of office management and procedures along with excellent communication and organization skills. The current business environment is demanding multi talented secretaries and office assistants. The DMOP programme has combined conventional practices of Secretaries and Office Assistant's jobs with computer aided management techniques. The programme will generate competent and skilled personnel at the entry level in any sector of employment.

Programme objectives

After completing the programme, the learner would be able to:

- ▣ Develop competency in Communication Skills
- ▣ Develop proficiency in Stenographic Skills
- ▣ Develop competency in handling office machines
- ▣ Operate PC on window operating system
- ▣ Understand how to manage Office records, filing & indexing, office management methods & practices and inventory control

Eligibility: 10+2 Pass or its equivalent

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions

Fee Structure: Rs. 6,000/- for full programme

Programme Structure:

The programme consists of the following 5 courses which will be delivered in the blended mode. The theory counselling will be organised through technology enabled learning support ie. TELS (Gyan Vani, Gyan Darshan, Gyan Dhara and web based learning etc) and for the practical counselling there will be short term practical sessions which will be held at recognised learner support centres (LSC). Hence the delivery pedagogy is based on printed instructional materials, supported with counselling and multimedia support (optional) for imparting theoretical and conceptual knowledge.

Programme Details:

Course Code	Title of the Course	Credits
BSSI 11	Communication Skills	8
BSSI 12 (P)	Computer Skills (Both theory and practical)	6
BSSI 13	Secretarial Practice	4
BSSI 14 BSSI 14(P)	Stenographic Skills (Both theory and practical)	8
BSSI 15	Office Procedures	6
Total Credits		32

Regional Centers: The programme is offered through RC Jaipur, RC Darbhanga, RC Lucknow, RC Delhi 2, RC Patna, RC Ranchi.

Job Prospects

The Diploma in Modern Office Practice (DMOP) programme will train the work force for the following positions.

1. Personal Assistant
2. Private Secretary
3. Stenographers
4. Office Managers
5. Office Executives
6. Executive Assistants
7. Front End Executives
8. Data Entry Operators
9. Computer Operators
10. Self Employment

Programme Coordinators: Dr. Geetika S Johry, dmopsovet@ignou.ac.in, Ph. 01129571646 and Dr. R.S.P Singh, Ph. 011 29571645

6.17 Diploma in Paralegal Practice (DIPP) School of Law (SOL)

This programme aims to develop understanding of laws that affect individuals in their everyday life and to develop elementary skills in accessing legal and judicial institutions and processes, to enable individuals to use public advocacy.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.8,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BLE 1	Introduction to the Indian Legal System	5
BLE 2	Introduction to Law: Substantive and Procedural	5
BLE 3	Law and Vulnerable Groups	5
BLE 4	Rural Local Self Governance	5
BLEP 1	Project	12
Total Credits		32

Programme Coordinator: Dr. Anand Gupta, anandgupta@ignou.ac.in, Ph. 011-29572983

6.18 Diploma in Aquaculture (DAQ) School of Sciences (SOS)

Eligibility: 10+2 Pass

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.7,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
BAQ 1	Basics of Aquaculture	8
BAQP 1	Project	6
Optional Courses		
Freshwater Aquaculture (Stream I)		
BAQ 2	Freshwater Aquaculture	8
BAQL 1	Laboratory OR	6
Coastal Aquaculture (Stream II)		
BAQ 3	Coastal Aquaculture	8
BAQL 2	Laboratory	6
Total Credits		28

To successfully complete Diploma in Aquaculture you have to compulsorily complete BAQ1 and BAQP1 as listed above and opt for either STREAM I (BAQ2 and BAQL1) or STREAM II (BAQ3 and BAQL2).

Let us explain to you more clearly in the following manner:

STREAM I: Courses BAQ1+BAQP1+BAQ2+BAQL1(total 28 credits)

STREAM II: Courses BAQ1+BAQP1+BAQ3+BAQL2 (total 28 credits)

Those interested in both the streams of Aquaculture (Freshwater as well as Coastal Aquaculture) would have to first finish the Diploma in one stream (either Stream I or Stream II) and then join the other stream at half the fees and for half the duration of time as compulsory BAQ 1 and BAQP 1 would have already been completed with the first Stream. A Certificate would be given on completion of the second Stream apart from the Diploma.

IGNOU will try to make every effort to conduct Laboratory Courses in the programme at the Learner Support Centre chosen by you. But incase of any difficulty, you may be advised to attend the Laboratory Courses at some other Learner Support Centre. You should be prepared for such a situation.

Programme Coordinators: Prof. Neera Kapoor, neerakapoor@ignou.ac.in, Ph. 011-29572838

6.19 Diploma in Retailing (DIR) School of Management Studies (SOMS)

Programme Details

The Programme is of 32 credits comprising of 16 credits of theory courses and 16 credits Internship and Viva-Voce. There shall be three months of Internship. The Viva-Voce shall be conducted at the regional centers after submission of workbook- BRLT-005

Fee Structure: Rs 9,000/- for full programme

Medium of Instruction: English

Duration of the programme: - Minimum 1 year and Maximum 3 Years; offered only July cycle of admission.

