

**Government of Haryana**  
**Industries and Commerce Department**

**Annexure-I**

**Application Form for claiming power tariff subsidy for Micro and Small Enterprises.**

Sr. No.	Particulars	Details			
1	Name of the applicant (Authorized person of the enterprise)				
2	Name & Address of the enterprise with telephone no. and e-mail				
3	Udyog Aadhar Memorandum (UAM) no. & date				
4	Name of the block in which enterprise is located and category of blocks i.e. C/D				
5	Category of the enterprise (Micro/Small).				
6	Item of manufacture/ processing.				
7	Date of commencement of commercial production				
8	Date of release of power connection				
9	Details of power supply i. Electricity connection/Consumer No. ii. Connected Load in KW				
10	Details of the amount claimed:				
	Period	No. of Units Consumed	Electricity Bill No. & Date	Receipt No. & Date in respect of Bill paid to UHBVN/DHBVN	Amount of Subsidy claimed @ Rs.2/- per unit.
	i. Quarter ending 30.06.20____				
	ii. Quarter ending 30.09.20____				
	iii. Quarter ending 31.12.20____				
	iv. Quarter ending 31.03.20____				

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11. Copies of documents to be annexed with the application:
- i. Copy of Udyog Aadhar Memorandum (UAM).
  - ii. Certificate of Incorporation/ Partnership deed.
  - iii. Board of Directors resolution/ Power of attorney
  - iv. Copy of Electricity consumption bills and payment receipts thereof pertaining to the period for which the power tariff subsidy has been claimed.
  - v. Certificate from Chartered Accountant regarding investment in plant & machinery for ascertaining category of industrial unit and regarding no. of units of electricity consumed (on a CA letter head) in Annexure-II.
  - vi. Certificate from concerned Sub Divisional Engineer/XEN, UHBVN/DHBVN in the Annexure-III.

Signature of the applicant  
(with seal)

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Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs.50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or Executive Magistrate):

**Declaration:**

I, \_\_\_\_\_ do hereby solemnly state that I am proprietor/  
partner/director/ \_\_\_\_\_ of M/s \_\_\_\_\_ located  
\_\_\_\_\_ which is engaged in the manufacture of \_\_\_\_\_ and I  
have been authorized to submit the Power Tariff Subsidy claim with the  
Department of Industries and Commerce, Haryana.

2. I, do hereby affirm that the particulars given in the application are correct and power connection is not being shared by any other industrial unit. In case, any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading, I do hereby undertake to refund the entire amount of subsidy granted to my/our enterprise at the compound rate of interest @12% per annum, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage.

Dated:

Signature of the applicant  
(with seal)

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**Annexure-II**

Certificate from Chartered Accountant regarding investment in plant & machinery for ascertaining category of enterprise and regarding no. of units of electricity consumed (on a CA letter head)

**To whom it may concern**

The records of M/s ..... with their regd. office at ..... and factory located at ..... in respect of investment in plant & machinery (original purchase value) of the industrial unit has been verified. It is certified that the investment in plant & machinery as on date..... stands as Rs.....

Further, it is certified that the enterprise has consumed ..... units of electricity during the quarter ..... in respect of Consumer number..... & bill numbers..... and the industrial unit has made payment amounting to Rs..... to the UHBVN/DHBVN against Receipt numbers..... in respect of the aforesaid bills.

Name & signature of the Chartered Accountant  
with stamp & CA membership number

Dated .....

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**Annexure-III**

**CERTIFICATE**

Details of electric connection of M/s \_\_\_\_\_

Consumer No. \_\_\_\_\_

Sr. No.	Connected load in KW	No. & date of issuance of Service Connection Order (SCO).	Date of release of electrical connection

Sub Divisional Engineer/XEN  
UHBVNL/DHBVNL

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**Annexure-IV**

**AFFIDAVIT**

(Attested by Notary/Executive Magistrate)

I, \_\_\_\_\_ do hereby solemnly state that I am proprietor/ partner/Director of M/s \_\_\_\_\_ situated at \_\_\_\_\_, is engaged in the manufacturing of \_\_\_\_\_ in the Haryana State and I have been fully authorized to submit the Power Tariff Subsidy claim with the Department of Industries & Commerce, Haryana.

1. That there is no change in constitution of the enterprise.
2. That the enterprise has not been leased out/rented out/sold out to some other party.
3. That our enterprise is working regularly and the machinery installed is intact.
4. That the enterprise will be liable to refund excess subsidy, if any released due to omission or pointed out by the Audit team of Principal Accountant General, Haryana.

I hereby undertake to refund the entire amount of Power Tariff Subsidy of Rs. \_\_\_\_\_ (in words) with compound rate of interest @12% per annum granted to me, besides facing legal action in case facts contained in the application are proved to be wrong at any stage.

**DEPONENT**

Verification

Verified that the above contents are true and correct to the best of my knowledge & belief and nothing has been concealed therein.

**DEPONENT**

Signature of Authorized Signatory with seal

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**Annexure-V**

PRE-RECEIPT

Received an amount of Rs. \_\_\_\_\_ (in words) on account of Power Tariff Subsidy for the quarter/year \_\_\_\_\_ transferred by the Director of Industries & Commerce, Haryana, Chandigarh electronically in our Bank Account No. \_\_\_\_\_ of M/s \_\_\_\_\_ against electricity connection number \_\_\_\_\_.

Signature of Authorized Signatory with seal