Admission Criteria

(i) Category A–Direct Entry

(a) 10+2 / equivalent based on merit of physically fit candidates. The student shall submit a demand draft in favour of IGNOU payable at New Delhi along with the duly filled in application form. The Regional Center shall conduct the interview on the spot to assess the physical fitness and merit of the student.

(b) University provides reservation of seats as per Government of India rules.

(ii) Category B – Sponsored Admission

The sponsor is allowed to nominate employees, who have passed 10+2/equivalent, from their Retail Organization. The sponsor will submit a letter on the company's letter head issued by the competent authority along with an individual application form of the candidate nominated with the Programme fee through a Demand Draft drawn in favour of IGNOU payable at New Delhi.

Programme Structure:

Diploma in Retailing (DIR)

Course Codes	Title of the Course	Credits
BRL-1	Overview of Retailing	04
BRL-2	Retail Marketing and Communication	04
BRL-3	Retail Management Perspectives and Communication	04
BRL-4	Customer Service Management	04
BRLT-5	Internship and Viva-Voce	16
Total Credits		32

Programme Coordinators: - Prof. Nawal Kishor, nkishor@ignou.ac.in, 011-29573026

Dr. Rashmi Bansal, rashmibansal@ignou.ac.in, 011-29573006

Dr. Madulika P. Sarkar, madhulikap.sarkar@ignou.ac.in, 011-29573023

6.20 Diploma in Teaching German as a Foreign Language (DTG)

School of Foreign Language (SOFL)

The Diploma in Teaching of German as a foreign language is the first of its kind through distance mode with an active practical component of classroom teaching. This programme is aimed at meeting the needs of professional German language teachers.

This programme was developed in collaboration with Goethe Institute/ Max Mueller Bhavan, University of Vienna and IGNOU and aims to train teachers professionally by enhancing higher language learning competencies.

It will become a model for teacher training in other European Languages.

Eligibility: Bachelor's Degree in German or any discipline with knowledge of B1 (according to the Common European Framework of References for Languages) and/or equivalent language proficiency and who want to teach German as a Foreign Language at Indian secondary schools.

Medium of Instruction: German

Duration of the Programme: Minimum 1 year and Maximum 3 years; offered in only January session of admission.

Fee Structure: Rs.7,000/- for full programme

Programme details:

Course Code	Title of the Course	Credits
DTG 1	General Principles of Teaching	6
DTG 2	Skill Development	4
DTG 3	Classroom Teaching	4
DTG 4	Lesson Planning Preparation Evaluation	10
Total Credits		24

Programme Coordinator: Vikash Kumar. Singh, sofl@ignou.ac.in, vikashsingh@ignou.ac.in, Ph. 011-29571635

6.21 Diploma in Nursing Administration (DNA) School of Health Sciences (SOHS)

Diploma in Nursing Administration is a one-year Continuing Education programme of 28 credits (Theory 16 credits, Practical 12 credits) for in-service nurses. This programme has been developed for nurses working in hospitals or community or educational institutions. This programme will help to upgrade the administrative knowledge and skills of the in-service nurses to enhance their administrative competence. Programme is approved by IGNOU Statuary Bodies and UGC.

Note: As per Indian Nursing Council (INC) letter No.F.No.22-203/CNE/2018-INC dated 27/11/2020 the DNA programme can be considered under continued Nursing Education programme with 55 CNE credit hour/11 Credit as approved by INC.

Objectives:

On successful completion of the programme, the learner will be able to:

- ☐ Strengthen the knowledge of administrative concepts and their application in improving nursing services.
- ☐ Develop an understanding of recent trends in health care systems nursing.
- ☐ participate co-operatively with an individual and groups for improvements of nursing services.
- ☐ Develop skills in maintaining administrative competence with effective supervision to provide quality nursing care.

Eligibility: General Nursing and Midwifery (GNM) with two years of experience in the profession. (for male nurses or nurses who have not done midwifery in the GNM programme should have a certificate in any of the nursing course of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery) **OR**

☐ B.Sc. (Nursing) with no experience

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions.

Fee Structure: Rs.10,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BNS 11	Principles and Practice of Nursing Administration	4
BNS 12	Management of Educational Institute, Hospital & Community	4
BNS 13	Group Dynamics	4
BNS 14	Resource Management	4
BNSL11	Nursing Service Administration-I	6
BNSL12	Nursing Service Administration-II	6
Total Credits		28

Details are available at www.ignou.ac.in under schools-SOHS Selection Criteria

For GNM: The merit list will be made by taking 60% of the RNRM marks. To this weightage for experience will be added according to the following criteria.

For every year of experience, 2 marks weightage will be given, maximum up to 20 years of experience over and above the eligibility criteria.

For B.Sc. (Nursing): The merit list will be prepared on the basis of total marks obtained in B.Sc.(N) 100% weightage to be taken for total marks obtained. No weightage will be given to experience.

Example: If you are a GNM nurse and scored 70% marks and have 5 years of experience. You may calculate your marks as per the following example:

- ☐ 60% of 70% marks is 42
- ☐ For three years you will get $3 \times 2 = 6$ marks (two years are the eligibility criteria)
- ☐ Your merit on the list will be $42+6 = 48$

Application for the Programme is to be submitted online at <https://ignouflip.samarth.edu.in> At the time of submitting the application, only the registration fee of Rs. 400/- is to be paid. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the given date, failing which the offer of admission may be withdrawn and the seat may be specified to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinators: Mrs. Laxmi & Ms. Neerja Sood, Email : dna@ignou.ac.in

6.22 Diploma in Critical Care Nursing (DCCN)

School of Health Sciences (SOHS)

The Diploma in Critical Care Nursing is a continuing nursing education programme of one year for in-service nurses (RNRM) having 2 theory and 2 practical courses, comprising 32 credits (12 credits in theory and 20 credits in practical). The programme aims at enabling nursing professionals (RN and RNRM) to develop and apply advanced nursing care knowledge and skills for providing comprehensive nursing care to Critically ill patients in intensive care settings.

Objectives:

- ☐ Develop and apply advanced Nursing care knowledge in Critical Care settings.
- ☐ Acquire proficiency in applying advanced skills in Caring Critically ill patients.
- ☐ Function as Critical Care Nurse Specialist and Practitioner.
- ☐ Educate Nursing Professionals in Critical Care Nursing.

Eligibility: Registered Nurse (RN) and (RNRM) at all levels (GNM/BSCN/ or above)

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered only in January cycle of admissions.

Fee Structure: Rs.6,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
Theory		
BNS 31	Concept and Principles in Critical Care Nursing	6
BNS 32	Nursing Management in Critical Care Conditions	6
Practical		
BNSL 33	Clinical Nursing Practice in Critical Care-I	12
BNSL 34	Clinical Nursing Practice in Critical Care-II	8
Total Credits		32

Programme Coordinator: Prof. Pity Koul, Ms. Rohini Sharma, dccn@ignou.ac.in, Ph. 011-29572815

6.23 Diploma in Theatre Arts (DTH)

School of Performing and Visual Arts (SOPVA)

Diploma in Theatre Arts is the first of its kind to offer through distance mode with active practical components of Acting, Scene Work and Class Room Production to the learners.

Objectives:

- To cater the needs of the learners in Theatre Arts at diploma level.
- To develop the understanding the elements of theatre among the learners.
- To provide theory and practical inputs of theatre.
- To provide opportunities through hands on practice to create the theatrical performances.
- To provide skill based knowledge in Theatre and its allied subjects.
- To provide self/employment opportunities in the field of theatre and related arts.

Eligibility: 10+2

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.7,700/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BTH 1	Understanding Drama	6
BTHL 2	Theatre Games	6
BTHL 3	Acting Practice, Movement, Voice and Speech	6

BTHI4	Scene Work	6
BTHI5	Class Room Play Production	8
Total Credits		32

Programme Coordinator: Dr. Govindaraju Bharadwaza, Ph. 011-29571654

6.24 Diploma in Value Education (DPVE) School of Extension and Development Studies (SOEDS)

Programme Objectives

- To orient the target group of teachers (mostly elementary) for integrating values in their transactional process of teaching and learning.
 - To generate awareness and interest for inculcating positive values among teachers, professionals, students, parents and the community.
- To develop awareness and societal responsibility among NGO's, Government servants and civil society organizations.

Eligibility: 10+2

Medium of Instruction: English

Duration: Minimum 1 year and Maximum 3 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.4,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BEDS 001	Overview and Perspectives of Values	4
BEDS 002	Socio-Psychological Basis	4
BEDS 003	Pedagogy of Values	4
BEDS 004	Application, Support Skills and Activities	4
BEDS 005	Life Skills Education	8
CHR 12	Human Rights in India	8
Total		32

Programme Coordinators: Dr. Grace Don Nemching, gdnemching@ignou.ac.in; Ph. No:011-29571670
Prof.B.K. Pattanaik, bkpattanaik@ignou.ac.in; Ph. No: 011-29571665

6.25 Diploma in Smart City Development and Management (DSCDM) School of Engineering and Technology (SOET)

IGNOU has come forward to meet the requirement and provide opportunity to lakhs of fresh learners and also industry personnel to move ahead in their careers while on the job. This Diploma in Smart City Development and Management (DSCDM) aims to incorporate a blend of new and innovative aspects with academics in the curriculum. This new and innovative programme Diploma in Smart City Development and Management (DSCDM) is a one year Diploma programme and the learners would be given maximum 3 years to complete the programme. The Learner Support Centres will be established at various locations in India depending upon the strength of the participants. Initially the Digital Materials will be provided to the learners.

Programme Objectives:

- To create awareness and deepen knowledge on smart cities
- To expand capacities on various theoretical and practical aspects of smart cities: smart energy, smart transportation, smart education and smart health
- To understand techno-managerial framework of Smart Cities
- To develop capacity in appraisal, monitoring, evaluation and impact assessment of smart cities projects and programs

Eligibility : 10+2 in Science with Mathematics

Medium of Instruction: English

Duration: Minimum 1 Year – Maximum 3 Years, Offered in July Cycle of Admission

Fee Structure: Rs.10,000/- full Programme fee.

Programme Details: Total Credits: 32

Programme Structure of “Diploma in Smart City Development and Management (DSCDM)”

Course Code	Title of the Course	Credits
MIO-001	Introduction to Smart Regions: Smart Cities and Smart Villages	4
MIO-002	Smart Technologies (Hardware and Software)	4
MIO-003	Smart Urban Energy Systems and Smart Transportation System	4
MIO-004	Smart Cities: Health, Education, Governance & Cyber Security	6
MIO-005	Smart Cities: Safe Water, Sanitation and Sustainability	6
MIOP-001	Project	8
Total		32

Programme Coordinator: Prof.N.Venkateshwarlu, nvenkateshwarlu2008@ignou.ac.in, Ph.011-29572917, 29572918

7 POST GRADUATE CERTIFICATE PROGRAMMES

7.1 Post Graduate Certificate in Cyber Law (PGCCL)

School of Law (SOL)

The Post Graduate Certificate in Cyber Law seeks to address the changing needs of the knowledge society in the area of Cyber Law.

Objectives:

The main objectives of the programme are:

- ☐ To enable learners to understand, explore and acquire a critical understanding of Cyber Law
- ☐ To develop competencies for dealing with frauds, deceptions (confidence tricks, scams) and other cyber crimes such as child pornography, that are taking place via Internet.
- ☐ To make learners conversant with the social and intellectual property issues emerging from 'cyber space'.
- ☐ To explore the legal and policy developments in various countries to regulate cyber space.
- ☐ To develop an understanding of relationship between commerce and cyber space.
- ☐ To provide learners an in-depth knowledge of Information Technology Act and legal framework of Right to Privacy Data Security and Data Protection.

Eligibility: Graduate in any discipline or 4th and 5th year students of 5 year integrated LLB course who passed three years.

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs. 8,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MIR 11	Cyber Space, Technology and Social Issues	4
MIR 12	Regulation of Cyberspace	4
MIR 13	Commerce and Cyberspace	4
MIR 14	Privacy and Data Protection	4
Total Credits		16

Programme Coordinator: Dr. Gurmeet Kaur, gurmeetkaur@ignou.ac.in, Ph.011-29572984

7.2 Post Graduate Certificate in Patent Practice (PGCPP)

School of Law (SOL)

Patent is the most significant form of Intellectual Property to encourage creativity in science and technology and protect invention and development for the creation of new technology and business expansion through out the world.

Objectives:

- ☐ Provide learners in-depth knowledge of the Indian Patent Law
- ☐ Train learners in writing of patent application; and
- ☐ Develop expertise in patent search.

Eligibility: Degree in Science/Technology/Medicine, Law and Fourth & Fifth year students of integrated LL.B.Course who passed three years. Learners with experience in dealing with patents and technology transfer will be preferred.

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.9,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MIR 21	Overview of Intellectual Property Rights	4
MIR 22	International Framework for Patents Protection	4
MIR 23	Indian Patent Law and Procedures	4
MIRP 1	Project	4
Total Credits		16

Programme Coordinator: Dr. Suneet Kashyap Srivastava, suneetkashyap@ignou.ac.in, Ph. 011-29572990

7.3 Post Graduate Certificate in Climate Change (PGCCC) School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

ABOUT THE PROGRAMME

In the backdrop of importance placed on creating awareness on climate change science and adaptation strategies by various ministries under the Government of India, the programme was tailor-made to incorporate the developments in the domain of climate change with respect to human influences on climate, the consequences of climate change, climate change conventions and protocols. The learners will be enriched with knowledge on the impact of climate change on terrestrial and aquatic ecosystems. The learners will be capacitated with the response options to the climate change like mitigation and adaptation strategies.

PROGRAMME OBJECTIVES

- ☐ To expose the learners to the domain of climate change and conventions on climate change
- ☐ To acquaint the learners with impacts of climate change on terrestrial and aquatic ecosystems
- ☐ To equip the learners with mitigation and adaptation strategies against climate change
- ☐ To develop an understanding on climate change assessment tools
- ☐ To acquaint the learners with interaction between climate change and society.

TARGET GROUP

- ☐ School and College level Teachers teaching Environmental Sciences related subjects.
- ☐ NGO professional, Environmental Executives, Policy makers, Journalists.

JOB OPPORTUNITY

The problem of climate change transcends traditional academic boundaries and demands realistic and holistic solutions. This programme is aimed at both recent graduates wishing to specialize in climate change and sustainability, and professionals wishing to extend their knowledge and expertise or seeking a career change. Career opportunities in this wide and growing field are numerous: in industry, academics, consultancies and environmental agencies.

PROGRAMME STRUCTURE

The programme offered in ODL mode consists of 16 credits with four courses of 4 credits each.

Number of credits: 16 (4 Credits per course)

Compulsory Courses: Three

Optional Course: Any one of the optional courses.

Eligibility: Graduation in any discipline from a recognized university

Medium of Instruction: English

Duration: Minimum 6 Months and Maximum 2 years; offered in both January & July cycle of admissions.

Fees Structure: Rs. 3800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MEV-021	Introduction to Climate Change	04
MEV-022	Impacts of Climate Change	04
MEV-023	Mitigation and adaptation to Climate Change	04
Optional Courses (Choose any one)		
MEV-024	Climate Change Assessment Tools	04
MEV-025	Climate Change and Society	04
Total Credits		16

Programme Coordinator: Dr. V. Venkat Ramanan, E-mail: vvramanan@ignou.ac.in Ph.: 011-29571121

7.4 Post Graduate Certificate in Geoinformatics (PGCGI) School of Sciences (SOS)

The School of Sciences has developed the **Post Graduate Certificate Programme in Geoinformatics (PGCGI)** with the help of several eminent experts across India drawn from ISRO, DRDO, IIT, C-DAC, DST, IITM and many private and government universities. The PGCGI programme intends to familiarise the learners with basic concepts of geoinformatics and its applications. It is built around concepts and skills at the basic level to make it easy for a learner who wishes to understand how geoinformatics can be put to practical use. It provides opportunity to learners interested to develop basic skills and willing to go for higher studies in geoinformatics.

Programme Objectives:

Objectives of the programme are to:

- ☐ provide the theoretical knowledge and practical exercises in the basics of geoinformation science,
- ☐ acquaint the learners with spatial data, their analysis and applications, and
- ☐ widen opportunities of learners for higher studies and developing career in different sectors of employment involving geoinformatics.

Target Group:

- ☐ Defence personnel
- ☐ School and college/university teachers either teaching or interested to teach geoinformation science related courses
- ☐ Working professionals possessing little or no exposure to geoinformatics but are interested to initiate and develop skills in this field, and
- ☐ Graduates desirous of developing skills in this field.

Eligibility: Graduate in any discipline from a recognised university.

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January and July cycle of admissions

Fee Structure: Rs.6000/- for full programme

Programme Details:

The 16 credits programme comprises four courses (three theory courses and one practical course):

Course Code	Title of the Course	Credits
MGY 1	Introduction to Geoinformatics	4
MGY 2	Remote Sensing and Image Interpretation	4
MGY 3	Global Navigation Satellite System and Geographic Information System	4
MGYL 4	Geoinformatics Practical	4
Total Credits		16

Learner Support Centres:

Learner Support Centres for the programme are currently located across several regions i.e. Aizawl (Mizoram), Bhopal (M.P.), Bhubaneswar (Odisha), Dehradun (Uttarakhand), Delhi, Durg (Chhattisgarh), Gangtok (Sikkim), Guwahati (Assam), Hisar (Haryana), Nagpur (Maharashtra), Patna (Bihar), Portblair (Andaman & Nicobar), Pune (Maharashtra), Rampur (U.P.), Srinagar(J&K), Thiruvananthapuram (Kerala), Tikamgarh (M.P.) and Warangal (Telanaga).

Special Instructions: The programme encourages use of free and open source software and data so that learners can practice with the software even beyond the scheduled contact hours at the Learner Support Centre and apply them in their work. **Since this programme comprises one course on practical work, therefore, before applying for admission in the Programme, candidates should be sure that they will be able to attend the Practical counselling and examination at the chosen Learner Support Centre activated for the programme.** In addition, **candidates should also make sure that they have access to computers because they will be required to carry out exercises on computers before attending practical sessions at their Learner Support Centre.**

Programme Coordinator: Dr. Benidhar Deshmukh, e-mail: bdeshmukh@ignou.ac.in, Ph.011-29571677

7.5 Advanced Certificate in Power Distribution Management (ACPDM) School of Engineering & Technology (SOET)

The Advanced Certificate in Power Distribution Management has been developed by the School of Engineering and Technology, IGNOU in collaboration with the Ministry of Power for professionals employed in electrical power utilities or the electricity sector to upgrade their skills, enhance systemic efficiency and demonstrate commercially viable electricity distribution system that deliver quality power to the satisfaction of the beneficiaries. As apart of the national strategy evolved to address and concern of human resource development, this specially designed programme provides opportunity of capacity building in power sector; it is targeted to provide training to the participants of power distribution utilities /companies, engineers and learners of electricity sector.

This programme addresses the general concerns and issues in the electricity distribution sector, including awareness and exchanges good practices amongst the stakeholders in the power industry. You are a stakeholder in the power industry, both as a consumer and as an employee or you may be aspiring to take up a job in the electrical industry. Therefore, you would surely welcome this opportunity of capacity building through a specially designed training programme.

Objectives:

The objectives of this programme are to:

- ▣ Disseminate information about the current developments and reforms in the power distribution sector,
- ▣ Generate awareness about the applications of emerging technologies and trends in the sector, and
- ▣ Educate about various aspects of power distribution management to the personnel in the power sector/candidates aspiring to take up a job in the electrical industry.

Eligibility: [▣] Engineering graduate/Engineering Diploma Holders OR

Science/Commerce/ Arts Graduates or equivalent with 2 years experience in power utilities or the electricity sector

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.5,500/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
BEE1	Power Distribution Sector	6
BEE 2	Energy Management and IT Applications	4
BEE 3	Management of Power Distribution	6
Total Credits		16

Programme Coordinator: Dr. Rakhi Sharma , rakhisharma@ignou.ac.in, Ph. 011-29572921, 29572924

7.6 Post Graduate Certificate in Industrial Safety (PGCINDS) School of Engineering & Technology (SOET)

The Post Graduate Certificate in Industrial Safety (PGCINDS) Programme aims to develop skilled human resource in the field of industrial safety at the local, regional and national levels. It seeks to build competencies and professional skills among learners to avail employment opportunities in various industrial sectors. It aims to upgrade the knowledge and skills of those working in industry without a formal training. The programme also caters to the

academic needs of those aspiring for higher learning.

Eligibility: Graduate in Engineering/ Graduate in Science with Physics and Chemistry.

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.6,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MIS 21	Safety Philosophy and Principles of Accident Prevention	4
MIS 22	Industrial Safety: Rules and Acts	2
MIS 23	Safety in Construction Industry	2
MIS 24	Mechanical and Electrical Safety Management	2
MISP 21	Project	6
Total Credits		16

Programme Coordinator: Dr. Sanjay Agarwal, sanjay.agarwal@ignou.ac.in, Ph.01129572919/29572917

7.7 Post Graduate Certificate in Inventory Planning and Warehousing for Engineers (PGCIPWS)

School of Engineering & Technology (SOET)

The main objective of this programme is to enhance knowledge, skills and awareness among the learner in the field of Inventory Planning and Warehousing. The University has planned to develop employment-related continuing education programmes aimed at increasing job potential and economic advantage for the learner.

Objectives:

1. Post Graduate Certificate in Inventory Planning and Warehousing programme aims to develop skilled human resource in the field of inventory planning and warehousing at the local regional and national levels.
2. It seeks to build competencies and professional skills among learners to avail employment opportunities in various industrial sectors.
3. It aims to upgrade the knowledge and skills of those working in industry without a formal training.
4. The programme also caters to the academic needs of those aspiring for higher learning.
 - o Upgrading educational qualification of learners;
 - o Creating opportunities for in-house training in industries for continuing education;
 - o To look after the Inventory Planning aspects with knowledge and expertise in Inventory Planning and Warehousing;
 - o

Eligibility: Graduate in Engineering

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.6,000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MWR 001	Introduction to Inventory Planning and Control	4
MWR 002	Advance Inventory Planning and Control	4
MWR 003	ICT in Warehouse system	4
MWRP 01	Project	4
Total Credits		16

Programme Coordinator: Dr. Ashish Agarwal, ashisha@ignou.ac.in, Ph. 011-29572922

7.8 Post Graduate Certificate in Agriculture Policy (PGCAP) School of Agriculture (SOA)

The Post Graduate Programme in Agriculture Policy seeks to develop human resource for planning, development and implementation of national policies in agriculture. The objectives and salient features of the agriculture policy framework along with strategies and issues should be known to all the stakeholders of the system for an effective implementation of development programmes. The Programme covers various aspects essential for the policy formulation in order to achieve overall economic development of the country. Some of the main aspects pertain to stages and factors in Indian agricultural development and process, components of policy formulation, international and national trade policies, Intellectual property rights, research and development policy. The target group includes persons/organizations involved and graduates desirous to involve in policy making and implementation at the state/ regional and central levels having stake in agriculture and rural development.

Objectives:

The specific objectives of the programme are to:

- ▣ Create understanding of the salient features of the agriculture policy framework among policy makers, implementers and other stakeholders of the system for its effective implementation.
- ▣ Develop human resource for:
 - ▣ Identification of strategic issues with reference to national policies in agriculture;
 - ▣ Analysis of policy aspects and its operationalization; and
 - ▣ Development of an implementation framework for agriculture and rural development policies.

Eligibility: [▣] Graduation in any discipline

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.3,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MNR 1	Indian Agricultural Development	4
MNR 2	Agricultural Policy: Formulation, Components, Process, Implementation and Comparative Analysis	4
MNRE 15	Cooperatives and Farmers' Organizations	4
MNRE 16	Project Analysis	4
Total Credits		16

Programme Coordinator: Dr. P.K Jain, pkjain@ignou.ac.in, Ph. 011-29573091

7.9 Post Graduate Certificate in Gandhi and Peace Studies (PGCGPS) School of Social Sciences (SOSS)

Objectives:

- ▣ To promote the Gandhian concept of peace and social regeneration.
- ▣ To spread Gandhi's vision of peace and non-violent activism.
- ▣ To understand Gandhi's concept of World Order for Global Peace and Security.
- ▣ To develop Peace and Conflict Resolution from the Interdisciplinary perspective.

Eligibility: [▣] Graduate in any discipline

Medium of Instruction: English and Hindi

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.2,400/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MGP 1	Gandhi: The Man and His Times	4

MGP 5	Introduction to Peace and Conflict Resolution	4
MGPE 7	Non-violence Movements after Gandhi	4
MGPE 8	Gandhian Approach to Peace and Conflict Resolution	4
Total Credits		16

Programme Coordinator: Prof. D. Gopal, dgopal@ignou.ac.in, Ph. 011-29572727/29534397

7.10 Post Graduate Certificate in Adult Education (PGCAE) School of Education (SOE)

This programme aims at providing an opportunity to all those interested in pursuing short-term professional development and capacity building programme in adult education. It will be useful to the graduates interested in working at the grassroots level as well as to those with Masters Degree or even higher qualification and interested in seeking career at middle or higher level in the field of adult education, extension and allied areas.

Objectives:

- ☐ To promote professional competency and capacity building of all those interested in the field of adult education, extension and allied areas.
- ☐ To develop their knowledge and understanding of various aspects of theory, policies and programmes of adult education.
- ☐ To promote their understanding of diverse approaches to organizing and managing an adult learning set-up.
- ☐ To improve their knowledge and understanding of participatory curriculum planning, development and transaction as well as participatory training, evaluation and research in adult education.
- ☐ To enhance their ability to critically analyse, appreciate and promote the role of adult education in the emerging social, economic, political, cultural and other situations at different levels.

Eligibility: Bachelor's Degree from any recognized University/ Institute

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycles of admissions.

Fee Structure: Rs.3,600/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAEL 2	Practical Work: Community-based Practical Activities	3
Total Credits		15

Programme Learner Support Centres

All the Programmes Learner Support Centres (PSCs) of IGNOU where either MA(Education) or BEEd programme of IGNOU is on offer are provisionally the PSCs for PGCAE as well.

Programme Coordinators: Dr. M.V. Lakshmi Reddy, mvlreddy@ignou.ac.in, Ph.011-29572935, Mob. - 9868956537

Sh. Ajith Kumar C., ajithchalil@ignou.ac.in, Ph. 011-29572940, Mob. 9891628092

7.11 Post Graduate Certificate in Information and Assistive Technologies for the Instructors of Visually Impaired (PGCIATIVI) School of Education (SOE)

It provides opportunity for educating and training the instructors of visually impaired. The programme equips the learners in the use of modern and updated information and assistive technologies. Provides experience in acquiring skills & competencies. Certification will help in getting gainful employment in this emerging and challenging area.

Objectives:

- ☐ To sensitize the learners in understanding the people with visual impairment.
- ☐ To orient the learners about assistive and informative technologies in general and for people with visual impairment in particular;
- ☐ To equip the learners in the use of assistive and information technologies in teaching people with visual impairment;

- To provide learners experience in acquiring skills and competencies in facilitating learning in people with visual impairment.

Eligibility:

- i) Bachelor degree in Computer Science from a recognized university (BCA/BSc-Computer Science)
OR
 ii) Bachelor degree in any discipline from a recognized university with diploma/certificate in Computer Science
OR
 iii) Bachelor degree in any discipline from a recognized university subject to the condition that PGCIATIVI will only be awarded after successfully completing the CIT programme from IGNOU.

Medium of Instruction: English

Duration: Minimum 6 months and Maximum 2 Years, offered in both January & July cycle of admissions.

Fee Structure: Rs 6,000/- for full programme

Programme Details:

Course Code	Course Title	Credits
MVEI 11	Understanding the Learner	4
MVEI 12	Assistive and Adaptive Technologies	4
MVEI 13	Software's for Visually Impaired	4
MVEI 14	Communication Skills	4
Total		16

Practical: This programme has practical components.

Programme Coordinator: Prof. D. Venkateshwarlu, dvenkatesh@ignou.ac.in, Ph. : 011-29572962

7.12 Post Graduate Certificate in Bangla-Hindi Translation (PGCBHT)

School of Translation Studies & Training (SOTST)

PG Certificate in Bangla-Hindi Translation programme is intended for those who have had graduation degree with knowledge of Hindi and Bangla and who aspire to make their career in the area of translation. The objectives of the programme are to facilitate intra-lingual, inter-lingual academic and cultural activity between these two Indian languages and to promote national integration. In addition to this the programme aims to create job potential and confidence in the people who work through these Indian languages.

The programme comprises of the following 4 courses of 4 credit each with a total of 16 credits.

Eligibility: Graduation

Medium of Instruction: Hindi

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.1,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MTT 1	Bharatiya Bhashaon Mein Anuvad	4
MTT 2	Bangla-Hindi Anuvad: Tulana Aur Punah Srijan	4
MTT 3	Bangla Aur Hindi Ke Vibhinna Bhashik Kshetroan Mein Anuvad	4
MTTP 1	Anuvad Pariyojana (Translation Project)	4
Total Credits		16

Programme Coordinators: Dr. Harish Kumar Sethi, pgt-sotst@ignou.ac.in, Ph. 011-29571626

Dr. Jyoti Chawla, pgt-sotst@ignou.ac.in, Ph. 011-29571623

7.13 Post Graduate Certificate in Malayalam-Hindi Translation (PGCMHT) School of Translation Studies & Training (SOTST)

PG Certificate in Malayalam-Hindi Translation programme is intended for those who have had graduation degree with knowledge of Hindi and Malayalam and who aspire to make their career in the area of translation. The objectives of the programme are to facilitate inter-lingual, intra-lingual academic and cultural activity between these two Indian languages and to promote national integration. In addition to this the programme aims to create job potential and confidence in the people who work through these Indian languages.

Eligibility: ^B Graduation

Medium of Instruction: Hindi

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.1,800/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MTT1	Bharatiya Bhashaon Mein Anuvad	4
MTT4	Malayalam-Hindi Anuvad: Tulana Aur Punah Srijan	4
MTT5	Malayalam Aur Hindi Ke Vibhinna Bhashik Kshetron Mein Anuvad	4
MTTP2	Anuvad Pariyojana (Translation Project)	4
Total Credits		16

Programme Coordinators: Dr. Harish Kumar Sethi, pgt-sotst @ignou.ac.in, Ph. 011-29571626

Dr. Jyoti Chawla, pgdt-sotst @ignou.ac.in, Ph. 011-29571623

7.14 Post Graduate Certificate in Anuvaad evam Rupantaran mein Snatakottar Pramanaptra (PGCAR) School of Translation Studies & Training (SOTST)

Translation is generally studied and practiced in terms of language or written script. However, there is an increasing awareness about the idea to see the translation not merely in terms of written languages but also in terms of medium. In India, historically translation has been in practice across media, i.e. from oral to written or from oral to oral. In light of uniqueness of the Indian cultural perspective, translation programmes that focus on script (which is common to literature, film, radio and theatre) can be treated of paramount importance. Anuvaad evam Rupantaran mein Snatakottar Pramanaptra (PGCAR) aims to fill a major gap in translation, media and culture studies and training pertaining to preparation and adaptation of scripts. The programme includes discussion on understanding of the scope of translation and adaptation in mass media; provide an overall view of the various inter-disciplinary studies on translation and its practices in this field. The programme consists of 3 courses and a project component, which will help learners to understand theoretical and practical aspects of the subject with hands-on experience of script writing.

Eligibility: ^B Graduation

Medium of Instruction: Hindi

Duration: Minimum 6 months and Maximum 2 years; offered in both January & July cycle of admissions.

Fee Structure: Rs.3000/- for full programme

Programme Details:

Course Code	Title of the Course	Credits
MTT-031	Anuvaad evam Rupantaran ke Vividh Ayaam	4
MTT-032	Anuvaad, Rupantaran evam Mudrit Madhyam	4
MTT-033	Script Lekhan, Rupantaran evam Drishya-Shravya Madhyam	4
MTTP-003	Pariyojana Karya	4
Total Credits		16

Programme Coordinators: Dr. Jyoti Chawla, email: jyoti_chl@ignou.ac.in, Ph. -011-29571623

7.15 Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM)

School of Health Sciences (SOHS)

The term CBRNE stands for 'Chemical Biological, Radiological, Nuclear and Explosive'. Disasters related to such agents can occur accidentally. However, when used intentionally they become agents of mass destruction. CBRNE disasters are ill-understood, diagnosis is difficult and very little management tools exist to manage these disasters, including medical management. Medical management of CBRNE disasters require specific knowledge and skill set that is not covered in the undergraduate curriculum. India is particularly vulnerable to CBRNE attacks. Thus, society and governments need to create special provisions to deal with them. In light of the above facts, IGNOU in collaboration with Institute of Nuclear Medicine and Allied Sciences (INMAS), Defence Research and Development Organisation (DRDO) and active support from Integrated Defence Staff (IDS) and Defence Research and Development Establishment (DRDE) have developed a 6 months PG Certificate programme in Medical Management of CBRNE disasters through open and distance learning for MBBS doctors. This programme is considered as a Continuing Medical Education programme by Medical Council of India

PROGRAMME OBJECTIVES

After completing the programme, the learner should be able to:

- comprehend the parameters, enormity and complexity of CBRNE threat from a medical perspective
- describe the impact of chemical, radiological, biological, explosive and nuclear agents on human health
- assess the health effects of a CBRNE scenario using external and internal assessment tools
- discuss regarding the medical counter measures, detection equipments and SOPs of medical management of CBRNE impacts.
- deliver first aid and initiate immediate life saving responses to a CBRNE disaster
- develop competencies on protection, mitigation and medical management of CBRNE casualties
- get sensitized about the current R&D initiatives and future directions.

Target Group

- Medical personnel & students engaged in or interested in disaster medical management Doctors in armed forces, police forces, health services, railways, airports/ports, & NDRF or State disaster forces who have to or can be called on to respond in face of CBRNE disasters.
- Doctors working in or for organizations considered vulnerable to CBRN attacks or accidents such as industrial complexes, Shrines, melas, areas prone to terror attacks, border towns etc.
- Faculty in all large and medium-large hospitals (public & corporatesector)
- Medical Management staff of all referral hospitals
- Retired doctors who want to contribute to the Nation's strength & medical security in CBRN.

Eligibility: MBBS (recognised by MCI). Only Indian Citizens would be considered

Medium of Instruction: English

Duration: Minimum 6 Months and Maximum 2 years; offered in both January & July cycle of admissions.

Fess Structure: Rs. 5,500/- for full programme. Applicants are required to pay only the Registration Fee of Rs. 400/- along with the application. The Programme Fee is to be paid after receiving offer of admission.

Program Structure: The programme consists of three courses – two theory (MME 011 and MME 012) and one practical (MMEL 013)

Programme Details:

CourseCode	CourseTitle	NatureofCourse	Credits
MME11	CBRNE Threats and Agents	Theory	4
MME12	Health Effects and Medical Management of CBRNE Agents	Theory	6
MMEL 13	Practical Aspects of CBRNE	Practical	6
	Total		16

Programme Implementation

Activities like theory and practical counselling, assignment submission and practical examination etc will be conducted in Learner Support Centres as per the details given in the programme guide. Some of the counselling sessions will be taken through web conferencing and some of them face to face in the Learner Support Centres.